



VANCOUVER ISLAND WEST
School District 84
SUPPORT STAFF JOB POSTING
No. 2017-43 - REPOSTED

TEMPORARY SPECIAL NEEDS EDUCATION ASSISTANT 2
Zeballos Elementary Secondary School

Under the instructional direction of the District Principal and/or the Learning Assistance Resource Teacher, and the supervision and evaluation of the Principal, the successful candidate will be supporting elementary students in the area of literacy and engaging in a variety of intervention methods for students.

Effective immediately until June 15, 2018, this appointment is for 2.5 hours per day when students are in regular attendance.

Duties

- Assists in the implementation of instructional programs for learning disabled, mentally challenged or behaviorally disordered students or other designated students in a class or classroom.
- Monitors, observes and reports to the classroom teacher on student's progress.
- Supervises students during brief absences of teaching staff.
- Modifies classroom and curriculum materials to meet student's and/or group's specific needs as directed.
- Assists student(s) in developing problem solving, socializing and peer interaction skills.
- Assists with the implementation of behavior modification techniques/conflict resolution strategies, problem solving models and assists with general classroom management.
- Assists in the implementation of particular speech and language activities and lessons.
- Assists with assessment of student's progress, as directed.
- Works in collaboration with school and District staff to foster and develop the individual student's potential.
- Prepares and gathers a variety of materials, equipment and supplies as directed by the classroom teacher (i.e. flash cards, charts, reading passages).
- Reads to students or listens to students read, encourages students with work tasks, reinforces overall teacher expectations of students.
- Operates standard office and classroom equipment.
- Performs all duties with a level of interpersonal skills appropriate to the position.
- Maintains the confidentiality of sensitive information seen or heard.
- May be required to perform other job-related duties as assigned.

Essential Qualifications

- Grade 12 education or the equivalent.
- Ability to adapt classroom learning tasks to the ability level of handicapped learner.
- Specialized training of experience specific to the needs of the identified student(s); i.e. sign language, augmentative communication systems, Aboriginal Education, working with adolescents, Precision Reading, Power Speak.
- WHMIS certification.
- Physical capability to perform the job duties.

The rate of pay for a Temporary Special Needs Education Assistant 2 is \$21.47 per hour plus 5% in lieu of benefits and 4% in lieu of vacation, as per the Collective Agreement. Employment is subject to an approved Criminal Record Check.

**Inquiries can be directed to the District Principal, Special Education, Student Learning and Technology,
at 250-283-2241, Local 233.**

Applicants must submit a letter, resume and supporting documents by 4 pm, January 16, 2018, to:

Ms. Annie James, Human Resources Administrator
Vancouver Island West School District 84
E-mail: ajames@viw.sd84.bc.ca

The successful applicant may be required to complete on-line pre-employment courses prior to the commencement of this assignment. Information will be provided.