



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, MAY 14, 2018
AT KYUQUOT ELEMENTARY SECONDARY SCHOOL, KYUQUOT, BC**

TRUSTEES PRESENT: Jenniffer Hanson, Chairperson (Kyuquot)
Kathy Kennedy, Vice-Chairperson (Gold River)
Fern Eastcott (Tahsis) (telephone)
Ken Pringle (Gold River)
Gwen Alsop (Zeballos) (telephone)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer/Operations Supervisor
Annie James, Associate Director of Human Resources/Recorder
Eleven Members of the Staff and Public

CALL TO ORDER:

Chairperson Hanson called the meeting to order at 4 pm, and acknowledged with appreciation that the meeting was being held on Ka:'yu:'k't'h'/Che:k'tles7et'h' Territory. .

REMEMBERING NATALIE JACK, ADMINISTRATIVE ASSISTANT 1, KYUQUOT SCHOOL:

As a Grandmother, Mother, Auntie, and Administrative Assistant, Natalie put her heart and soul into Kyuquot School for many, many years. Natalie cared for everyone and, if not in the office, could be found in the kitchen with her cordless office phone in one hand and stirring something delicious with the other. Natalie was always there with a smile, a laugh, a helping hand, a warm welcome, and a hug – and she will always be missed by all her knew her. Chairperson Hanson thanked Natalie's family – Henry, Randy, Cindy, and Priscilla – for sharing Natalie with us all. She announced that an engraved, framed portrait is being prepared in her memory, to acknowledge the many years she served Kyuquot School. At the request of the family, it will be hung in the Kyuquot School kitchen where Natalie spent so much of her time. Her son Randy noted that it was rare to see his Mom without her apron – which he is going to frame and hang below her picture.

REMEMBERING SHELDON LEE, ASSISTANT SECRETARY-TREASURER:

The District's Assistant Secretary-Treasurer, Sheldon Lee, who was with the District for almost 10 years, passed away suddenly on April 22nd. This was such a shock to the Board and the District staff who had been at the April Board meeting with Sheldon, just a few days prior. The Superintendent/Secretary-Treasurer described Sheldon as a bright light, a positive person and a really good friend to many in the District who knew him. He knew his way around financial documents and served the staff and students well with his innovative ways of finding money. At only 59 years of age, Sheldon was golfing on Saturday with his wife and all seemed well; then on Sunday, he was gone. The Board and District Office are in the throes of trying to pick up the pieces from his sudden passing.

The Superintendent/Secretary-Treasurer shared that Sheldon always enjoyed his trips to Kyuquot and especially one time when he was in the Kyuquot School boat with Derek and some of the other Board members, travelling across the bay to the dock. The boat appeared to be about 2" from sinking and, in typical fashion, Sheldon thought this was the funniest thing, laughing and smiling from ear to ear and busily waving to everyone who was watching. It is a memory of Sheldon that will always be remembered with a smile.

The Board wished to acknowledge Sheldon at this public meeting. As with Natalie, Sheldon's focus was always 'all about the kids'.

APPROVAL OF AGENDA:

2018:R-026 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
"TO approve the agenda."

ADOPTION OF MINUTES:

2018:R-027 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
 “TO adopt the minutes of the Regular Meeting of April 9, 2018.”

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

a. **Marty Szetela, Acting Principal, Kyuquot Elementary Secondary School**

Mr. Szetela provided a brief overview of his move to Kyuquot, noting that he is very grateful for the privilege to be at ‘one of the best places to teach in the Province’ where there is such an opportunity to make a difference. Mr. Szetela spoke of the challenges of working in a small school which has just as many tasks as the largest school in Vancouver but, because of low student numbers, not as many supports such as a counsellor, a full-time Learning Assistance Resource Teacher, a school psychologist, etc. The challenging result is the need to wear many hats to get the job done, and to prioritize without letting anything go. Filling teacher vacancies has been very challenging, especially with no local Teachers Teaching on Call, and Mr. Keitlah was a very welcomed addition to the teaching staff last month. Mr. Szetela described the students as being the most interesting, likeable and kindest young people that he has ever worked with, and it has been hard on them to experience so much staff turnover. Staff are committed and dedicated to working with parents and students and successes are already unfolding in terms of student behaviour. Thanks to Ms. Manuel and Mr. Jack, house teams are now in place and students are enjoying activities such as a staff/student volleyball game, a hockey shoot with students trying to score on Vice-Principal ‘Goalie Manuel’, an upcoming staff/student basketball tournament, an art fair, and a science fair. Mrs. Hansen’s language and culture class has been growing and students are engaged in singing, dancing, crafts, and carving. People are now talking more about excellence in education and less about behaviour and, in Mr. Szetela’s words, “You ain’t seen nothin’ yet!”

The student teachers have been inspirational for students, by sharing and interacting with them about new ideas and possibilities. A new academic support block has been added to the timetable twice a week to teach students that they can be successful. The Outdoor Club continues to be a success, and extra-curricular activities have included a soccer trip, a basketball jamboree and a ski trip. Students are now talking about the possibility of a trip to Tofino or maybe Hawaii, Disneyland or Europe! Mr. Szetela and Ms. Manuel are working on infrastructure - a staff handbook, a parent/teacher handbook, leave of absence procedures, attendance and reporting to parents, a school improvement plan, a formal school-based team process, and improved academic programming for junior/senior students. Ms. Manuel’s strength is in educational leadership and quality teaching, and staff has agreed to work together next year to improve the instructional skill set by incorporating assessment for learning practices models. With community, parent and School Board support, Kyuquot School can work through its growing pains to become a beacon for the Province for how a small school can be excellent!

b. **Service Recognition for School Trustees**

At the BC School Trustees Association Annual General Meeting, trustees are acknowledged for their many years of service. On behalf of the BCSTA, Chairperson Hanson presented One Term certificates to Trustee Kennedy and Trustee Pringle, who have both served the Board for almost four years.

CORRESPONDENCE:

- Vancouver Island School Trustees' Association
- BC School Trustees Association
- VISTA
- BCSTA
- Minister of Education
- BCSTA
- BCSTA
- Jared Gjesdal
- BCSTA
- BCSTA
- BCSTA
- Ray Watkins Elementary
- BCSTA
- BCSTA
- Village of Tahsis
- Copy of Letter to Minister of Education Expressing Grave Concern Over the Imposition of the Payroll Tax on School Districts
- BCSTA Weekly: AGM 2018: Pocket Guide, New Pre-Conference Spots, Late Motions, Business Session Might Extend to Sunday, New BCSTA Website
- VISTA Business Meeting at BCSTA AGM 2018 – Agenda
- Final Update and Agenda: Meeting of Board Chairs and Vice-Chairs at BCSTA AGM
- Copy of Letter to VISTA Chair re Implication of the Employer Health Tax on School Districts in British Columbia
- BCSTA Weekly: BCSTA Strategic Plan 2017/18 Summary Report, Cannabis Legalization Guide, CSBA & NTGAE 2018 Registration, AGM 2018: Pocket Guide, Business Session Might Extend to Sunday
- BCSTA AGM 2018 Handbook and Other Materials
- Thank You Card for the Opportunity to Host and Travel to France
- BCSTA Sample Election Bylaw
- BCSTA Weekly: AGM 2018 Begins Today, School Calendars, Premier's Award for Excellence in Education, Letters from Boards of Education
- 2018 BCSTA AGM – Late Motions
- May 2018 Newsletter
- BCSTA Weekly: AGM Disposition of Motions, Trustee Academy, Survey Deadlines, Coastal Ferries Services Review
- The Education Leader: Issue 19: Resources for Trustees, New BCSTA Website, SOGI Education, Harmony Day in SD23, Video: Nisga'a Students at AGM
- Mayor Jude Schooner's Celebration of Life – June 9, 2018

2018:R-028 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
 "TO receive and file the correspondence."

REPORT OF THE CLOSED MEETING:

Chairperson Hanson reported the discussion of three labour, one legal and two land issues.

TRUSTEE REPORTS:

a. School Reports

Trustee Kennedy expressed appreciation to everyone involved with the process of educating the students and for thinking that going above and beyond is normal. Thank you to Ray Watkins Principal Johnson and Vice-Principal Wilson for regularly attending the RWES PAC meetings. The April 12th meeting started with the excitement of the basketball tournament held on April 12th and 13th, a community lunch on the 16th, Jump for Heart rally and Crazy Sock Day on the 18th, the community garage sale on the 20th and 21st in the gym, and the mud bowl soccer tournament in Port McNeill for the Grades 3 and 4 students. Upcoming for May is the Scholastic Book Fair in the Library from May 7-11, a PAC barbecue at the Revelers' craft fair on the 12th, Jump Rope for Heart on the 15th, cedar pulling for Grades 6 and 7 on the 17th, followed by the PAC meeting that evening. The common area of the school is on hold until more feedback is received from the teachers. Wall decals have been added to make this a more pleasant area and other ideas include a water fountain feature, comfy chairs and perhaps a wall mural.

The Gold River Secondary School PAC met on April 25th with discussion about the International Program students – two from Germany and one from Japan – and the eight GRSS students are still in France and due home around May 2nd. Approximately 75 basketball players played in the tourney and a big thank you to the students and parents who helped with the preparation. Parent-teacher consultations were held on April 26th, Culture Week was April 16-19, Mrs. Kornlyo took students to the Regional Science Fair on the 18th and 19th, and the GRSS Health Fair was on April 27th.

'Carmanah', the music group, will be at the school during the week of June 4th, two student teachers were at school from April 23rd to May 11th, the Grade 12 students, accompanied by Mrs. Kornlyo, went to Disneyland for their grad trip from April 28th to May 2nd, the Quebec exchange students were here from May 4th to 10th, a Science World presentation took place on May 7th, Andy the Musical Scientist performed on May 8th, St. George's Theatre Group will be at the school from May 9th to 11th, and on May 14th, an ICBC presentation. The P.A.R.T.Y. Program is scheduled for May 22nd, and upcoming NSOP events include kayaking, sailing, a Nootka Trail hike, and the Tofino Surf. SLG events include the basketball/barbecue on April 25th and movie night in Campbell River on May 25th. The next PAC meeting scheduled for May 23rd will be the final meeting for this school year.

Trustees Kennedy and Pringle joined the Superintendent/Secretary-Treasurer on May 10th at the open house with the District's Nanaimo partners and got a walkthrough of their new office which has room for all four organizations. The meeting was very well-attended with thoughts, suggestions and ideas shared. Everyone will welcome the summer to put on thinking caps as the next meeting will be on September 20th.

There will be a 50th GRSS Anniversary party booth set up during Gold River Days and everyone is welcome to visit, share stories and pictures. Hopefully past and present teachers will come as they mean so much to the school. Volunteers will be needed and this is being arranged by Joanne Folkins.

In closing, Trustee Kennedy spoke of Assistant Secretary-Treasurer, Sheldon Lee, who recently passed away. During the April Board meeting, Sheldon assured the Board that the finances were in place, the final budget was well on its way for this meeting, he ribbed the Superintendent/Secretary-Treasurer (who was about to leave on vacation) that the road had just washed out so he would have to stay home, he teased the Associate Director of Human Resources and, along with Trustee Pringle, kept everyone in stitches laughing. He always liked to take Trustee Kennedy out for dinner so they could use her senior's discount and, little did he know, he was older than she. Sheldon let each and every one around the table know what an important part of the team they are. He had patience for question after question and never minded the "repeat please" when more explanation was needed. Sheldon was a very important part of the District team and will be truly missed.

b. BC School Trustees' Association Annual General Meeting

Chairperson Hanson reported on the AGM which took place in Vancouver from April 26-29, 2018. The opening keynote speaker was UBC President, Dr. Santo Ono, who spoke on working together for successful student transition. This interesting presentation highlighted how UBC has opened up so many other avenues for students and is focusing on growth and housing – hoping to build 6000 more housing units over the next few years – and acquiring grants to reduce the cost of living and tuition for students. The next morning started with the 7:30 am Vancouver Island School Trustees' Association Branch meeting, followed by two plenary sessions, one being 'Preparing Our Students for the Future of Our Workforce' presented by Eric Termuende, Co-Founder, NoW Innovations, and 'Focussing on the Successful Transitions for Our Aboriginal Students' presented by Mike Downie, Documentary Filmmaker/Co-Creator, Secret Path, who collected over \$800 during the AGM to go towards his brother Gordon Downey's foundation. There were other excellent workshops and guest speakers at the AGM, followed by the AGM business session and the Provincial Council meeting - all in all, a very worthwhile and informative event.

c. Open House – Nanaimo Partners

The District has a partnership with the Boys and Girls Club of Central Vancouver Island, the Mid Island Metis Nation and the Nanaimo Aboriginal Centre to work together for students and to help them transition into Vancouver Island University and into life. They have recently opened a new shared office space in Nanaimo and the recent open house had a large turnout, with much interest in the kind of education programs that are currently offered at Tsawalk and Nisaika Kum'tuks Learning Centres. The focus is that every student is important and an individual approach must be taken in order to develop relationships and support for students when they want to push away. These programs are making a difference for students, and are resulting in many interesting conversations in the community.

UNFINISHED BUSINESS:

a. Preliminary Budget 2018-2019

The District is behind schedule, due to the recent passing of the Assistant Secretary-Treasurer. The aim will be to have a balanced budget ready for Board approval at the June 11th Board meeting. If necessary, special meetings may be necessary in order to have the budget ready to submit to the Ministry by the June 30th deadline.

b. 2018 General Local Elections

2018:R-029 MOVED: Trustee Pringle, SECONDED: Trustee Alsop
AND RESOLVED:

"TO appoint Annie McDowell as Chief Elections Officer and Lawrence Tarasoff as Deputy Chief Elections Officer for the 2018 School Trustee Elections for School District 84."

NEW BUSINESS:

a. New Playground for Kyuquot School

The Board has recently received a grant for funding a \$90,000 playground for Kyuquot School. The Superintendent/Secretary-Treasurer will be consulting with individuals over the next little while in terms of creating something that is beneficial for the children in the community.

b. Commencement Ceremonies

- June 1 – Gold River Secondary School – 6 pm;
- June 8 – Zeballos Elementary Secondary School – 6 pm;
- June 27 – Tsawalk Learning Centre, Nanaimo – time TBA.

c. Capital Bylaw No. 2018/19-CPSD84-01

2018:R-030 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:

"TO give Capital Bylaw No. 2018/19-CPSD84-01 three readings in one."

Trustee Kennedy read the bylaw aloud.

2018:R-031 MOVED: Trustee Pringle, SECONDED: Trustee Eastcott
AND RESOLVED:

:"TO adopt Capital Bylaw No. 2018/19-CPSD84-01 as read."

d. Childhood Resiliency Report

An EDI (Early Development Indicator) assessment was conducted last year and School District 84 had the highest number of students at risk when first entering school. As a result, the District received a grant from Island Health to conduct a Childhood Resiliency Study and meetings were held throughout the District. Many people, including children and families, were interviewed to determine the challenges and how people adapt and thrive in this area despite adversity. It was found that service providers who are supposed to be coming to this area on a regular cycle may schedule their days off on days when they are to be in one of the District's small communities. As a result, the service is sometimes dropped altogether. There are no dentists in the District which ties into absenteeism, parents tend to have children earlier and, as young parents, tend to struggle a bit more particularly around trying to get the resources they need. There are more pre-term births, and more people in School District 84 have access to a family doctor. Fifty-three percent of the children starting school in the District are vulnerable in one or more areas. This is a naturally resilient region with a low awareness of early (pre-school) child development, which must become the focus for communities and for students who are graduating and will become parents early. There are many services coming to the District but not necessarily when they need to be, and more consideration needs to be given to providing culturally rich services and building those relationships.

The District applied for a follow-up grant from Island Health to re-establish that linkage around services, create a website, train people on how to use the website, and establish a local contact for Children's Health Services. Unfortunately, the second grant was not awarded so the original steering committee is trying to find other grant providers to keep the pre-school focus going. The Superintendent/Secretary-Treasurer's role was to share this information with the communities and he will also bring it forward to the next Enhancement Agreement meeting with First Nations partners. It is hoped that this study will make a difference and that more services will be provided to the communities of School District 84.

SUPERINTENDENT/SECRETARY-TREASURER/OPERATIONS SUPERVISOR'S REPORT:

a. District Update

The main focus in the District is in getting the preliminary budget complete and getting staffed for the 2018-2019 school year. The first round of 15 teacher postings will hopefully be filled by current employees. Postings will continue as necessary until the end of June, after which time postings will be on hold until closer to the new school year. It is hoped that hosting student teachers will pay off for the District, as having people come to experience the communities is the best way to recruit for new staff.

b. Enrollment Report

The District's enrollment is staying right around 400 FTE, with a projected 406 FTE students for September.

c. Operations Report

Kyuquot School has been approved for a new generator with an automatic switch, and a complete upgrade of the electrical system in the school – fire alarm panels, intercom system, etc. Duct-cleaning will be done in all of the District's facilities this summer, including the teacherages. Three on-call labourers will be kept very busy doing brushing, yard work and general outside maintenance throughout the District.

d. Student Teachers

School District 84 has had several student teachers this school year, with a group from Vancouver Island University arriving today. The last group will be elementary teachers who will come for the last three weeks of June. From all accounts, the student teachers have been enjoying their varied and rich experiences while in School District 84.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

Nil.

NOTICE OF MEETINGS:

The next regular meeting of the Board of Education will be held at Tsaxana on Monday, June 11, 2018. The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office prior to the meeting. Note: Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

2018:R-032 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
"TO adjourn the meeting."