



VANCOUVER ISLAND WEST SCHOOL DISTRICT 84

## **REGULAR BOARD MEETING**

**MONDAY, SEPTEMBER 14, 2015 – 7 PM**

School Board Office, Gold River, BC

### **A G E N D A**

# **Board of Education Vancouver Island West School District 84**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES**
  - a. Regular Meeting of June 8, 2015
4. **BUSINESS ARISING FROM THE MINUTES**
5. **PUBLIC INQUIRIES AND PRESENTATIONS**
  - a. In Honour of Mrs. Robin Hutchinson, Retiree
  - b. Our Trip to Italy – Presentation by GRSS Students
6. **CORRESPONDENCE**
7. **REPORT OF THE CLOSED MEETING**
8. **TRUSTEE REPORTS**
  - a. School Reports
9. **UNFINISHED BUSINESS**
  - a. Actions for Learning Reports
10. **NEW BUSINESS**
  - a. New School Year Begins!
  - b. 2014/15 Audited Financial Statements
  - c. Community Consultations 2015-2016
11. **SUPERINTENDENT OF SCHOOLS / SECRETARY-TREASURER'S REPORT**
  - a. Enrollment Report
  - b. Operations Report
  - c. Curriculum Update
12. **TRUSTEE INQUIRIES**
13. **PRESS AND PUBLIC INQUIRIES**
14. **NOTICE OF MEETINGS**
  - a. Tuesday, October 13, 2015 – 4 pm – Captain Meares School, Tahsis, BC
15. **ADJOURNMENT**

*"In partnership with our diverse communities, School District 84 will provide all students with a quality education relevant to the demands of a modern society."*



**REGULAR MEETING OF THE BOARD OF EDUCATION  
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,  
HELD ON MONDAY, JUNE 8, 2015,  
IN KYUQUOT ELEMENTARY SECONDARY SCHOOL, KYUQUOT, BC**

**TRUSTEES PRESENT:** Kathy Kennedy, Chairperson (Gold River)  
Jenniffer Hanson, Vice-Chairperson (Kyuquot)  
Fern Eastcott (Tahsis)  
Gwen Alsop (Zeballos)  
Ken Pringle (Gold River)

**ALSO PRESENT:** Lawrence Tarasoff, Superintendent of Schools/Secretary-Treasurer  
Annie James, Human Resources Administrator/Recorder  
Eight Staff and Public Members

**CALL TO ORDER:**

Chairperson Kennedy called the meeting to order at 4:10 pm.

**APPROVAL OF AGENDA:**

**2015:R-033** MOVED: Trustee Pringle, SECONDED: Trustee Alsop  
AND RESOLVED:  
*"TO approve the agenda."*

**ADOPTION OF MINUTES:**

**2015:R-034** MOVED: Trustee Pringle, SECONDED: Trustee Eastcott  
AND RESOLVED:  
*"TO adopt the minutes of the Regular Board Meeting of May 11, 2015."*

**BUSINESS ARISING FROM THE MINUTES:**

It was confirmed that the Annual Facility Grant will be used to insulate the underside of Captain Meares' roof.

**PUBLIC INQUIRIES AND PRESENTATIONS:**

a. **Mr. Jeff Rockwell, Principal, Kyuquot Elementary Secondary School**

Mr. Rockwell reported on many exciting events and activities that have taken place over this school year. Although starting late in September, everyone hit the ground running and happy to welcome new teacher, Doug Heinekey, who recently signed on for the 2015-2016 school year as well. With heavy hearts, Ms. Lisa Morrison's resignation was accepted and she will be missed at Kyuquot School. Ms. Morrison has been participating in the 'Changing Results for Young Readers' Program, along with Ms. Dearham and Ms. Joe. Ms. Joe was the facilitator of a very successful summer reading program last year and will be offering it again this summer. Another interesting change this year has been the scheduling of a 45-minute block of highschool study time every day after lunch which gives students ownership of their learning and a time to catch up on homework assignments or studying. All staff members were excited to participate in this year's First Nations Education Steering Committee Conference, with good things to report back. The two elementary classes hatched butterflies this year and are enjoying growing potatoes in pots. Some of the students' artwork was selected for the new Enhancement Agreement and, as a result, one student won an i-pod. The meal programs continue – breakfast on Mondays, Wednesdays and Fridays, and lunch on Tuesdays and Thursdays, and everyone is very thankful for the ladies in the school kitchen who work so diligently to provide wholesome meals. The food programs have been successful at getting students, parents and community members more involved in the school. All teachers reported improved student attendance and attitude from November to early spring, and there were parents at the parent/teacher interviews who had never been in the school before. The language and culture class has worked really well, thanks to Daisy Hansen, with the whole school involved in sewing and

dance practice which worked wonders to bring everyone together to focus on songs and dances, and to see the students lifted up that way. It went from students not wanting to be involved, to having about 90% of the students singing and dancing, which is a great source of self-identity and feeling good about themselves. The highlight of Kyuquot School's recent potlatch was the students' involvement and assistance. This year's drum-making workshop was remarkable, with young and old working together to create the drums which were then blessed before a song practice. As Principal Rockwell explained, "*You could literally feel the heart throb of the whole school as one – very powerful. The potlatch was incredible – we were hoping to see some of the people from elsewhere and those of you who were here reported on what a magical day it was. The participation and involvement and pride of our own students were beyond compare.*" Kyuquot School had two major field trips this year: (1) the highschool exchange trip to Hamilton which was a real highlight for both the Kyuquot and the Hamilton students as both groups experienced life in completely different surroundings, and especially for the Kyuquot students to witness the thrill, excitement and awe of the Hamilton students while they were in Kyuquot; and, (2) the primary and intermediate trip to Victoria which went very well, considering some of the young students had never been away from home for so long and yet had an amazing time with nothing but positive comments from all involved. In closing, Principal Rockwell stated how fortunate it is to have so many strong, devoted people at Kyuquot School who are now starting to see some fruit from the goals that everyone has been working so hard on for several years.

#### **CORRESPONDENCE:**

- Chair, SD91 (Nechako Lakes) • Copy of Letter to Minister of Education re Graduated Adult Funding
- Chair, SD19 (Revelstoke) • Copy of Letter to Minister of Education re Bill 11
- Chair, SD19 (Revelstoke) • Copy of Letter to Minister of Finance re Management/Exempt Staff Compensation Freeze
- Chair, SD41 (Burnaby) • Copy of Letter to BC Premier and Minister of Education re Bill 11
- Chair, SD53 (Okanagan Similkameen) • Copy of Letter to Minister of Education re Existing Shared Services in School District 53 and Concerns re Bill 11
- Chair, SD28 (Quesnel) • Copy of Letter to Minister of Education re Non-funded Needs of School District No. 28 (Quesnel)
- Chair, SD10 (Arrow Lakes) • Copy of Letter to Minister of Education re Concerns with Regard to Potential Impact of Bill 11-2015
- Chair, SD67 (Okanagan Skaha) • Copy of Letter to Premier of BC re Bill 11, The Education Statutes Amendment Act, 2015
- BC School Trustees' Association • Teleconference Call re Recent Appeals Court of BC Decision on Bill 11
- Chair, SD67 (Okanagan Skaha) • Copy of Letter to Minister of Education, Minister of Finance and Government House Leader, and Public Sector Employers' Council Secretariat re Exempt Staff Compensation Freeze
- Chair, SD81 (Fort Nelson) • Copy of Letter to Minister of Education re K-12 Innovation Forum Taking Place in Fort St. John on May 15, 2015
- Chair, SD74 (Gold Trail) • Copy of Letter to SD74 (Gold Trail) re Excluded and Exempt Staff Management Freeze
- Chair, SD74 (Gold Trail) • Copy of Letter to Minister of Education re Bill 11-2015: The Education Statutes Amendment Act
- Chair, SD50 (Haida Gwaii) • Copy of Letter to Minister of Education re Concern re Bill 11-2015
- Chair, SD58 (Nicola Similkameen) • Copy of Letter to Minister of Education re Bill 11
- Chair, SD62 (Sooke) • Copy of Letter to BC Premier, Minister of Education, and Minister of Finance re Budget Concerns

- Chair, SD52 (Prince Rupert)
  - Chair, SD71 (Comox Valley)
  - Chair, SD49 (Central Coast)
  - Chair, SD82 (Coast Mountains)
  - BCSTA
  - Minister of Education
  - BCSTA
  - BCSTA
  - BCSTA
  - BCSTA
  - BCSTA
- Copy of Letter to Minister of Education re Bill 11
  - Copy of Letter to Minister of Education re Bill 11: The Education Statutes Amendment Act, 2015
  - Copy of Letter to Minister of Education re Co-Governance of Understanding
  - Copy of Letter to Minister of Education re Bill 11: Education Statutes Amendment Act, 2015
  - BCSTA Update: Budget Response Update
  - Copy of Letter to President, Vancouver Island School Trustees' Association, re Her Concerns Regarding the Administrative Savings Targets for BC's K-12 Education System
  - Reminder: BCSTA Conference Calls May 27
  - CSBA 2015 Congress in Saskatchewan
  - Boards Making a Difference: Stories From Your Community
  - Recent BCSTA Work: CSBA Letter Co-Signed by BCSTA re the Elimination of School Board Elections in Quebec; BCSTA Membership Benefits Document
  - BCSTA Update: Update on Proposed Amendments to the Property Tax Statutes for Independent Schools

**2015:R-035** MOVED: Trustee Pringle, SECONDED: Trustee Alsop  
AND RESOLVED:  
*"TO receive and file the correspondence."*

#### **REPORT OF THE CLOSED MEETING:**

Chairperson Kennedy announced that the schools will be closed from July 6-August 28, 2015 inclusive, and the School Board Office will be closed to the public from July 20-August 21, 2015 inclusive. The Board also discussed two labour issues and one land issue.

#### **TRUSTEE REPORTS:**

##### **a. School Reports**

As an addendum to Principal Rockwell's Report, Trustee Hanson reported that Kyuquot School will hold its first annual Grade 6 graduation ceremony next week. The commencement ceremony is scheduled for June 13<sup>th</sup> and the Kindergarten grad will be held on June 18<sup>th</sup>.

Trustee Alsop reported that the nice weather this month encouraged the Grades K-6 students to visit the Zeballos Community Garden where they have been planting assorted vegetables. Mr. Christall and the K-2 class started some seeds in the classroom, and have now transplanted the young plants to the Garden. Most of this month was occupied with preparations for the Kyuquot Potlatch. The elementary students were eager participants from the first drumming and dancing session but, unfortunately, most of the older students were not interested. Community volunteers Doug John and Virgil John formed a drum circle in the gym, and Mr. Nabbe's Grades 3-6 boys were quick to join the singing. They helped the younger ones as they learned what to do. The girls gathered around Sasha John (Grade 11) and under the guidance of Maggi Miller were dancing up a storm. Even the Strong Start students joined in the practices. The day of the Potlatch finally arrived, and it was an early start as the bus left Zeballos at 8:00 AM carrying 24 students and 17 adults to the boats at Fair Harbour. Kyuquot opened the dance floor, followed by the Quatsino Band, then Alert Bay, and Ray Watkins. The very young Zeballos students waited patiently until their turn. Representatives from the different bands spoke of the ties that bound the communities and named families that were related. The Grease Trail from Woss to Tahsis was mentioned as a traditional meeting between Nations. There was an incredible sense of coming together and sharing. Following the celebrations, Zeballos announced that it would be hosting the Potlatch next year, and everybody there was invited.

Last week, the NSOP canoes arrived and of course it rained! Elmar Nabbe and Jed Minor carried a canoe inside and did the dry land part of the instruction. The weather improved immediately, and students have been out on the water almost constantly. Grades 2-6 have been out in the mornings and Grades 7-12 have ventured out in the afternoon. The students have taken the canoes to Little Espinosa, where the calm water and the lack of motor boats have encouraged first time paddlers. At the end of the two weeks, the students will achieve their Level one Paddling certification. What a way to start the summer!

Trustee Eastcott reported that June started off with a 'welcome back to Captain Meares School' for Mr. Jim Norman, who is filling in during Ms. Krohman's absence. The K-3 class also welcomed a new Grade 3 student to their class who has moved to Esperanza from Bellingham, Washington. The Grades 4-6 class spent an exciting week at the Tribune Bay Outdoor Centre on Hornby Island and highlights of the trip included a high ropes course, a climbing wall and canoeing in the ocean. The students camped for three nights and did all their own cooking. Thanks to PAC for helping out with the cost of this trip, and for all the work they do for the students. The Mexico group held the final event of their trip: a Mexican fiesta night at the school, complete with an authentic Yucatan meal. The students also presented a slide show about their trip and a special slide show that focussed on the food that they ate in Mexico. As a special treat, the guests got to keep their bowl from dinner. Thanks goes out to Elsie Horvath, a local potter, for donating thirty unique bowls, with each having a hot pepper motif inside. Mr. Parkes led the Grade 7-9 class on a three-day canoe trip on Quadra Island, and the students had a great experience learning to paddle the NSOP canoes and wilderness camping on the Main Lakes chain. Once again, the students amazed everyone with their positive attitudes. The Tahsis Farm to School lunch program wrapped up the year with a barbeque, and many thanks to Karli and her volunteers for all their hard work. Captain Meares School is very lucky to have fresh, healthy meals for the students and staff. The month ended with 'Twin and Triplet Day' - a school spirit event that has students and staff dressing up as much alike as possible. On the same day, Mrs. Sanderson hosted the annual Jump Rope for Hearts event. CMESS and Tahsis always come through with a huge donation for the Heart and Stroke Fund through this event. Thanks to the teachers and staff at CMESS for all their hard work and dedication throughout the year. Despite its size, Captain Meares students get a school experience, both academic and extra-curricular, that is unparalleled in much larger schools and much larger communities.

Chairperson Kennedy attended the Gold River Secondary School PAC meeting on May 27<sup>th</sup> and determined the scholarship recipient, and enjoyed a report on the Science Fair. Chairperson Kennedy, together with Mr. Johnson and Mr. Larre, enjoyed interviewing the District scholarship applicants who are moving on to become a mechanic, two teachers, two nurses, one personal trainer, one carpenter, and one who is considering either hockey or music. The Gold River Secondary School commencement ceremony was held on June 4<sup>th</sup> with Chairperson Kennedy, Trustee Pringle, and the Superintendent of Schools/Secretary-Treasurer in attendance. It was a fabulous evening of 'Hollywood Nights' with 19 graduates and many weepy parents. Julianna Nielsen and Daniel Lake were the valedictorians, and approximately \$25,000 was given out in scholarships. A special thank you to Mrs. Vandenberg who was the photographer for the evening, and who has also volunteered so much over the years while her three children were attending school in Gold River. The Grade 7 graduation ceremony for Ray Watkins is scheduled for June 12<sup>th</sup>. The local library is hosting a 'Dads and Kids' day on June 13<sup>th</sup>, and the last 'Friends of the Library Book Sale' on June 20<sup>th</sup>. July 4<sup>th</sup> is the NTC Scholarship and Graduation Ceremony in Port Alberni, and July 6<sup>th</sup> is the retirement reception for Mrs. Fehr. The May 20<sup>th</sup> Open House at Gold River Secondary School was a great success, the UBC students have been a great addition, the year-end Awards Ceremony will be held on June 25<sup>th</sup> in the GRSS Library, and Mr. Johnson will be taking over from Mrs. Fehr effective August 1, 2015.

b. **Working Relations Committee Report**

A brief meeting was held on June 1<sup>st</sup> to discuss the melding/interfaces of the Collective Agreement and the changes to the dental plan which take effect July 1<sup>st</sup> and information will be provided to all teachers. The next meeting will be held sometime in September.

c. **Enhancement Agreement Signing Ceremony**

Chairperson Kennedy reported that there was a good turnout for this very nice event. Everyone looks forward to the implementation of the new Enhancement Agreement, and a special thank you to Principal Jeff Rockwell for acting as MC for the ceremony.

**UNFINISHED BUSINESS:**

Nil.

**NEW BUSINESS:**

a. **Accountability Framework for Student Learning**

The Ministry of Education is accepting feedback on the new Accountability Framework for Student Learning. The Ministry has done away with School Planning Councils, Superintendents' Reports, Achievement Contracts, etc., and trustees throughout the Province have until June 12<sup>th</sup> to provide feedback. The final draft will be published on July 1<sup>st</sup>, 2015.

**SUPERINTENDENT OF SCHOOLS/SECRETARY-TREASURER'S REPORT:**

a. **Enrollment Report**

The enrollment at June 1, 2015 was 364.3126 FTE, a drop from last month.

b. **Financial Warrant Report**

As at May 31, 2015, eleven months or 91.67% of the 2014/15 fiscal year, and nine months or 90.0% of the school calendar year has elapsed. The budget amounts shown in this Finance Warrant report are the 2014/15 Final Budget amounts based on the actual September 30, 2014 enrolment for 2014/15.

The Final Budget has included the adjustments required to budgeted revenue and expenditures due to the thirteen (13) strike days in September, and the required implementation of the negotiated Collective Agreements. At the end of June 30, 2014 the District had an Operating surplus of \$1,053,000 carry forward from 2013/14 to 2014/15, of which \$653,000 has been allocated, and \$400,000 is unallocated. To the end of May 2015, \$4,646,000 or 90.3% of the Ministry Operating Grant was received and, to date, the Ministry Operating Grant is trending approximately \$14,000 greater than the prorated budget for the year. The actual and budgeted Ministry Grant has been adjusted for the September Strike days and for the final September 30 enrollment.

To the end of May 2015, \$2,619,000 or 100.00% of the 2014/15 school year (LEA) Local Education Agreement has been recorded. The final September Strike refund has been confirmed with the Ministry of Education and all portions of the strike refund to the LEA has been processed and paid. The 2014/15 LEA funding has been adjusted based on the actual 2014/15 nominal roll funding data that was based on the September 30, 2014 enrolment. To the end of May 2015, the total salaries and benefits expenditure is trending slightly favourably on a prorated budget for the school year. The budget amounts shown are based on the Final Budget. Budgeted salaries and benefits for the September Strikes days and salary increases have been adjusted. To the end of May 2015, the service/supplies expenditures are meeting budget amounts on a prorated budget basis. In total, expenditures to the end of May 2015 are in a surplus of \$713,000; or 9.4% on a prorated basis. Note: For this finance warrant, the expenditures are estimated to be understated by approximately \$200,000 due to expenditures not being recorded for May for the early writing of this finance warrant.

Based on strictly actual revenues less actual expenditures, the School District is recording a small surplus of approximately \$459,000 for the year to the end of May 2015. Approximately \$262,000 of this surplus is due to the recording of June LEA billing in May.

With appropriated surplus of \$653,000 included in the actual analysis, the May 2015 actual can be restated with a surplus balance of \$1,111,000.

At the end of the 2013/14 fiscal year, the Annual Facilities Grant (AFG) had a surplus of \$655,000 being brought forward to 2014/15. To the end of April 2015, the AFG has a surplus of approximately \$398,000 remaining. To date, \$654,000 of expenditures has been incurred to the end of April 2015. Major expenditures incurred in AFG are:

- \$515,000 for roofing repairs at GRSS;
- \$35,000 for renovation of RWES Nanaimo Annex;
- \$36,000 upgrade to ZESS trades building;
- \$33,000 various school building upgrades;
- \$35,000 staff salary and benefits charged to AFG.

Future major AFG projects include:

- continue with lighting fixture upgrades;
- interior painting;
- fencing;
- floor replacement;
- refurbishment of teacherages (employee housing) in Zeballos;
- roof repair and insulation of roof at CMES.

To the end of April 2015, \$262,000 of funds remains on the ZESS Replacement School capital project. This balance is to be used for the demolition of the old school, and land preparation for the teacherages (employee housing) move and replacement.

**c. Operations Report**

Over the last month, a great deal of time has gone into taming the grounds at all of the facilities due to the early summer weather. Along with this, several routine and preventative work orders have been completed, and planning is underway on the proposed summer closure projects.

**d. District Programs Report**

Special Education - Late April to Mid-May was a very busy period for school and District Special Education staff, who were grateful to have a number of specialist service providers visit the District. School teams hosted visits from Psychology Outreach, Speech and Language Pathology and Occupational Therapy in rapid succession. In addition to providing assessments and program planning recommendations for school teams, a focus for the specialists this year has been sharing knowledge and building capacity at the local level with the schools' staffs and communities.

Psychology Outreach - Psychologists Dr. Conrad Bowden and Dr. Yaya de'Andrade visited SD84 in late April for the District Psychology Outreach Program. The two psychologists conducted a number of assessments in all five schools for students who had been referred to the program by their school-based teams. The assessments will help the school teams better understand students' strengths and difficulties as learners, so that the teams can better meet students' needs in the classroom.

Speech and Language - Speech Language Pathologist Alison Bullock visited the District for a week in May. During this time, Ms. Bullock travelled to Gold River, Tahsis and Zeballos to see students whom she works with during the year and conduct speech and language assessments. For the bulk of the school year, Ms. Bullock provides speech and language therapy services to students via videoconference from her office in Victoria. Ms. Bullock was unable to visit Kyuquot on this trip, as the students with whom she works were away on a field trip for the week. At the end of the week, Ms. Bullock presented a workshop for primary teachers and Education Assistants that covered age-

appropriate speech and language development, a variety of speech and language disorders and ideas for what can be done in the classroom to help develop children's speech and language.

Occupational Therapy - Occupational Therapist Kim Barthel was in S.D.84 during the month of May. During her week-long visit, Ms. Barthel visited all five schools as well as the Nisaika Kumtuks program. Ms. Barthel provided assessments and consultation reports to help school teams better understand the learning needs of some students. In addition, Ms. Barthel presented a series of evening staff and community workshops in Tsaxana, Ehattis and Kyuquot on the topic of trauma and its impact on learning. These presentations were very well attended and received by both staff and community members in all three communities.

Technology - MyEdBC Conversion - Plans are well underway for the conversion from BCeSIS to MyEdBC, the new province-wide student information system. District trainers and Level One support staff have been participating in training in areas such as school setup, attendance, and conduct management. While there will be some introductory training for end users at the end of the current school year, the bulk of the user training will happen at the beginning of the upcoming school year (after data is converted from BCeSIS to MyEdBC in the summer). Though there are no anticipated hardware costs for the conversion, the District is investing staff time into training and support for the new system.

#### **TRUSTEE INQUIRIES:**

Nil.

#### **PRESS AND PUBLIC INQUIRIES:**

There were some inquiries regarding postings and staffing for next year, as well as the summer painting of the Kyuquot School portables and the need for more brush-clearing around the school grounds. Youth and Child Care Worker Janice John expressed appreciation to Kyuquot School and its teachers for the great school year and the successful student potlatch. She thanked the District for supporting potlatches which have instilled pride in the students and have made them more determined to be involved, noting that many students practiced for hours in order to be ready to dance properly at this year's potlatch.

Principal Jeff Rockwell described the powerful moment at St. John Catholic Secondary School in Hamilton (a huge high school) when the Kyuquot teens proudly sang and danced in front of a large audience of teenagers. To see them stand up and say, "This is who I am" was a strong and incredible transition to experience.

Administrative Assistant Natalie Jack spoke of everyone still being on a high from working with the students in preparation for the potlatch and seeing how much effort they put in to prepare for the singing, dancing and drumming. The pride in the students on potlatch day was unprecedented and it was certainly a celebration of life that day – and a celebration of each and every student!

Mr. Jules inquired if the District ever provides clinical or school counselling for the students. The Superintendent of Schools/Secretary-Treasurer stated that there are no clinical counsellors in the schools but there is a school counsellor in Gold River who visits the schools periodically or telephones students to ensure that they are prepared to graduate and have a plan for after-graduation. Long before this Board, the NTC had made a proposal to hire a clinical counsellor to work in the schools and wanted the Board to pay half. The Board at that time said no, stating that it is difficult to financially support all of the education needs in the District and clinical counselling is a medical service. However, there has always been an invitation made to all of the medical providers that, if they are willing to provide the service, the District is willing to provide the space. The Superintendent of Schools/Secretary-Treasurer stated that the Upper Island School Medical Health Officer was informed that youth mental health is the main concern in every school in SD84, and there is a meeting scheduled on June 26<sup>th</sup> in Campbell River to discuss interventions in terms of prevention and making healthy choices.



Chairperson Kennedy thanked everyone for working so hard to create such a positive learning environment for the students of Kyuquot School. She also reminded everyone that next year is Kyuquot School's 30-year celebration!

**NOTICE OF MEETINGS:**

The next public meeting of the Board of Education will be held on September 14, 2015 at 7:00 pm in the School Board Office in Gold River. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting.

**ADJOURNMENT:**

Chairperson Kennedy declared the meeting adjourned at 5:30 pm.



Vancouver Island West School District 84

OPERATIONS DEPARTMENT

**Operations Projects Update  
September 9th, 2015**

**Maintenance Projects**

Project Name	Description	Status	Comments
KESS	Paint portable classrooms	Own forces	In progress

**Annual Financial Grant Projects**

Project Name	Description	Status	Comments
All facilities	Lighting upgrades	Own forces	Ongoing
RWES	Interior painting	Own forces	Complete
ZESS	Fencing	Own forces	Complete
ZESS	Install exterior building	Own forces	Foundations complete
GRSS	Replace gym stage flooring	Contractor	Complete

**Teacherage Projects**

Project Name	Description	Status	Comments
Kyuquot #5	Replacement flooring	Contractor	Complete
200 Alpine, Tahsis	Replace Roof	Contractor	Complete
610A&B Keno, Zeballos	Replace roof	Own forces	Complete
Kyuquot #5	Redecorate interior	Own forces	Complete
Kyuquot #2	Renovations to bathroom	Own forces	Complete

**Maintenance Highlights**

Again, a busy summer for the Maintenance Crew, who spent large portions of the break in our more distant communities. The roof replacement in Zeballos came to our attention later in the school year, which forced some rescheduling and accounts for other projects to only be partially completed.

Also, the custodial staff did well to complete their tasks to give our schools a fresh look for the new school year. Currently, a couple of power issues involving Ray Watkins School have and continue to cause concern and expense to some of our more delicate electronic equipment. Protecting equipment and diagnosing the problem is ongoing.

All buses and District vehicles requiring inspection or servicing have been dealt with and the Activity bus (NSOP) has been given a new look to rid it of the "institutional" stigma.

Peter Skilton,  
Operations Supervisor.

# Aligning our work

