



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, APRIL 9, 2018
AT THE SCHOOL BOARD OFFICE, GOLD RIVER, BC**

TRUSTEES PRESENT: Jenniffer Hanson, Chairperson (Kyuquot)
Kathy Kennedy, Vice-Chairperson (Gold River)
Fern Eastcott (Tahsis)
Ken Pringle (Gold River)
Gwen Alsop (Zeballos) (telephone)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer/Operations Supervisor
Sheldon Lee, Assistant Secretary-Treasurer
Annie James, Associate Director of Human Resources/Recorder
Two Members of the Public

CALL TO ORDER:

Chairperson Hanson called the meeting to order at 4:00 pm and acknowledged that the meeting was being held in the Mowachaht/Muchalat Territory. Chairperson Hanson also acknowledged the Humboldt community and the Bronco families who are dealing with such tragedy at this time.

APPROVAL OF AGENDA:

2018:R-018 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
"TO approve the agenda."

ADOPTION OF MINUTES:

2018:R-019 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
"TO adopt the minutes of the Regular Meeting of March 12, 2018."

BUSINESS ARISING FROM THE MINUTES:

Nil

PUBLIC INQUIRIES AND PRESENTATIONS:

Nil.

CORRESPONDENCE:

- Chair, SD61 (Greater Victoria)
- Chair, SD38 (Richmond)
- Ministry of Education
- BC Teachers' Federation
- Chair, SD8 (Kootenay Lake)
- Chair, SD42 (Maple Ridge & Pitt Meadows)
- Copy of Letter to Minister of Education Regarding Concern About Cost Implications of the Recently Announced Employer Health Tax
- Copy of Letter to Minister of Education re Extreme Concern and Disappointment Over the New Employer Health Tax Recently Announced
- 2016-2017 Service Delivery Initiative Annual Report
- Copy of Letter to Minister of Education re Support for the Elimination of the MSP
- Copy of Letter to Ministry of Social Development and Poverty Reduction re BC Poverty Reduction Strategy
- Copy of Letter to Independent Review Panel of Ministry of Education re K-12 Sector Public Education Funding Model Review

- BCTF
 - BC School Trustees Association
 - Vancouver Island School Trustees' Association
 - President, BCSTA
 - Deputy Minister of Education
 - BCSTA
 - BCSTA
- Briefs to the BC Education Funding Model Review and the Rural Development Consultation
 - BCSTA Weekly: Nominations for BCSTA Board, AGM Program Update, Letters from Boards of Education, Public Consultation on Privacy, Nova Scotia Dissolves School Boards, Trustee Candidates Guide Now in French
 - Copy of Letter to Minister of Education to Express Grave Concern Over the Imposition of the Payroll Tax on School Districts and to Express Boards' Interest to Work with the Ministry of Education to Find a Quick Resolution to Ensure No Education Dollars are Used for Such Tax and to Ensure School Districts are Exempt from the Payroll Tax
 - Copy of Letter to Minister of Education re a New Ministry of Education Strategic Plan for Aboriginal Education
 - Copy of Letter to Chair of the Independent Review Panel for the K-12 Public Sector Funding Model Review, Outlining Duties, etc.
 - BCSTA Weekly: Bylaw Review Committee Report/AGM 2018: Registration Deadline, Call for Deputy Chairs and Readings/Letters from Boards of Education
 - BCSTA Weekly: AGM 2018: Registration, Refunds, Reminders/Member Survey/Service Interruption Notice

2018:R-020 MOVED: Trustee Pringle, SECONDED: Trustee Alsop
AND RESOLVED:
 "TO receive and file the correspondence."

REPORT OF THE CLOSED MEETING:

Chairperson Hanson reported on the discussion of two labour issues and one land issue, as well as meeting with the Village Council of Gold River.

TRUSTEE REPORTS:

a. School Reports

Trustee Kennedy reported that she and Trustee Pringle attended the March 19th PAC meeting at Ray Watkins Elementary School, which had two grandparents and many parents in attendance. Vice-Principal Wilson reported that February saw the start-up of the Spirit Squad, Grades 5-7 basketball games in Campbell River, Pink Shirt Day, the WITS/LEADS Program which is promoted by the RCMP and deals with teasing and bullying, and the beginning of a garden project. There was a community lunch on March 5th, report cards were sent home and there was a good turnout for parent-teacher interviews. A 911 presentation was made to the primary children by local police/fire/ambulance crews which will be repeated for the intermediate students after Spring Break, and soccer is starting up soon! Upcoming events in April include the basketball jamboree at Gold River Secondary School on April 12-13, a soccer tournament in Esperanza on April 26, the Port McNeil Mud Bowl on April 28-29, the Rally for Jump Rope on April 18th to prepare for May's Jump Rope for Heart, and the Spring Fling garage sale on April 20-21.

The new RWES PAC Treasurer is Deborah Shorthouse. As PAC did not receive a gaming grant this year, letters are going out to local businesses asking for financial support to run the breakfast/lunch program. The 'common space' outside the lunch room is being turned into a calming area for children to relax and PAC is looking for donations such as chairs, tables, plants, and a water fountain. The garden tower in this area was a most appreciated gift. Upcoming PAC meetings will be changed to Thursday nights, with the next meeting scheduled for April 12th.

Trustee Kennedy attended the GRSS PAC meeting on March 21st with Principal Johnson reporting that all Grade 12 students passed their English Provincial exams with their grades being well above average. The group of students who travelled to Sherbrooke, Quebec have arrived home and are now looking forward to the Sherbrooke students arriving in Gold River in May. A group of GRSS students are still in France. The Regional Science Fair is on April 18-19 in Port McNeill and there has been

some discussion about changing the current daily school schedule from six blocks to four. The SLG will be looking after the GRSS 50th Birthday Party and Culture Week is coming up, April 16-19, with nine artists attending. The Gold River video crew will be in town on April 20th for the final day of filming, new lights will be installed in the gym prior to this year's grad, PAC will be serving up a delicious dinner during the upcoming basketball tournament on April 12-13, twenty students from India will be arriving very soon to spend time with the GRSS students, and the water bottle filling station is installed and being well utilized – and much appreciation to all involved in the purchase and installation! The next PAC meeting is scheduled for April 25th at 5:30 pm.

b. **District Policy Review Committee Meeting**

The proposals to rescind Policy E.44 and to create two new policies were circulated last month for feedback. The Committee recommended that all proposals now be forwarded to the public Board meeting for consideration.

- 2018:R-021** MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
 "TO rescind Policy E.44, District Student Award – Special Recognition of a Student, or Group of Students, with Outstanding Interests, Skills, Aptitudes, or Achievements."
- 2018:R-022** MOVED: Trustee Pringle, SECONDED: Trustee Eastcott
AND RESOLVED:
 "TO create Policy E.54, District Student Award – Future Education Workers."
- 2018:R-023** MOVED: Trustee Pringle, SECONDED: Trustee Alsop
AND RESOLVED:
 "TO create Policy B.33, Reserve Fund."

c. **BC School Trustees' Association Provincial Council Meeting**

Chairperson Hanson attended the March Provincial Council Meeting and reported that there were several Committee reports including the President's Report, the Education Committee and several motions were debated.

UNFINISHED BUSINESS:

a. **Preliminary Budget 2018-2019**

The Board's guideline for the preliminary budget is to try to stay with the status quo, although this may be challenging due to the declining enrollment. A formal preliminary budget will be presented to the Board in May for approval. More budgetary information will be available after the annual audit in August and confirmation of enrollment in September.

NEW BUSINESS:

a. **Requests for Funding Support**

Three requests for funding support were considered:

- BC/Yukon Command Royal Canadian Legion
- Crime Watch Canada
- Army, Navy and Air Force Veterans in Canada

- 2018:R-024** MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
 "TO receive and file the information presented."

b. **KESS Summer Reading Program Request**

The Superintendent/Secretary-Treasurer has received a request from Kyuquot School for funding support for a Summer Reading Program, to be run through the Houpsitas Kindergarten/Preschool. This type of program would need a minimum of 22 students for 40 hours and the plan would be to run the program for two weeks, for 2-3 hours per day.

2018:R-025 MOVED: Trustee Pringle, SECONDED: Trustee Kennedy
AND RESOLVED:
"TO provide \$500 towards a Summer Reading Program for Kyuquot."

c. **2018 General Local Elections**

The general local elections will be held in British Columbia on Saturday, October 20, 2018 for municipalities, regional districts, boards of education, specified parks boards, local community commissions, and trust areas (Islands Trust). Anyone interested in becoming a school trustee for School District 84 is encouraged to visit the District's website at www.sd84.bc.ca, the BC School Trustees' Association at www.bcsta.org, Elections BC at www.elections.bc.ca, or contact the School Board Office for more information.

SUPERINTENDENT/SECRETARY-TREASURER/OPERATIONS SUPERVISOR'S REPORT:

a. **District Update**

Everyone returned safely to work and school after Spring Break. There have been great academic results in the schools, with students scoring above average marks on the January Provincial exams. Students are doing very well in sports this year, and everyone is looking forward to the upcoming basketball jamboree at Gold River Secondary School which is also a great social activity. With soccer coming up, more students are becoming interested in sports, which is such a key part of school. Students will rarely remember their Science 10 classes but will always remember their sports trips! The International Program is going great, and everyone looks forward to welcoming 20 students from India, as well as Chinese and Korean students in the summer. The Gold River Secondary students will be returning from France soon, and will hopefully be able to make a presentation to the Board before the end of the school year.

b. **Finance Warrants**

As at March 31st, nine (9) months or 75.0% of the 2017/18 fiscal year, and seven (7) months or 70.0% of the school calendar year has elapsed. The budget amounts shown in this Finance Warrant report are the 2017/18 Amended (Final) Budget amounts based on the September 30, 2017 enrolment for 2017/18.

At this time, the year to date revenue and expenses are trending as predicted in comparison to the budget for the School District.

At the end of June 30, 2017, the District had an Operating surplus of \$1,048,000 carried forward from 2016/17 to 2017/18, of which \$596,000 has been allocated, and \$452,000 is unallocated. To the end of March 2018, \$3,710,000 or 70.0% of the Ministry Operating Grant has been received. To date, the Ministry Operating Grant is trending appropriately as budgeted. To the end of March 2018, \$2,021,000 or 70.0% of the 2017/18 school year (LEA) Local Education Agreement has been recorded.

To the end of March 2018, the total salaries and benefits expenditure is trending slightly to a surplus amount of \$273,000 based on a prorated budget for the school year. The budget amounts shown are based on the Amended (Final) Budget that was approved in February 2018. To the end of March 2018, the service/supplies expenditures has a deficit of <\$106,000> as budgeted on a prorated budget basis.

The total expenditures to the end of March 2018 has a small surplus of \$166,000 as budgeted on a prorated budget basis. Expenditures are trending accordingly for the year. Based on strictly actual revenues less actual expenditures, the School District is recording a small deficit of approximately

<\$15,000> for the year to the end of March 2018. With appropriated surplus of \$595,000 included in the actual analysis, the March 2018 adjusted surplus balance can be restated with a surplus \$580,000. Based on this year to date actual, it is anticipated the District will have a surplus of approximately \$400,000 to assist with challenges in the 2018/19 budget.

At the end of the 2016/17 fiscal year, the Annual Facilities Grant (AFG) had a surplus of \$31,000 being brought forward to 2017/18. To the end of March 2018, the AFG received a total of \$372,000 in revenue, for a total of \$403,000 being available. To date, \$283,000 of expenditures has been incurred to the end of March 2018, with a balance remaining of \$121,000.

To the end of March 2018, \$719,000 of funds was available to carry out major capital projects.

To date, \$483,000 of expenditures has been incurred to the end of March 2018, with a balance remaining of \$237,000.

To the end of March 2018, \$331,000 of funds was available to carry out local capital projects. To date, \$189,000 of expenditures has been incurred to the end of March 2018 for vehicle purchases. The balance remaining for Local Capital projects is \$142,000.

c. **Enrollment Report**

There are currently 414 students enrolled in the District – and there are 406 FTE projected for next school year.

d. **Operations Report**

Work is progressing on the five-year plan, as well as the summer maintenance plan. The electrical upgrade planning continues for Kyuquot School and a new roof was put on the Maintenance Shop during Spring Break. Gutters will soon be replaced on the Shop and Children's Health Hub.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

There was a request for information regarding school budgets. The Superintendent/Secretary-Treasurer explained that the schools receive funding allocations based on a funding formula, and each school then determines its own budget which is placed on an electronic dashboard so that they can keep track of their spending. Schools are not allowed to overspend and can roll-over 5% of their budgets if there is a specific plan in place. The District's annual budgets and audited financial statements are posted on the District's website and, in general, enrollments are projected to decrease over the next several years and financing is largely tied to student population.

NOTICE OF MEETINGS:

The next regular meeting of the Board of Education will be held in Kyuquot on Monday, May 14, 2018, at 4 pm. The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office prior to the meeting. Note: Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

Chairperson Hanson declared the meeting adjourned at 4:35 pm.