

# POLICY

---

No. B.23

## RESPECTING SOFTWARE LICENSING PROTOCOLS

*Adopted: 01-02-12  
Amended: 06-01-09  
Amended: 10-01-12  
Reviewed: 11-11-08  
Reviewed: 12-10-09  
Reviewed: 14-01-13  
Reviewed: 15-01-12  
Reviewed: 15-10-13  
Reviewed: 16-10-11  
Reviewed: 17-10-10*

### **Policy**

The Board of Education is fully aware that computer software usage is a significant activity in the learning of students and the professional responsibilities of teachers and administrators. The Board requires that all software licensing protocols be adhered to.

# REGULATION

---

No. B.23

## RESPECTING SOFTWARE LICENSING PROTOCOLS

*Adopted: 01-02-12  
Amended: 06-01-09  
Amended: 10-01-12  
Reviewed: 11-11-08  
Reviewed: 12-10-09  
Reviewed: 14-01-13  
Reviewed: 15-01-12  
Reviewed: 15-10-13  
Reviewed: 16-10-11  
Reviewed: 17-10-10*

### Regulation

Students and Board employees will utilize all software in accordance with the usage and ownership requirements applicable to that software when purchased or licensed.

It is understood that the following will be respected:

- only legally purchased and licensed software will be installed on District stand alone computers, networked computers or network servers, in the numbers prescribed by the licensing agreement, by authorized personnel;
- all students and employees will be expected to respect all ownership and licensing protocols relevant to the software being used by the individual student or employee;
- all ownership and licensing protocol disputes, disagreements or other issues will be resolved by appeal to the Superintendent of Schools/Secretary-Treasurer.

The Board expects that all software will be purchased in the most economical manner while still respecting all relevant public school licensing protocols. There are special agreements in place for the legal purchase and licensing of software that are also intended to provide the best purchase and licensing conditions for the District and schools.

Students and employees not respecting software purchase and licensing protocols can be disciplined.