



VANCOUVER ISLAND WEST SCHOOL DISTRICT 84

REGULAR BOARD MEETING

TUESDAY, OCTOBER 11, 2016 – 3:30-5:15 PM

Captain Meares Elementary Secondary School, Tahsis, BC

A G E N D A

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES**
 - a. Regular Meeting of September 12, 2016
4. **BUSINESS ARISING FROM THE MINUTES**
5. **PUBLIC INQUIRIES AND PRESENTATIONS**
 - a. Mr. Glyn Howell, Principal, Captain Meares Elementary Secondary School
6. **CORRESPONDENCE**
7. **REPORT OF THE CLOSED MEETING**
8. **TRUSTEE REPORTS**
 - a. School Reports
 - b. Working Relations Committee Report
 - c. District Policy Review Committee Report
9. **UNFINISHED BUSINESS**
 - a. Community Consultation Meetings for 2016-2017
 - Kyuquot – KESS – October 17, 6:30-8:00 pm
 - Tahsis – CMESS – October 19, 5:00-6:30 pm
 - Gold River – SBO – October 24, 7:00-8:30 pm
 - Nanaimo – TLC – November 1, 6:00-7:30 pm
 - Zeballos – ZEES – November 8 - 4:00-5:30 pm
10. **NEW BUSINESS**
 - a. Capital Plan
11. **SUPERINTENDENT/SECRETARY-TREASURER/OPERATIONS SUPERVISOR'S REPORT**
 - a. Enrollment Report
 - b. Operations Report
 - c. Finance Warrants
 - d. Enhancement Agreement Committee Meeting
12. **TRUSTEE INQUIRIES**
13. **PRESS AND PUBLIC INQUIRIES**
14. **NOTICE OF MEETINGS**
 - a. Monday, November 14, 2016 – 7 pm – School Board Office, Gold River
15. **ADJOURNMENT**

"In partnership with our diverse communities, School District 84 will provide all students with a quality education relevant to the demands of a modern society."

**Board of Education
Vancouver Island West School District 84**



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, SEPTEMBER 12, 2016, IN THE
SCHOOL BOARD OFFICE, GOLD RIVER, BC**

- TRUSTEES PRESENT:** Kathy Kennedy, Chairperson (Gold River)
Jenniffer Hanson, Vice-Chairperson (Kyuquot)
Ken Pringle (Gold River)
- TRUSTEES ABSENT:** Fern Eastcott (Tahsis)
Gwen Alsop (Zeballos)
- ALSO PRESENT:** Lawrence Tarasoff, Superintendent/Secretary-Treasurer/Operations Supervisor
Sheldon Lee, Assistant Secretary-Treasurer
Annie James, Human Resources Administrator/Recorder
One Member of the Public

CALL TO ORDER:

Chairperson Kennedy called the meeting to order at 7:02 pm.

APPROVAL OF AGENDA:

2016:R-043 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO approve the agenda."

ADOPTION OF MINUTES:

2016:R-044 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO adopt the minutes of the Regular Board meeting of June 13, 2016."

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

Ms. Delores Whyte of Gold River Secondary School attended the meeting to present one of last year's Actions for Learning Projects. Group members Ryan Galt, Cassandra Messer, Wayne Trueman, and Delores Whyte collaborated on how the Yuquot Whalers' Shrine could be used as a focus to promote 'Culturally Responsible Learning in Place'. Elders and students engaged in discussions and from there, the students became very occupied in many different activities such as producing beautiful artwork, constructing models, focussing on a book study, and presenting very detailed displays and reports. It was a tremendous cultural learning experience for everyone involved.

CORRESPONDENCE:

- President, BC School Trustees Association
- Deputy Minister of Education
- President, Quebec English School Boards Association
- Minister of Education
- President, BCSTA
- Copy of Letter to the CEO of BC Public School Employers' Association re BCSTA's Participation in Follow-up to Committee Meetings on EA Training and Standards
- Copy of Letter to BCSTA President re Response to Letters Sent to the Ministry Outlining the Resolutions Following the BCSTA's 2016 AGM
- Copy of Letter to BCSTA President Expressing Appreciation to BCSTA for Its Support and Advice re Developing Various Strategies re Proposed Legislation
- Copy of Letter to BCSTA President re Her Request to Ministries to Respond to Organizations in a Timely and Thorough Manner
- Copy of Letter to Minister of Education Recognizing the Recent Significant Increases in Capital Projects Funding and Commending the Ministry of Education Staff for Efforts to Streamline the Capital Projects Approval Process

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- Minister of Education
 - President, BCSTA
 - Minister of Education and Minister of Health
 - Chair, SD57 (Prince George)
 - District Parents' Advisory Council, SD68 (Nanaimo-Ladysmith)
 - BCSTA; BC School Superintendents' Assoc.; Assoc. of BC Deans of Education; SFU Advisory Group on Prov.Assessment, BC Principals'/VP's Assoc.
 - BCSTA
 - Vancouver Island School Trustees' Association
 - Minister of Education
 - GRSS Principal
 - Ministry of Education
 - Chair, SD38 (Richmond)
 - Minister of Justice and Attorney General of Canada
 - Minister of Children and Family Development
 - Minister of Education
 - Chair, SD5 (Southeast Kootenay)
 - Chair, SD5 (Southeast Kootenay)
 - BC Public School Employers' Association
 - President, BCSTA
 - BCSTA
 - Nanaimo District Teachers' Association
 - Chair, SD68 (Nanaimo-Ladysmith)
 - The Office of the Ombudsperson
 - Copy of Letter to BCSTA President re Results of BCSTA's 2016 AGM Resolutions
 - Copy of Letter to Premier Christy Clark re BCSTA Resolutions Regarding Child Poverty and Protective Services
 - Copy of Letter to BCSTA President re the BCSTA Provincial Council Motion Proposing Additional Mental Health Supports for All K-12 Refugee Students Arriving in British Columbia
 - Copy of Letter to Minister of Education re Concern About Unfunded Cost Pressures and the Requirement for Administrative Savings by Districts
 - Impact Statement: Restorative Budget School District 68 – Nanaimo-Ladysmith
 - Copy of Letter to Minister of Education re Support for Changes to Provincial Assessments of Student Learning
 - Second Reminder: Provincial Council Motions Due by September 23rd
 - Cancellation of Panel Discussion on Education at Upcoming VISTA Fall Conference
 - Copy of Letter to BCSTA President re Changes Made Regarding Streamlined Process for Capital Projects Approval Process
 - GRSS Student Featured on Ministry of Education Website – William Stratton - "Student Success Story"
 - Invitation – Second Annual Partner Liaison Meeting, October 26, 2016
 - Copy of Letter to Minister of Education re Continued Freeze of Exempt Compensation and the Inability of Districts to Offer Competitive and Market-Based Wages and Benefits
 - Copy of Letter to BCSTA President Regarding Section 43 of the Criminal Code and the Government of Canada's Commitment to Promoting the Safety and Well-being of Children
 - Copy of Letter to BCSTA President Regarding the Province's Commitment to Help Vulnerable Individuals and Families and Reduce Poverty
 - Copy of Letter to BCSTA President, Expressing Appreciation for Opportunity to Share Presentation and Discuss Issues Raised by Delegates at the BCSTA 2016 AGM
 - Copy of Letter to the Federation of Post-Secondary Educators of BC to Support the "Open the Door" Campaign
 - Copy of Letter to Minister of Education, Ministry of Children and Family Development and Superintendent of Literacy and Numeracy re StrongStart Area Standards and Capacity Utilization
 - Symposium 2016: Insight and Opportunities – Human Resources in Education – October 13-14, 2016
 - Copy of Letter to Minister of Education re Return of an Elected Board of Education for School District No. 83 (North Okanagan-Shuswap)
 - The Education Leader: Issue 09 – ELL Consortium Aims to Bridge Refugee Language Gap..... and other News and Events
 - Copy of Letter to Board Chair, SD68 (Nanaimo-Ladysmith) re Restorative Budget 2016-17
 - Copy of Letter to Minister of Education re Financial Challenges – Reductions and School Closures - and Submission of SD68's "Needs Budget"
 - 2015-2016 Annual Report

- BCSTA
 - Public Sector Employers' Council Secretariat
 - President, BCSTA
 - Chair, SD72 (Campbell River)
 - SD62 (Sooke)
 - Chair, SD47 (Powell River)
 - Minister of Education
 - Chair, SD46 (Sunshine Coast)
 - Chair, SD61 (Greater Victoria)
 - Chair, SD73 (Kamloops/Thompson)
 - BCSTA
 - BCSTA
 - BCSTA
 - BCSTA
 - BCSTA
 - BCSTA
 - BCPSEA
- Boards Making a Difference – Issue 12: LGBTQ Award a First for Surrey Schools
 - Copy of Letter to BCSTA President re BCSTA AGM Resolution Requesting that Elected School Trustees be Reinstated to the Board of Directors of the BC Public School Employers' Association
 - Thanks to SD84 for Renewing Its Membership in BCSTA for 2016-2017
 - Copy of Letter to Minister of Education re SD72's Decline of Rural Education Enhancement Funds and Proceed with Closure of Two Elementary Schools
 - 2016 Fall VISTA Meeting – Draft Agenda
 - Copy of Letter to Minister of Education re Appreciation for Funding Commitment Given to SD47 to Complete Long-Term Plan Without Further Closures or Loss of Programming
 - Copy of Letter to BCSTA President re Rural Education Enhancement Fund
 - Copy of Letter to Minister of Education re Rural Education Enhancement Fund (REEF)
 - Copy of Letter to Minister of Education re School District No. 61 Exempt Staff Compensation
 - Copy of Letter to Minister of Education re Student Transportation Fund
 - BCSTA Update: Extended Absence of Staff Member
 - Announcement: BCST Provincial Council and Committee Meeting – October 28-29, 2016
 - Announcement: BCSTA – Meeting of Board Chairs Thursday, October 27th at the Pacific Gateway Hotel in Richmond
 - Third Reminder: Provincial Council Motions Due by September 23rd
 - Provincial Council Motions Due by September 23rd, 2016
 - BCPSEA Symposium 2016 – Registration Now Open

2016:R-045 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO receive and file the correspondence."

REPORT OF THE CLOSED MEETING:

Chairperson Kennedy reported on the discussion of one land and two labour issues.

TRUSTEE REPORTS:

a. School Reports

Chairperson Kennedy reported on a lovely summer luncheon in honour of Maureen Larsen, who retired after 36 years of serving the District in so many capacities. This past weekend, the Literacy Society put on a two-day book sale in the Gold River Plaza which gave people the benefit of at least one day of the sale, if not both. The International Summer Program went very well, with many happy Korean and Gold River students experiencing the time of their lives. Mr. Parkes, Ms. Watt, Ms. Howard, and Mr. Jun went above and beyond to give the students a once in a lifetime adventure that they might never forget. A big thank you to all of the Moms and Dads who welcomed these little folks into their homes – a big undertaking for some who now have grandchildren and have been without children living at home for many years. The 'Splash Park' is up and running at Nimpkish Park, a joy for all of the children who love to run around in water. A big thank you to the Gold River Mayor, Council and team of workers who put this together. In Chairperson Kennedy's words, "We rely on everyone to band together in a small community to get the job done and for that I'm so thankful to call myself a Gold Riverite. The 2016-2017 school year is upon us all and welcome to Principal Mike Preston at Kyuquot School, Vice-Principal Ken Lees at Gold River Secondary and Vice-Principal James Lemmon at the Tsawalk Learning Centre. We all look forward to another interesting year!"

Captain Meares School reported a smooth start to the new school year, with an all-grades assembly to welcome everyone back and to introduce newcomers. The students participated in a mixed-age activity called "My Job, Your Job" to reinforce Captain Meares' PBS message: CMESS Cares. Small groups made lists of teachers' and students' jobs and then created master lists and discussed how the lists were similar and different and how they supported the school goals and values. It seemed to be a very successful opening day. Unfortunately, enrollment is down from expectations as a number of families have moved away. Total enrollment is currently 21.5 FTE in the regular K-12 classes plus three students working towards their Adult Dogwood. The staff is working hard to create a flexible timetable that can respond to changes without major disruption to the students' learning environment, while providing a quality education that meets the needs of the students and community. One move towards a more responsive environment is that Captain Meares is no longer divided into distinct divisions – students spend different parts of the day in different grade groupings dependent on subject and determined by physical, academic and social-emotional needs. Staff teaches across a wider range of ages, and teachers' skills are matched to their assignment rather than to a specific grade range. A special welcome to Alice Malthouse whose teaching assignment includes the primary program as well as intermediate and secondary Art. Alice came to Captain Meares from Kyuquot, where she taught in the pre-school/kindergarten program. Ms. Ante is preparing for the arrival of her first baby in December, and everyone wishes her continuing good health in these final weeks. The first Curriculum Implementation Day was on Friday and staff chose to spend the day together looking at the Core Competencies and how to build student self-evaluation into programs. One option planned for further study at Captain Meares is electronic portfolios, where students would post their work and reflect on their learning experiences creating that work. Overall, it was a very positive and productive first week at Captain Meares School and everyone looks forward to an exciting and engaging year of learning.

UNFINISHED BUSINESS:

Nil.

NEW BUSINESS:

a. New School Year Begins!

The schools are reporting a busy start-up to the new school year. Most of the staffing is in place and there is excitement around new curriculum and learning opportunities including the new Tsawalk Learning Centre, an expanding Nisaika Kum'tuks Learning Centre, the growing International Program, the ever-popular Nootka Sound Outdoor Program, and the many initiatives at each school to meet the diversified learning needs of students.

b. 2015-2016 Audited Financial Statements

The Assistant Secretary-Treasurer presented the audited 2015-2016 Year End Financials report to the Board. He reviewed the student achievement goals and educational highlights of the year, and reported an overall unallocated surplus (contingency) of \$399,000 going into 2016-2017.

2016:R-046 **MOVED:** Trustee Pringle, **SECONDED:** Trustee Hanson
AND RESOLVED:
"TO approve the 2015-2016 audited financial statements, as presented."

c. Community Consultation Meetings for 2016-2017

Tentative dates for the community consultation meetings are as follows:

- October 17 - Kyuquot Elementary Secondary School – 6:30 pm;
- October 18 - Zeballos Elementary Secondary School – time TBA;
- October 19 - Captain Meares Elementary Secondary school – time TBA;
- October 24 - School Board Office – 7 pm;
- November 2 - Tsawalk Learning Centre, Nanaimo – 6 pm.

d. **Literacy and Essential Skills Training**

School District 84 received a grant from the Decoda Literacy Society to help them to complete a rural literacy and essential skills report for the federal government. The report details six rural communities across Canada, including Gold River. School District 84 will be holding a community forum to help the Decoda interview/report writer to gather information while she is in the community from October 3-5.

SUPERINTENDENT/SECRETARY-TREASURER/OPERATIONS SUPERVISOR'S REPORT:

a. **Enrollment Report**

	<i>Projected</i>	<i>Actual at September 7</i>	<i>Difference</i>
Ray Watkins Elementary	125	116	-9
Nisaika Kum'tuks (Nanaimo)	16	26	10
Gold River Secondary	87	88	1
Tsawalk Learning Centre (Nanaimo)	0	22	22
Zeballos Elementary Secondary	38	39	1
Kyuquot Elementary Secondary	52	47	-5
Captain Meares Elementary Secondary	32	21	-11
Nootka Sound Outdoor Program	20	18	-2
District	370	377	7

b. **Operations Report**

- i. Captain Meares Roof: The new roof is now 85% complete with an anticipated completion date of September 30.
- ii. Kyuquot School Playground: All materials are on site and the project should be substantially completed by September 16.
- iii. Teacherage Roof and Grounds: A new roof was completed on the double-wide trailer in Kyuquot. Between roofing tasks, maintenance completed substantial brush-clearing around all seven teacherage sites as well as at the school.
- iv. Zeballos School Workshop: The concrete work was done to complete the floor, sidewalks and ramp for the Zeballos School workshop.

c. **New Teacher Orientation and Housing Orientation**

The Superintendent/Secretary-Treasurer/Operations Supervisor, the Human Resources Administrator and the President of the VIWTU travelled to Kyuquot School on September 6 to do a new teacher orientation. While there, they were also able to meet with all of the teacherage tenants to review procedures and trouble-shoot any immediate move-in issues. On the way back from Kyuquot, they stopped in and had a housing orientation at Zeballos School for those teachers renting teacherages in Zeballos.

d. **New Curriculum Day**

September 9 was the first District Curriculum Implementation Day and was set aside for teachers to work at aligning their current students' learning needs with the new provincial curriculum.

e. **International Summer Program and Growth**

School District 84 welcomed nine Korean students to Gold River for a full month of English language learning and outdoor fun! The students' agent was so impressed that she is going to bring another 12-15 students to attend classes at Ray Watkins Elementary School in January and February 2017, including her own son. The District is also expecting two Japanese students to attend Gold River Secondary School this year.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

Nil.

NOTICE OF MEETINGS:

The next public meeting of the Board of Education will be held on Tuesday, October 11, 2016 at Captain Meares Elementary Secondary School – time TBA. The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting.

ADJOURNMENT

Chairperson Kennedy declared the meeting adjourned at 7:47 pm.



**BRITISH
COLUMBIA**

Ministry of Education - 1701 Verification

DATE : OCT 06 2016 15:38 (FORM 1701) GRADE ENROLMENT VERIFICATION REPORT - AS AT : SEP-30-2016 Echo Report 8035
For Schools Funded Within the F.A.S.

DISTRICT: 084 Vancouver Island West

PART 1 - STUDENTS ELIGIBLE FOR FUNDING	SUMMARY <--- SUBTOTAL --->			<--- DETAILS --->	
	HEADCOUNT	HEADCOUNT	FTE	HEADCOUNT	FTE
REPORTED KINDERGARTEN- HALF	0				
- NUMBER SCHOOL AGE		0	.0000		
REPORTED KINDERGARTEN- FULL	33				
- NUMBER CONSIDERED ELIGIBLE FOR FULL FTE - ELL		2	2.0000		
- NUMBER CONSIDERED ELIGIBLE FOR FULL FTE - ABORIGINAL		11	11.0000		
- NUMBER CONSIDERED ELIGIBLE FOR FULL FTE - SPECIAL ED		2	2.0000		
- NUMBER CONSIDERED ELIGIBLE FOR FULL FTE - OTHER		18	18.0000		
REPORTED GRADE 1 TO 3	87				
- NUMBER SCHOOL AGE		87	87.0000		
- GRADE 1				34	34.0000
- GRADE 2				20	20.0000
- GRADE 3				33	33.0000
REPORTED GRADE 4 TO 7	87				
- NUMBER SCHOOL AGE		87	87.0000		
- GRADE 4				18	18.0000
- GRADE 5				23	23.0000
- GRADE 6				22	22.0000
- GRADE 7				24	24.0000
REPORTED ELEMENTARY UNGRADED	0				
- NUMBER SCHOOL AGE		0	.0000		
- NUMBER ADULTS		0	.0000		
REPORTED GRADE 8 TO 10	108				
- NUMBER SCHOOL AGE		108	94.6250		
- GRADE 8				33	33.0000
- GRADE 9				30	30.0000
- GRADE 10				45	31.6250
- NUMBER ADULTS		0	.0000		
- GRADE 8				0	.0000
- GRADE 9				0	.0000
- GRADE 10				0	.0000
REPORTED GRADE 11 TO 12	107				
- NUMBER SCHOOL AGE		103	76.7500		
- GRADE 11				55	42.0000
- GRADE 12				48	34.7500
- NUMBER ADULTS		4	1.0000		
- GRADE 11				0	.0000
- GRADE 12				4	1.0000
REPORTED SECONDARY UNGRADED	39				
- NUMBER SCHOOL AGE		38	38.0000		
- NUMBER ADULTS		1	.1250		
GRADUATED ADULT		0	.0000		
SUBTOTAL (ELIGIBLE IN-SCHOOL STUDENTS)		461	417.5000		
TOT SCHOOL AGE STUDENTS ELIG. FOR FUNDING (EXC HOME SCHL REG)	456		416.3750		
MAX NUMBER OF ADULTS ELIGIBLE FOR FUNDING	5		1.1250		
MAXIMUM ELIGIBLE FOR FUNDING (excluding home schl reg)	461		417.5000		
HOME SCHOOL REGISTRATIONS	0				

The Board Of Education of School District No.84 (Vancouver Island West)
Office of the Assistant Secretary Treasurer

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Abbotsford, BC, V2S 7K6

Phone: 604-302-5045
Fax: 1-866-445-3031
Email: Sheldon.Lee.SDBOC@telus.net



Date: October 2, 2016
To: Board of Education for School District 84 (Vancouver Island West)
From: Sheldon Lee, Assistant Secretary Treasurer
Subject: **September 2016 Financial Warrant Update for 2016/17**

1. Executive Summary

1.1. As at October 2, 2016, three months or 25.0% of the 2016/17 fiscal year, and one month or 10.0% of the school calendar year has elapsed. The budget amounts shown in this Finance Warrant report are the 2016/17 Preliminary Budget amounts based on the Spring 2016 estimated enrolment for 2016/17. Final budget amounts will be updated in January 2017 once the final enrollments and final funding are confirmed by the Ministry of Education.

1.2. Note to readers; it is too early in the school year to accurately determine the trend for revenue and expenses for this September 2016 report. Also budget amounts has not been adjusted for the actual September 30, 2016 enrollment nor any budget has been setup for the Nanaimo Alternate Program.

2. Revenues

2.1. At the end of June 30, 2016 the district had an Operating surplus of \$1,092,000 carried forward from 2015/16 to 2016/17. Of which \$693,000 has been allocated, and \$399,000 is unallocated.

2.2. To the end of September 2016, \$577,000 or 94.0% of the Ministry Operating Grant has been received. To date, the Ministry Operating Grant is trending appropriately as budgeted.

2.3. To the end of September 2016, \$0 or 0% of the 2016/17 school year (LEA) Local Education Agreement has been recorded. At this time, the first billing to NTC should occur in the near future.

3. Expenditures

3.1. To the end of September 2016, total salaries and benefits expenditure is trending slightly to a deficit amount <\$50,000> based on a prorated budget for the school year. The budget amounts shown are based on the Preliminary Budget, that was approved in May 2016.

3.2. To the end of September 2016, service/supplies expenditures is in a deficit amounts <\$77,000> on a prorated budget basis. This is due to expenditures made for the Nanaimo Alternate program, specifically a \$73,000 onetime payment for rent was made.

3.3. In total, expenditures to the end of September 2016 is in a small deficit of <\$127,000> or -10.5% on a prorated basis.

3.4. Note; for this finance warrant, the expenditures is estimated to be understated by approximately \$150,000 due to expenditures and purchase cards not being recorded for September not received nor processed, due to the early writing of this finance warrant.

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4. *Actual*

- 4.1. Based on strictly actual revenues less actual expenditures, the school district is recording a deficit of approximately <715,000> for the year to the end of September 2016.
- 4.2. With Appropriated surplus of \$692,000 included in the actual analysis, the September 2016 actual can be restated with as a deficit balance of <\$22,000>.

5. *Annual Facilities Grant (AFG)*

- 5.1. At the end of the 2015/16 fiscal year, AFG had a surplus of \$592,000 being brought forward to 2016/17. To the end of September 2016 AFG has a surplus of approximately \$68,000 remaining.
- 5.2. To date \$521,000 of expenditures has been incurred to the end of September 2016. Major expenditures incurred in AFG are:
 - \$468,000 for the CMES Roofing
 - \$52,000 for KESS Playground Equipment
 - \$1,000 for various building renovations
- 5.3. Future major AFG projects includes:
 - continue with lighting fixture upgrades
 - floor replacement
 - refurbishment of Teacherages (employee housing) at ZESS
 - Dust collection system at GRSS wood shop
 - Boiler upgrade at GRSS

6. *ZESS Replacement School (Bylaw Capital)*

- 6.1. To the end of September 2016, \$111,000 of funds is remaining on the ZESS Replacement School capital project. The district is seeking approval from the Ministry to utilize this balance to be used for the GRSS Boiler upgrade.

