

POLICY

No. D.6

STAFFING

*Adopted: 87-05-11
Amended: 05-01-10
Reviewed: 09-04-14
Reviewed: 12-02-14
Reviewed: 13-01-08
Amended: 14-04-14
Reviewed: 15-01-10
Reviewed: 15-11-09
Reviewed: 16-11-14
Reviewed: 17-11-13*

Policy

As students must receive the highest quality of education possible within the framework of fiscal responsibility, the staffing of schools is of prime importance.

REGULATION

No. D.6

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Reviewed: 15-02-10
Reviewed: 15-11-09
Reviewed: 16-11-14
Reviewed: 17-11-13*

Regulation

The procedure for staffing each school is as follows:

Each January, as part of the budget preparation process, Principals, in consultation with their staff, will estimate their enrollment for the coming school year and recommend to the Superintendent of Schools/Secretary-Treasurer a staffing level based on that enrollment. The following factors will be considered:

1. specific grade configuration of all schools;
2. Special Education and Learning Assistance needs of each school;
3. support needs;
4. Collective Agreement requirements.

As a part of budget deliberations, the Board will consider the recommendations of the Superintendent of Schools/Secretary-Treasurer and the School District's financial situation. Based on these considerations, staffing levels will be determined by the Board for the coming year. If there is a significant change in enrollment or a change in Special Education needs during the school year, consideration will be given to changing staffing levels at that time.