

# POLICY

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No. C.4

## COMMUNITY USE OF SCHOOL BUSES

*Adopted: 94-06-13  
Amended: 98-05-11  
Amended: 00-02-14  
Reviewed: 03-10-20  
Reviewed: 07-11-13  
Amended: 10-12-14  
Reviewed: 12-01-10  
Reviewed: 13-01-08  
Reviewed: 14-01-13  
Reviewed: 15-02-10  
Reviewed: 15-11-09  
Reviewed: 16-11-14  
Amended: 18-01-08*

### **Policy**

Community use of school buses will be considered by the Board if the proposed trip is for educational purposes for preschool and school-aged children and if the trip is being planned by a non-profit organization or society and the driver is a properly licensed School District 84 employee.

# REGULATION

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### Regulation

1. Application for community use of school buses should be submitted in writing to the Operations Supervisor at least one month in advance of the proposed trip.
2. Application for such a community use shall include information about the purpose of the trip, name and driver's abstract of the qualified driver, duration of the trip, number of students participating, range of age of students, supervisory details and reimbursement for fuel and oil.
3. The School Board will provide a bus that is fully fueled and safe.
4. The driver of the bus will assume all liabilities as to the highway code or damages to the bus.
5. The bus will be returned to the School Board fully fueled and clean.
6. The Board reserves the right to rescind the use of a bus with two weeks' notice.