

**NON-CERTIFIED PERSON ON CALL AVAILABILITY FOR THE \_\_\_\_\_ SCHOOL YEAR**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

I am available as a POC for the \_\_\_\_\_ school year as per the following checklist. I am fully prepared to teach \_\_\_\_\_ with my preference being \_\_\_\_\_.

I do not wish to teach the following subjects/grades: \_\_\_\_\_.

*(Please add information on the back of this form and/or add additional pages as needed.)*

**Captain Meares Elementary Secondary School, Tahsis:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_\_\_ day(s) of work in order to be available as a TTOC for this school.
- I require \_\_\_\_\_ hour(s) or \_\_\_\_\_ day(s) notice.

**Esperanza Elementary Secondary School, Tahsis:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_\_\_ day(s) of work in order to be available as a TTOC for this school.
- I require \_\_\_\_\_ hour(s) or \_\_\_\_\_ day(s) notice.

**Gold River Secondary School, Gold River:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_\_\_ day(s) of work in order to be available as a TTOC for this school.
- I require \_\_\_\_\_ hour(s) or \_\_\_\_\_ day(s) notice.

**Kyuquot Elementary Secondary School, Kyuquot:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_\_\_ day(s) of work in order to be available as a TTOC for this school.
- I require \_\_\_\_\_ hour(s) or \_\_\_\_\_ day(s) notice.

**Ray Watkins Elementary School, Gold River:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_\_\_ day(s) of work in order to be available as a TTOC for this school.
- I require \_\_\_\_\_ hour(s) or \_\_\_\_\_ day(s) notice.

**I am available for (please circle) Nisaika Kum'tuks Learning Centre, Nanaimo as follows:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_\_\_ day(s) of work in order to be available as a TTOC for this classroom.
- I require \_\_\_\_\_ hour(s) or \_\_\_\_\_ day(s) notice.

**Tsawalk Learning Centre, Nanaimo:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_ day(s) of work in order to be available as a TTOC for this school.
- I require \_\_\_ hour(s) or \_\_\_ day(s) notice.

**Zeballos Elementary Secondary School, Zeballos:**

- Mornings Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- Afternoons Only: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- All Day: Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_
- I require a minimum of \_\_\_ day(s) of work in order to be available as a TTOC for this school.
- I require \_\_\_ hour(s) or \_\_\_ day(s) notice.

**PLEASE NOTE:** In order to be included on the POC list, this form must be completed and returned to the School Board Office. If any of your information changes throughout the year, it is your responsibility to submit a new form (available at [www.sd84.bc.ca](http://www.sd84.bc.ca), 'Staff Resources', 'Forms') to the School Board Office immediately. Please e-mail to [bloranger@viw.sd84.bc.ca](mailto:bloranger@viw.sd84.bc.ca) or fax to 250-283-7352. Thank you.

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Signature

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Date