

Date Produced	Work Order #	Location	Description	employee assigned	Estimated Completion	Date Completed	Comments
01-Apr-17	22882	New library prep	Get bin & clean out hallway	Darcy	May 2017	April 2017	
01-Mar-17	22881	Floor Machine	New Floor machine on order	Lynne	June 2017	June 2017	
01-May-17	22882	New Roof	Roof is smelling very strong when hot	Romeo	Summer 2017	June 2017	
19-Jun-17	22883	back parking lot	Please remove bike racks & chalk boards	Labourer	Summer 2017	June 2017	
19-Jun-17	22884	outside of school	Please remove tree and overgrown branch	Labourer	Summer 2017	June 2017	
07-Jul-17	22879	Art Room/shop	Light fixture covers are falling down	Romeo	Summer 2017	Sept 2017	
07-Sep-17	22881	Outside Front	Paint School name on front of building	Darcy	Sept 2017	Sept 2017	
16-Jan-17	22878	Water Fountain- Home Ec	Repair water damage	Darcy	Fall 2017		Not Required
17/07/2017	22880	kitchen	dishwasher is not heating water	romeo	Sept 2017	Oct 2017	Schools Cost - JB to decide
12/10/2017	22883	Hallway/Staff Room	Replace lights as needed	Darcy	Nov 15, 2017	Oct 2017	
05/10/2017	22882	Water Heater	Please increase temp by 2 degrees	Darcy	Oct 31, 2017	oct 31/17	next trip
04/01/2018	22884	Parking lot door and shop	replace light panel cover	Darcy	January 2018	complete	
13/12/2017	22885	science lab	Repair cupboard hinges	Darcy	January 2018	complete	
13/12/2017	22886	Photocopier Room	Replace ceiling tiles	Darcy	January 2018	complete	
06-Mar-18	22890	All classrooms	ballasts need to be replaced - tubes	HBE/Romeo	43160	complete	
10-Jan-18	22887	Shop/maint custodial room	Repair right front flat tire & tune up	Darcy	Feb 15, 2018	Complete	
07-Feb-18	22888	Furnace Room	Please remove scaffolding	Darcy	43159	Complete	
20/10/2017	22883	Playground	Purchase & install 2 BB hoops w/ backboard	Darcy	Dec 2017	Complete	at Maint Dept.
04/10/2017	22881	Playground	clean up tree limbing debris	Darcy	Oct 31, 2017	Complete	
21-Feb-18	22891	Gym	Curtain needs some repair work	Darcy	May 2018	cancelled	
27-Apr-18	22891	Door to back parking lot	keypad for codes is tempermental	Darcy	May 2018	complete	
06-Mar-18	22889	Back parking lot	Sink holes need to filled	Darcy	Sept 1/18	in progress	fill holes only
07-Mar-18	22890	Roof	major leaks into school	D. Mattson	Summer 2018		Contractor
01-Jun-18	22900	Ventilation system	Duct cleaning	D. Mattson	Summer 2018		Contractor
01-Jun-18	22892	entrance	Wood painted with fire retardent paint	Darcy	Summer 2018		
01-Jun-18	22893	Computer Lab	power plugs are loose shutting down comp	Darcy	Summer 2018		

