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**REGULAR MEETING OF THE BOARD OF EDUCATION  
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,  
HELD ON MONDAY, MAY 9, 2016, HELD IN THE  
KA:'YU:'K'T'H'/CHE:'K'TLES7ET'H' FIRST NATION BOARD ROOM, KYUQUOT, BC**

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**TRUSTEES PRESENT:** Kathy Kennedy, Chairperson (Gold River)  
Jenniffer Hanson, Vice-Chairperson (Kyuquot)  
Ken Pringle (Gold River)  
Gwen Alsop (Zeballos)

**TRUSTEE ABSENT:** Fern Eastcott (Zeballos)

**ALSO PRESENT:** Lawrence Tarasoff, Superintendent/Secretary-Treasurer/Operations Supervisor  
Annie James, Human Resources Administrator/Recorder  
Five Staff and Public Members

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**CALL TO ORDER:**

Chairperson Kennedy called the meeting to order at 4:10 pm

**APPROVAL OF AGENDA:**

**2016:R-028** MOVED: Trustee Pringle, SECONDED: Trustee Hanson  
AND RESOLVED:  
"TO approve the agenda."

**ADOPTION OF MINUTES:**

**2016:R-029** MOVED: Trustee Pringle, SECONDED: Trustee Alsop  
AND RESOLVED:  
"TO adopt the minutes of the Regular Board Meeting of April 11, 2016."

**BUSINESS ARISING FROM THE MINUTES:**

Nil.

**PUBLIC INQUIRIES AND PRESENTATIONS:**

a. **Mr. Jeff Rockwell, Principal, Kyuquot Elementary Secondary School**

Mr. Rockwell highlighted a very eventful year at Kyuquot School, starting with Kim Barthel's visit last week. Ms. Barthel has been working with School District 84 for several years, and visiting Kyuquot School throughout that time. Last year, she did a presentation on trauma and healing from trauma and, this year, was accompanied by Theo Fleury who spoke on his own healing journey – a session that was very well attended and well received by all. Mr. Fleury also played hockey in the gym with the boys and girls so it was nice to have someone to connect with them. Kyuquot School is getting ready to host 30 exchange students and staff from Guelph, who will also attend the District Potlatch in Zeballos. Janice Potter has just completed a full teaching practicum at Kyuquot School and it has been an enjoyable experience for all. The elementary students are looking forward to their week-long field trip to Vancouver and staying at Mr. Maynard's farm. The meals programs have been taking place five days a week this year – breakfast on three days and lunch on two – which helps to connect parents and families and gets students to school. It has been a bumpy year in terms of staff, with three teachers away due to family and medical issues, but thankfully there have been some temporary teachers available and Kyuquot School has recently welcomed teachers Cynthia Bruckman and Aaron Keitlah. Mental Health Workers provided workshops for staff and students in February and delivered a touching tribute when they said that Kyuquot School feels like the heart of the community, which is something of which to be proud. Other highlights included a successful Scholastic Fair, a very enjoyable trip to Mt. Washington with the Nootka Sound Outdoor Program, the trip to the Quatsino cultural gathering, a special day trip to learn about traditional bathing, and the teachers'

inquiry project on ipads and technology in the classroom. On the whole, it has been a great year at Kyuquot School. Although there have been some difficulties, everyone has made it through, thanks to the help and support of the dedicated staff at Kyuquot School, the District and the Board of Education.

### **CORRESPONDENCE:**

- Chair, SD50 (Haida Gwaii)
- Chair, SD5 (Southeast Kootenay)
- BC School Trustees Association
- BC Public School Employers Association
- Deputy Minister of Education
- BCSTA
- BCSTA
- Deputy Minister of Education
- BCPSEA
- School District 69
- Minister of Education
- Minister of Education
- BCPSEA
- BCSTA
- BCSTA
- Vancouver Island School Trustees' Association
- VISTA
- BCSTA
- VISTA
- Copy of Letter to Minister of Education re Frustration from Unnecessary Funding Pressure from 'Administrative Savings' Each Year
- Copy of Letter to MLAs and BC School Board Trustees re So Long, Elected School Trustees
- 2016 Annual General Meeting Materials
- Minister of Education Response to BCPSEA 22<sup>nd</sup> AGM Resolution
- Response to Letter from BCSTA President Requesting Expedited Process for Approval of Integrated Resource Packages (IRP) for Indigenous Languages
- BCSTA Update: BCSTA Elects Its Board of Directors for 2016/2017 at AGM
- Update on MOU Review Survey to Member Boards
- Copy of Letter to BCSTA President re BCSTAs Request for Additional Funding from the Ministry of Education to Enable Part-Time Teachers and TTOC's to Participate in School District Training Sessions re New Curriculum
- 2016 Census of Population Program
- VISTA Spring Conference – Report and Attachments
- Letter from Minister of Education in Reply to Partners Letter re Budget 2016
- Copy of Letter to BCSTA President re Additional Funding for Education in 2016-2017 - \$28 Million in Additional Preliminary Funding Allocations to Boards
- Minister of Education Response to BCPSEA 22<sup>nd</sup> AGM Resolution O-2
- The Education Leader: Issue 07: How the Cowichan Valley Open Learning Cooperative is Changing Students' Lives
- Boards Making a Difference: Marketing Class a Great Example of New Curriculum – SD27 (Cariboo –Chilcotin)
- Copy of Letter to Minister of Education Requesting a Meeting with VISTA Board Chairs to Share Some of the Positive New Initiatives in Relation to the Modernized Curriculum
- Copy of Letter to BCSTA President Requesting that Future Pro-D Programs for Trustees Focus on Education Innovators and Leaders in BC Who are Part of the Public Education System
- BCSTA Update: BCSTA Staffing Changes
- Copy of Invitation to Clair Trevena, MLA, to Participate in Panel Discussion on Public Education with Fellow Island MLAs

**2016:R-030**      **MOVED:** Trustee Pringle, **SECONDED:** Trustee Hanson  
**AND RESOLVED:**  
*“TO receive and file the correspondence.”*

### **REPORT OF THE CLOSED MEETING:**

Chairperson Kennedy reported that three labour and one land issue were discussed.

## **TRUSTEE REPORTS:**

### **a. School Reports**

Trustee Alsop reported that Zeballos School is very busy preparing for the upcoming District Potlatch. There is a group of students who won a recycling contest and will be going on a trip to Vancouver with Mr. Nabbe next week to enjoy four days of exciting activities.

Chairperson Kennedy reported that the Parents' Advisory Council met on April 27<sup>th</sup> and discussed the hockey pool which raised \$1811. Lucky winners received \$710 (first place), \$426 (second place) and \$284 (third place), with any leftovers going to the grad class. The Jamboree fundraiser went very well with the girls cooking up a storm with plenty of food left over which was donated to Mrs. O'Reilly's cooking program. The concession raised \$187.20. Ms. Cha's Physics class (six students) has been fundraising for their upcoming science field trip to the PNE on May 9-10. The PNE hosts a physics competition each year for highschool physics classes from around the Province. They study and estimate angles to try and figure out how the rides work and are supported. The folks at the PNE then fire up some of the rides and let the students ride for free. They have other activities planned, including roller-blading in Stanley Park. Principal Deane Johnson is working on the timetable for next year and reported that, although the Grade 8's were a little slow getting started this year, they have pulled up their socks and are doing well. A posting was published on April 28<sup>th</sup> for Vice-Principal of Gold River Secondary School. The Scholarship Committee of Chairperson Kennedy, Vice-Principal Wilson and District Principal Larre will meet on May 30<sup>th</sup> to interview applicants. The next PAC meeting is tentative scheduled for May 18<sup>th</sup>.

### **b. BCSTA Annual General Meeting**

The meeting started with branch meetings (SD84's being VISTA, Vancouver Island School Trustees Association). The BCSTA President, Teresa Rezansoff, delivered the AGM's opening remarks, followed by an awesome talk from Larry Rosenstock who is the founding principal and CEO of High Tech High, located in San Diego. This is a series of 13 schools which uses holistic designs towards a new way of teaching. Most of the students attending struggle with fitting in to a 'normal' public school. The schools have a graduation rate of about 95% with most students carrying on to college or four-year university programs. Larry is a former carpentry teacher, lawyer and highschool principal. He also spoke on the importance of evoking a common vision for the boards of education and for school administrators.

The next presentation was from the Minister of Finance, Mike Bernier. The afternoon brought various sessions and Chairperson Kennedy attended "Financial Decision-Making for Student Success" presented by the Superintendent, Secretary-Treasurer and Trustee of School District 23 (Central Okanagan). Chairperson Kennedy also attended "Residential School Experience and Reconciliation: An Engaging Inquiry Project" which included a short film on a residential school being torn down, as well as "You Poked My Heart", both showing ways to explore how reconciliation and compassion are linked. One of the trustees spoke about his residential school experience and forgiveness, and there were several speakers who guided the group through "think critically, explore evidence and communicate".

The AGM business session was held on Saturday and candidates presented speeches, followed by the election of the new Board of Directors: President – Theresa Rezansoff, Vice-President – Gordon Swan, Directors – Alan Chell, Stephanie Higginson, Gloria Jackson, Donna Sargent, Christine Younghusband, and CEO – Mike Roberts

There was a debate on substantive motions, moving to the debate on extraordinary motions and, finally, a debate of the late motions. There is much hard work put into each of the motions brought forward and Chairperson Kennedy stated how thankful she is to have members with such passion.

c. **BCSTA Provincial Council Meeting**

The Provincial Council meeting, held the day after the AGM, started with the Council's rules of order, adoption of the agenda, a quick discussion on the minutes of several meetings, action items being the budget and appointment of auditors, and then adjournment – a very quick meeting!

d. **Working Relations Committee Meeting**

The Committee met on May 2<sup>nd</sup> and discussed the 2013-2019 Collective Agreement signing, the staffing process for next year with the first round of postings soon, a budget update, the Learning Improvement Fund and in particular the portion dedicated for teacher staffing, and the Pathways Program with a pilot underway at both Kyuquot School and Gold River Secondary School. The pilot programs will provide good lessons for a more formalized Pathways approach for next year in all schools. The next meeting is set for June 6<sup>th</sup>.

**UNFINISHED BUSINESS:**

a. **Annual (Preliminary) Budget 2016-2017**

The Assistant Secretary-Treasurer explained the budget cycle, the budget directives, the historical FTE enrollment by schools and District, a summary of the revenue, and the cost pressures and expenditures. He recommended approval of the 2016-2017 Annual (Preliminary) Budget as presented.

**2016:R-031** MOVED: Trustee Pringle, SECONDED: Trustee Hanson  
AND RESOLVED:  
*"TO give the Annual Budget Bylaw three readings in one."*

Chairperson Kennedy read aloud the Annual Budget Bylaw.

**2016:R-032** MOVED: Trustee Pringle, SECONDED: Trustee Eastcott  
AND RESOLVED:  
*"TO adopt the Annual Budget Bylaw for the fiscal year 2016-2017 showing the estimated revenue and expense and the total budget bylaw amount of \$9,715,000 for the 2016-2017 fiscal year as prepared in accordance with the School Act."*

b. **VIWTU Request for Funding Support re New Teacher Conference**

**2016:R-033** MOVED: Trustee Pringle, SECONDED: Trustee Hanson  
AND RESOLVED:  
*"TO approve funding support in the amount of \$1000 towards School District 84 teachers' attendance at the New Teacher Conference."*

**NEW BUSINESS:**

a. **Capital Project Bylaw No. 127117 (Annual Facilities Grant)**

The Annual Facility Grant will be used to insulate the underside of Captain Meares' roof. A bylaw is required in order to access the fund.

**2016:R-034** MOVED: Trustee Pringle, SECONDED: Trustee Hanson  
AND RESOLVED:  
*"TO give Capital Project Bylaw No. 127117 three readings in one."*

Chairperson Kennedy read aloud the bylaw.

**2016:R-035** MOVED: Trustee Pringle, SECONDED: Trustee Alsop  
AND RESOLVED:  
*"TO adopt Capital Project Bylaw No. 27117 (Annual Facilities Grant), specifying a maximum expenditure of \$300,043, as approved by the Minister."*

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**SUPERINTENDENT/SECRETARY-TREASURER/OPERATIONS SUPERVISOR'S REPORT:**

a. **Enrollment Report**

As of May 3, 2016, there were 385 students registered (which includes 46 Continuing Education students). The preliminary budget for next year is based on 370 FTE students which does not include the Continuing Education numbers but does include the additional courses generated by the Nootka Sound Outdoor Program.

b. **Operations Report**

This summer will be a busy time at Kyuquot School. Three playground proposals will be shared with the school and community shortly, with plans to have the playground installed by September. The existing storage sheds will be demolished and a new storage area built, a new roof will be installed on one of the teacherages, and the portables will be painted.

Other main summer projects include a new roof for Captain Meares School, completion of the old Zeballos School demolition, and concrete work at Gold River Secondary and Zeballos School.

c. **Financial Warrants Update**

As at April 30, 2016, ten months or 83.3% of the 2015/16 fiscal year, and eight months or 80.0% of the school calendar year has elapsed. The budget amounts shown in this Finance Warrant report are the 2015/16 Amended Budget amounts based on the final September 30, 2015 enrolment for 2015/16.

At the end of June 30, 2015, the District had an Operating surplus of \$1,035,000 carried forward from 2014/15 to 2015/16, of which \$634,000 has been allocated and \$401,000 is unallocated. To the end of April 2016, \$4,189,000 or 81.0% of the Ministry Operating Grant has been received. To date, the Ministry Operating Grant is trending appropriately as budgeted.

To the end of April 2016, \$2,017,000 or 76.2% of the 2015/16 school year Local Education Agreement (LEA) has been recorded. The 2015/16 LEA funding will be adjusted based on the actual 2015/16 nominal roll funding data that was recently received from the Ministry of Education.

To the end of March 2016, the total salaries and benefits expenditure is trending slightly to a surplus on a prorated budget for the school year. The budget amounts shown are based on the Amended Budget that was approved in February 2016. To the end of April 2016, service/supplies expenditures are meeting budget amounts on a prorated budget basis, and are trending favorably for the school year. In total, expenditures to the end of April 2016 are in a small surplus of \$475,000 or 7.0% on a prorated basis.

Note: For this finance warrant, the expenditures are estimated to be understated by approximately \$150,000 due to expenditures and purchase cards not being recorded for April, due to the early writing of this finance warrant.

Based on strictly actual revenues less actual expenditures, the School District is recording a small surplus of approximately \$76,000 for the year to the end of April 2016. With appropriated surplus of \$634,000 included in the actual analysis, the April 2016 actual can be restated with as a surplus balance of \$710,000.

At the end of the 2014/15 fiscal year, the Annual Facilities Grant (AFG) had a surplus of \$345,000 being brought forward to 2015/16. To the end of April 2016, the AFG has a surplus of approximately \$634,000 remaining, of which approximately \$700,000 is being committed to repair the roof at Captain Meares School in the summer of 2016, and with AFG funding from 2016/17 school year.

To date \$120,000 of expenditures has been incurred to the end of March 2016. Major expenditures incurred in AFG are:

- \$7,000 for the Ministry CAMS (Capital Asset Management System)
- \$36,000 for the Ministry Next Generation PLNet system
- \$55,000 for various building renovations

- \$22,000 staff salary and benefits charged to AFG

Future major AFG projects include:

- continue with lighting fixture upgrades
- interior painting
- fencing
- floor replacement
- refurbishment of Teacherages (employee housing) at ZESS
- roof repair in insulation of roof at CMESS

To the end of April 2016, \$233,000 of funds remain on the ZESS Replacement School capital project. This balance is to be used for the demolition of the old school (currently in progress and should be completed in the summer of 2016), and land preparation for the move and replacement of teacherages (employee housing).

**TRUSTEE INQUIRIES:**

Nil.

**PRESS AND PUBLIC INQUIRIES:**

In response to the inquiries about the leaky gym roof and the sweating gym floor, the Superintendent/Secretary-Treasurer/Operations Supervisor reported that the roof has been repaired. There are on-going discussions about the possibility of doing something different with the gym so, for now, the floor repair is on hold; however, if a new or larger gym is a year or more away, then the floor issue will be addressed.

**NOTICE OF MEETINGS:**

The next public meeting of the Board of Education will be held on Monday, June 13, 2016 at 7:00 pm in the Mowachaht/Muchalat House of Unity on the Tsaxana Reserve. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting.

**ADJOURNMENT:**

Chairperson Kennedy declared the meeting adjourned at 5:20 pm.