



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, MAY 8, 2017
IN THE KA:'YU:'K'T'H/CHE:K'TLES7ET'H' BOARD ROOM, KYUQUOT, BC**

TRUSTEES PRESENT: Kathy Kennedy, Chairperson (Gold River)
Jenniffer Hanson, Vice-Chairperson (Kyuquot)
Fern Eastcott (Tahsis)
Ken Pringle (Gold River)

TRUSTEE ABSENT: Gwen Alsop (Zeballos)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer/Operations Supervisor
Annie James, Human Resources Administrator/Recorder
Two Staff Members

CALL TO ORDER:

Chairperson Kennedy called the meeting to order at 4:00 pm.

APPROVAL OF AGENDA:

2017:R-018 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO approve the agenda."

APPROVAL OF MINUTES:

2017:R-019 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO approve the minutes of the Regular Board meeting of April 10, 2017."

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

a. **Mr. Mike Preston, Principal, Kyuquot Elementary Secondary School**

Mr. Preston recalled the last time he met with the Board which was in September at the awards ceremony in the gymnasium. As a new Principal, he remembered speaking to the group about being connected and taking steps forward. Since then, 'everything is one' is the theme that he has been working on all year, realizing that we are all connected, and taking those steps forward. Mr. Preston commented that there is so much to learn as a new person in the community. He made sure to have an abundance of good food at the first staff meeting, and to listen to what was going on while getting to know everyone. Kyuquot School did have a routine and everyone at the school did know what they wanted to do. The first activity of the year was the Volleyball Jamboree in Zeballos. Cody Forbes and Janice Potter took a group of junior/senior students and it was a very positive and successful experience. There have been really great seasonal celebrations this year. There was a big Hallowe'en celebration with a jack-o-lantern contest in the gym and there were judges and winners for carving, and the whole community came out – parents helping in the primary, in the intermediate, and the juniors and seniors working together as well. There was good leadership at Christmas with a really wonderful atmosphere of a turkey dinner followed by the building of gingerbread houses – and pictures and newsletters are posted on the Kyuquot School website. The Winter Break brought a sad event when the community lost Natalie Jack. There has been much suffering and a lot of grief about losing the heart of Kyuquot School, and the January staff meeting started with a grief counsellor to facilitate that with the staff and to do their best to figure out how to support each other and move forward.

The Mt. Washington ski trip took place at that time, which allowed students to shift into learning again. Another very positive thing was that, this year, Mr. Parkes commended the Kyuquot School students on their participation and behaviour during the NSOP trips, which felt very good to hear. Another NSOP trip is planned for this week, when 13 students will be white-water rafting on the Nimpkish River. With the new year brought the Basketball Jamboree at Gold River Secondary School and the Bella Bella field trip (currently underway), which has taken much planning, preparation and fundraising. Another really interesting initiative was extra-curricular floor hockey, initiated by one of the Grade 12 students who really wanted to play. Both Mr. Baron and Mr. Preston wanted to support him, and the small group of students who also wanted to play, and so they have been playing floor hockey all winter and just returned from a trip to Saanich where they played against some of the Aboriginal students there – a meeting of two Nations having some really fun floor hockey together. This was the first time that Kyuquot School went on a floor hockey tournament and everyone was quite proud to make that happen – and hope to be able to continue next year.

Earlier in the year, Kyuquot School had six possible graduates with four scheduled to graduate with an Adult Dogwood and two with a Dogwood. After mature discussions, one of the students has decided to focus on completing two courses this year and to graduate next year. Mr. Preston is trying to encourage and foster positive changes for the learning community as well and, on May 1st, sent a letter to the community to encourage positive changes in behavior to improve the culture of learning at Kyuquot School. The staff is communicating better at deeper levels and trying to take steps forward to improve the integrity and depth of learning in regard to the lessons. A productive meeting with parents was held to discuss these issues, and Mr. Preston will encourage a re-establishment of a Parent Advisory Council and include parent involvement in assemblies, at Student Council meetings, and in school activities and events. The staff are all 'rolling up their sleeves' and working hard to continue with this good work – an exciting challenge! This is the first year that the Nation will stand on its own and it is very important to everyone to have their youth mature into the future as well-educated working citizens of the Nation. Mr. Preston looks forward to supporting learning in the community and to continue learning himself.

CORRESPONDENCE:

- Chair, SD23 (Central Okanagan)
- Gold River Secondary School
- Vancouver Island School Trustees' Association
- BC School Trustees Association
- Chairperson, SD84
- BCSTA
- BCSTA
- BCSTA
- BCSTA
- BCSTA
- BC Public School Employers' Association
- VISTA President
- Ray Watkins Elementary School
- Chair, SD42 (Maple Ridge & Pitt)
- Copy of Letter to Deputy Minister of Education re Approval of Memorandum of Agreement on March 10, 2017
- Invitation to the Commencement Ceremonies on June 10, 2017, 7 pm
- VISTA – BCSTA Business Meeting Agenda; VISTA Minutes – BCSTA AGM April 2016
- Boards Making a Difference – Stories From Your Communities – Issue 17: Partnership Between Schools and College Helps Students Transition to Post-Secondary
- Copy of Letter to Minister of Innovation, Science and Economic Development re Support for Conuma Cable's Funding Application for the "Connect to Innovate" Program
- Key Action 7: Read Up on Your Candidates' Party Platforms!
- BCSTA AGM 2017 Materials and Information
- BCSTA's Journey Forward: An Update on the 2016-17 Strategic Plan
- Report to Branches and Breakfast Locations – BCSTA AGM 2017
- April 2017 BCSTA Provincial Council Agenda Package
- NewsLink Express No. 2017-03: Disposition of AGM Resolution 0-1; Letter to Minister of Finance; Letter to Public Administrator of BCPSEA
- Response from Bernard Richard, Representative for Children and Youth
- RWES Newsletter – April/May 2017
- Copy of Letter to Federal Minister of Health re Request for Additional Provincial Funding for Child and Youth Mental Health Services

- Meadows)
- BCPSEA
 - NewsLink Express No. 2017-04: Disposition of AGM Resolution 0-2; Letter to Minister of Education; Letter to Public Administrator of BCPSEA
- BCSTA
 - Key Action 8: Watch Excerpts of the BCSTA Election Forum on Public Education
- VISTA
 - Copy of Letter to BCSTA President, re Invitation to VISTA 2017 Fall Conference
- BCSTA
 - Key Action 9: BC Leaders Debate 2017
- VISTA
 - Engaging Students in the BC General Elections
- BCSTA
 - Update: CSBA Congress 2017 and National Trustee Gathering on Aboriginal Education
- BCPSEA
 - NewsLink Express No. 2017-05: Disposition of AGM Resolutions: Ministry of Education Response
- BCSTA
 - The Education Leader: Issue 15 – Highlighting the Arts in the Langley School District
- Zeballos School
 - Graduation Ceremony – Thursday, June 15 – 2:00 pm

2017:R-020 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
 “TO receive and file the correspondence.”

REPORT OF THE CLOSED MEETING:

Chairperson Kennedy reported on the discussion of two land, one legal and three labour issues.

TRUSTEE REPORTS:

a. School Reports

Trustee Eastcott reported that the hallways at Captain Meares School are alive with artwork. Ms. Malthouse has been running an incredibly successful Art Program for all of the K-12 students. The primary and intermediate classes have been working on weaving paper baskets to celebrate Easter and in preparation for some cedar weaving. There are several highschool projects on display, including works styled after the surrealist and impressionist movements. Most recently, the high school students have completed art work in a cross-curricular project with their Social Studies class. The students have been learning about democracy in preparation for the upcoming election and CMESS is again participating in the Student Vote program where the students will cast their own ballots on May 8th and the student totals will be revealed during the election results on Tuesday. They have been working on artwork that carries a social or political message while they learn to analyze the messages being used by the political parties in the campaign.

In celebration of Earth Day, Captain Meares School participated in Pitch-In, and all of the students from K-12 spent time picking up litter in the community. It is always impressive to see how much of a difference it makes after the winter litter is cleaned up. Thanks to Mrs. Roth for organizing this event.

Captain Meares School had a special visitor to the elementary class this month. Dudley, an Indian Runner Duck who was incubated and born in Mrs. Sanderson’s class, came by for a visit. Dudley is now seven years old and comes in to visit the class every year.

Three of the CMESS students travelled to Zeballos to complete Early Childhood Education 114, a dual-credit course offered by North Island College. The course ran over a period of about ten weeks and all three students were very successful. Thanks to Kim Johnson in Zeballos for extending this opportunity to our students.

The elementary students have been working on a unit of bowling in PE this month. The class heads over to the Rec Centre for an hour of bowling once or twice per week, and everyone has been enjoying the increased use of the Rec Centre for students.

Lions International held a free vision screening at CMESS. The Lions from Port Alberni came with a special camera that can almost instantly identify a number of possible eye conditions. Each participant received a printout that provided the results of the scan and a recommendation for a complete eye exam if any issues were found.

The UBC student teachers at Captain Meares School have been busy working with students from all grades. Mike and Jared have been working on an electronics project with the elementary students and built interlocking wood puzzles with the older students. The UBC student teachers always provide fun and engaging learning opportunities for our students.

Chairperson Kennedy reported on the Gold River Secondary School PAC meeting which took place on April 26th. Several people were in attendance including Vice-Principal Ken Lees who stepped in for Principal Johnson. Once again, the Treasurer's report showed a healthy bank balance. Mr. Lee started off the discussion with uniforms, something he would like to see all students wearing. Students were in last week from Saint George's for a theatre production and Mrs. Kornyllo is still in discussions with the Chemainus Theatre with the hope of having a Missoula-type production up and going for June 2018. Mr. Lees also has connections with Vanier's theatre group in Courtenay and hopefully this could lead to a local production or an invite to Courtenay to watch one of their shows. The Science Fair winners will be flying to the Nationals in Regina on May 13th, and good luck to them! PAC donated \$500 towards their overnight accommodation and cab costs while they overnight in Vancouver. The VIU simulator will be at Gold River Secondary on April 25-27. The girls' soccer team is doing very well and now the boys want a team, so Mr. Lees told them to get a roster together and he would be happy to coach them. The track team is off to Powell River on April 28th. There are 11 students coming from Shanghai on May 8th and will be visiting beautiful Gold River for one week. The ventilation system is installed, the Easter egg hunt went well, Cultural Week was underway and going very well, wilderness safety discussions were taking place and announcements made anytime there were bear or cougar sightings during the school day. The commencement ceremonies will be held outdoors on Saturday, June 10th at 7 pm. The next and final PAC meeting for this school year will be May 31st.

Chairperson Kennedy also reported on Ray Watkins Elementary School's 50th birthday celebration, held on May 4th in the gym, with many students, teachers and parents in attendance. Superintendent Tarasoff started the program by welcoming everyone, followed by Gloria Maquinna who delivered a First Nations prayer. Julia Davies gave a very touching account of Ray Watkins' time as School Principal. Ray was an avid traveller, teacher, principal, and friend to all, and many feel very blessed to have known him. Dan McInnes spoke, entertaining everyone with funny stories of the comings and goings in the school from the days when it was made up of pods, to the school as it is today. A group of First Nations students, along with Mr. Rockwell, drummed and sang. The ceremony ended by singing 'Happy Birthday Ray Watkins' and a beautiful cake was shared by all.

b. BC School Trustees' Association Annual General Meeting

The Board members travelled to Vancouver for the BCSTA AGM on April 20-22, 2017. The event opened with the McNair Secondary School Coral Ensemble singing 'O Canada' and they were fabulous! Mr. Shane Pointe, a member of the Musqueam Indian Band and Coast Salish Nation, welcomed everyone. He is very warm and inviting and had everyone near falling off their chairs with laughter! The second day offered many seminars and Chairperson Kennedy attended "Rethinking Drug Education and Drug Policy" instructed by Dan Reist, and "Developing the Whole Child by Promoting Mental Well Being in Schools" instructed by Mali Bain, Maureen Dockendorf and Kathy Cassels. Both seminars were informative and very enjoyable. Mr. Don Avison spoke on "Aboriginal Education in BC: Where to from here?" Saturday started with elections and the AGM business session. The new BCSTA President is Gordon Swan, Vice-President is Stephanie Higginson, and the Directors are Donna Sergent, Alan Chell, Carolyn Brody, and Gloria Jackson. Trustees thanked outgoing President Teresa Rezanoff for her many years of hard work and dedication. Many motions were debated, some were carried and some were not, and the meeting was adjourned at 5 pm.

UNFINISHED BUSINESS:

a. **Preliminary Budget 2017-2018**

Assistant Secretary-Treasurer Sheldon Lee presented the preliminary budget for 2017-2018, estimating operating expenditures of \$8,728,000, special purpose expenditures of \$1,241,000, and capital funds expenditures of \$877,000, totalling the budget bylaw amount of \$10,846,000.

2017:R-021 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO give the Annual Budget Bylaw three readings in one."

Chairperson Kennedy read aloud the 2017-2018 Annual Budget Bylaw.

2017:R-022 MOVED: Trustee Hanson, SECONDED: Trustee Eastcott
AND RESOLVED:
"TO approve the 2017-2018 Annual Budget Bylaw as presented."

NEW BUSINESS:

a. **Capital Bylaw No. 2017/18-CPSD84-01 – Annual Programs Funding Agreement**

2017:R-023 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO give Capital Bylaw No.2017/18-CPSD84-01 – Annual Programs Funding Agreement – three readings in one."

Chairperson Kennedy read aloud the Capital Bylaw.

2017:R-024 MOVED: Trustee Pringle, SECONDED: Trustee Hanson
AND RESOLVED:
"TO approve Capital Bylaw No. 2017/18-CPSD84-01 – Annual Programs Funding Agreement – as presented."

SUPERINTENDENT/SECRETARY-TREASURER/OPERATIONS SUPERVISOR'S REPORT:

a. **District Update**

The Superintendent/Secretary-Treasurer/Operations Supervisor reported that everything is going well in the District and, now that that budget is well in hand, the focus is on getting the District staffed. Eighteen teacher postings close on May 10th and the posting for the Zeballos School Principal closed on May 5th. The second round of teacher postings will be published by the end of this week, and this same pattern will continue until July 1st, after which time the process changes slightly if teachers are on recall. It will be a very busy time in the School Board Office, and it is anticipated that there will be jobs for employees if they are flexible in terms of location.

Schools are all extremely busy with end-of-the-year field trips, sports activities, graduation ceremonies, and preparing for report cards, etc.

b. **Enrollment Report**

Enrollment is holding steady at about 415 FTE students.

c. **Operations Report**

It is going to be another busy summer for the Operations Department. There are two roofing projects, one or three paving projects, chimney cleaning, numerous painting projects, landscaping and yard work around teacherages, power washing, and many minor projects. Hopefully, a contractor can be hired to install new flooring in the Kyuquot School gym to remedy the moisture problem there, and the gym will be painted subject to a decision being made regarding the murals. The aim will be to hire some

summer student labourers to assist the carpenters and adult labourer so that this extensive list can be accomplished before the new school year starts.

d. **Finance Warrants**

As at April 30, ten months or 83.3% of the 2016/17 fiscal year, and eight months or 80.0% of the school calendar year has elapsed. The budget amounts shown in this Finance Warrant report are the 2016/17 Amended (Final) Budget amounts based on the September 30, 2016 actual enrolment for 2016/17. Year to date revenue and expenses to the end of April 2017 is trending appropriately and within the total budget for the School District.

At the end of June 30, 2016 the District had an Operating surplus of \$1,092,000 carried forward from 2015/16 to 2016/17, of which \$693,000 has been allocated and \$399,000 is unallocated. To the end of April 2017, \$4,474,000 or 82.0% of the Ministry Operating Grant has been received. To date, the Ministry Operating Grant is trending appropriately as budgeted. To the end of April 2017, \$2,301,000 or 77.7% of the 2016/17 school year (LEA) Local Education Agreement has been recorded. The District has received the final nominal roll from INAC and has adjusted the LEA billing accordingly for the balance of the school year. LEA revenue is trending appropriately within the budget.

To the end of April 2017, the total salaries and benefits expenditure is trending slightly to a surplus amount \$465,000 based on a prorated budget for the school year. The budget amounts shown are based on the Amended (Final) Budget that was approved in January 2017. To the end of April 2017, service/supplies expenditures has a small surplus of \$25,000 as budgeted on a prorated budget basis. Note: For this finance warrant, the expenditures are approximately \$150,000 under-estimated due to the early composition of this April 2017 Finance Warrant.

Based on strictly actual revenues less actual expenditures, the School District is recording a small surplus of approximately \$313,000 for the year to the end of April 2017. With appropriated surplus of \$692,000 included in the actual analysis, the April 2017 actual can be restated with a surplus balance of \$1,006,000.

At the end of the 2015/16 fiscal year, the Annual Facilities Grant (AFG) had a surplus of \$589,000 being brought forward to 2016/17. To the end of April 2017, the AFG received revenue of \$386,000 which totals \$975,000 available. To date, \$805,000 of expenditures has been incurred to the end of April 2017. The balance remaining in AFG is \$170,000.

Future major AFG and Capital projects include:

- continue with LED lighting fixture upgrades;
- refurbishment of teacherages (employee housing) in Zeballos;
- boiler upgrade at GRSS from diesel fuel to wood pellet, expenditure to March 2017 = \$137,000 and has \$127,000 of funds remaining. Any over-expenditures will be supplemented from the ZESS surplus balance.

To the end of April 2017, \$701,000 of capital funds is available to carry out major capital projects. To date, \$324,000 of expenditures has been incurred to the end of April 2017. The balance remaining for all Bylaw Capital projects is \$377,000.

To the end of April 2017, \$191,000 of funds is available to carry out major capital projects. To date, \$81,000 of expenditures has been incurred to the end of April 2017. The balance remaining for Local Capital projects is \$110,000.

e. **Student Teachers**

Currently there are seven very enthusiastic student teachers from UBC in the District for three weeks. This is a group of secondary student teachers, with a group of elementary student teachers arriving in June. The schools are all very welcoming to student teachers and the hope is that some of them will decide to come and teach in School District 84 once they are finished their schooling.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

Nil.

NOTICE OF MEETINGS:

The next public meeting of the Board of Education will be held on Monday, June 12, 2017, at 4 pm, in the School Board Office, Gold River. The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting. Note: Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

Chairperson Kennedy declared the meeting adjourned at 5:05 pm.