



VANCOUVER ISLAND WEST SCHOOL DISTRICT 84

REGULAR BOARD MEETING

MONDAY, JANUARY 13, 2020 – 4:00 PM

School Board Office

A G E N D A

Board of Education Vancouver Island West School District 84

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES**
 - a. Regular Meeting of December 9, 2019
4. **BUSINESS ARISING FROM THE MINUTES**
5. **PUBLIC INQUIRIES AND PRESENTATIONS**
6. **CORRESPONDENCE**
7. **REPORT OF THE CLOSED MEETING**
8. **TRUSTEE REPORTS**
 - a. School Reports
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
 - a. Appointments to Board Committees for 2020
 - b. Spring Community Consultation Meetings
 - c. Request for Funding Support
11. **SUPERINTENDENT/SECRETARY-TREASURER'S REPORT**
 - a. District Update
 - b. Enrollment Report
 - c. Finance Warrants
12. **TRUSTEE INQUIRIES**
13. **PRESS AND PUBLIC INQUIRIES**
14. **NOTICE OF MEETING**
 - a. February 10, 2020 – 4 pm – School Board Office, Gold River
15. **ADJOURNMENT**

*In partnership with our diverse communities, School District 84
will provide all students with a quality education
relevant to the demands of a modern society.*



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, DECEMBER 9, 2019
AT THE SCHOOL BOARD OFFICE, GOLD RIVER, BC**

TRUSTEES PRESENT: Arlaine Fehr, Chairperson (Gold River)
Debbie Mann (Gold River)
Allison Stiglitz (Tahsis)
Andrew Smith (Zeballos)

TRUSTEE ABSENT: Jenniffer Hanson, Vice-Chairperson (Kyuquot)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer
Annie McDowell, Associate Director of Human Resources

CALL TO ORDER:

Chairperson Fehr called the meeting to order at 4:00 pm and acknowledged that the meeting was being held on the Mowachaht/Muchalat First Nations Territory.

APPROVAL OF AGENDA:

2019:R-057 MOVED: Trustee Smith, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO approve the agenda."

ADOPTION OF MINUTES:

2019:R-058 MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO adopt the minutes of the Regular Board Meeting of November 12, 2019."

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

Nil.

CORRESPONDENCE:

- BC School Trustees Association
- Chair, SD42 (Maple Ridge & Pitt Meadows)
- Chair, SD68 (Nanaimo-Ladysmith)
- BCSTA
- BCSTA
- BCSTA
- Beneficiary Services and Strategic Priorities Branch, Minister of Health
- BCSTA
- Gold River Economic Development Committee
- BCSTA
- BCSTA
- BCSTA Headlines: Daily News for School Trustees
- Copy of Letter to the Minister of Education re Funding Model Review
- Letter to Board Chairs re Climate Change Initiatives
- BCSTA Headlines: Daily News for School Trustees
- BCSTA Headlines: Daily News for School Trustees
- BCSTA Headlines: Daily News for School Trustees
- Copy of Letter to BCSTA President re the Delay of Implementation for the International Student Health Fee
- BCSTA Headlines: Daily News for School Trustees
- Economic Development Community Business Walk Questionnaire
- BCSTA Headlines: Daily News for School Trustees
- BCSTA Weekly: School-Police Partnerships; BCSTA Academy Begins Next Week; Go Green with EFTs; AGM Motion Deadlines; Education Savings Opportunities; Student Mental Health; BCSSA InspirED Fall Educational Journal; Letters of Interest

- Chair, SD53 (Okanagan Similkameen)
 - BCSTA
 - BCSTA
 - Canadian School Boards Association

 - BCSTA
 - BCSTA

 - BCSTA

 - BCSTA
 - BCSTA
 - KinsolPlay
 - Ray Watkins Elementary School
 - BCSTA
 - BCSTA
 - Tahsis Salmon Enhancement Society
 - BCSTA
 - BCSTA
 - BCSTA

 - BCSTA
- Copy of Letter to the Minister of Education re the New Funding Model Implementation
 - BCSTA Headlines: Daily News for School Trustees
 - BCSTA Headlines: Daily News for School Trustees
 - Copy of Letters to Minister of Innovation, Science and Industry and Minister of Canadian Heritage to Welcome Them as Ministers and to Address Two Parliamentary Committee Reports: *Shifting Paradigms*, and *Statutory Review of the Copyright Act*
 - BCSTA Headlines: Daily News for School Trustees
 - BCSTA Education Leader: School Board Work is Not for the Faint of Heart; SD44's Drag Club Breaks Down Barriers; IEC Presents Groundbreaking Haida Film at Academy; From Advocacy to Action
 - BCSTA Weekly: Welcome to Academy; Issue 30 of the Education Leader; Evidence in Education: Who Needs It and Why; Prime Minister's Awards for Teaching Excellence; Letters of Interest
 - BCSTA Headlines: Daily News for School Trustees
 - BCSTA Headlines: Daily News for School Trustees
 - Natural Playgrounds
 - December Newsletter

 - BCSTA Headlines: Daily News for School Trustees
 - BCSTA Headlines: Daily News for School Trustees
 - Proposal to Use Captain Meares Elementary Secondary School for the Tahsis Salmon Enhancement Derby, August 28-29, 2020
 - BCSTA Headlines: Daily News for School Trustees
 - BCSTA Headlines: Daily News for School Trustees
 - BCSTA Weekly: Academy Review; Anti-Racism Grants; ERASE Gang Prevention Program Expanded; BCSTA's Accessibility Through Legislation Submission; Locally Elected Boards Return to PEI; Learning and Innovation in Powell River; Have You Read the Latest Issue of Learn; Are You Attending the Rural Education Congress; Why Focus on Low-Performing Students; Letters of Interest
 - BCSTA Headlines: Daily News for School Trustees

2019:R-059 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO approve the proposal to use Captain Meares Elementary Secondary School for the Tahsis Salmon Enhancement Derby in August 2020, as presented."

2019:R-060 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO receive and file the correspondence."

REPORT OF THE CLOSED MEETING:

Chairperson Fehr reported on the discussion of one labour and one land issue.

TRUSTEE REPORTS:

a. School Reports

Trustee Stiglitz reported that the Tahsis Christmas Bazaar was a huge success with an outstanding number of tables and a great response from the community. Everyone is looking forward to the Christmas Concert on December 18th. Report cards were recently sent out to parents, and a staff Christmas get-together is scheduled for December 10th.

Trustee Mann reported that the Ray Watkins Elementary School report cards went out on December 2nd, with parent-teacher interviews following on December 4th and 5th. The PAC meeting was held on December 2nd and this past weekend was the PAC Christmas Market. A community lunch is scheduled for

December 10th and the Holiday Concert is coming up on December 18th. The last day of school is December 19th.

Trustee Smith reported that the Zeballos School Girls' Basketball Team won the recent District Basketball Tournament! There are many basketball activities happening at the school and several people are stepping up to coach. The Zeballos students had the ability to take first aid and food safe certifications in November, and there have been two trips to Tahsis to use the rock wall. There was a recent complaint about certain levels of respect which the Principal addressed by having several people from the Nuuchahnulth Tribal Council present a workshop for students. It will be repeated on December 10th with the community, and will also include a school dinner.

Chairperson Fehr reported that she was unable to attend the PAC meeting at Gold River Secondary School but will have a report for the next Board meeting.

b. **BCSTA Trustee Academy**

Chairperson Fehr reported on a successful Trustee Academy with many good speakers and workshops. The official opening on November 28th featured keynote speaker Severne Cullis-Suzuki, Environmental Activist, who spoke on 'Educating Our Students for a Changing World'. References were made to the following reports:

- Canada's Changing Climate Report (Federal Report)
- Canada's Top Climate Change Risks
- Zeroing in on Emissions (Tom Green) and Ten Key Strategies to Bring Down Canada's Emissions

The Academy re-opened on November 29th with a Ministry of Education welcome from Minister Rob Fleming who spoke on the passing of Bill 41, *UN Rights of Indigenous Peoples*. He expressed the Ministry's support of School Districts and the co-governance model which gives students many opportunities. He indicated that there was no real update regarding the Funding Model Review. All support staff bargaining has concluded and teacher bargaining is still underway with the help of the mediator. Recruitment and Retention – there are sponsored seats for French and First Nations at BC Universities.

Plenary 1 - Dr. Jill Birch, Leadership and Organizational Change Expert, presented "How Will We Create Better Leadership for Our Future?" with key points as follows:

1. Trends impacting leadership
 - Rise of the strongman
 - Flooded with fractured information
2. Leadership needs a recode
 - Impacted by cell phone DAD (Digital Attention Deficit)
 - Become selfless
 - Always learning, always unlearning
 - Need to become relationship leaders
 - Know yourself
 - Teach ourselves together
 - Know your world
 - Watch your step (navigate change)
 - Seek higher ground (ethical, trustworthy, build commitment)
 - Critically reflect

Plenary 2 - Mr. Anthony McLean, Youth Motivational Speaker, spoke on "Leadership, Mental Health, Inclusivity":

- What kids won't talk out, they will act out
- Antidote to bullying is empathy
- Learn to self-regulate and de-escalate
- What can you do to make students mentally healthy?

There were several concurrent sessions:

Kairos' BC Blanket Exercise – A hands-on way to explore the nation-to-nation relationship with Indigenous peoples, allowing people to think critically about reconciliation, empowering people in building bridges of understanding and respect. The Blanket Exercise is an excellent means of educating Canadians about the history of this land and heighten awareness of reconciliation through this very important and powerful activity.

A Pathway to Hope, Understanding BC's Mental Health and Addictions Strategy – The Provincial Government has released its vision for mental health and addiction care, "A Pathway to Hope". The report has significant implications for public education. As Boards of Education strive to improve student outcomes, trustees must understand these repercussions to ensure their strategic plans are aligned to support student wellness.

Facing the Challenges of an Interrupted Education – Recent trends indicate an increased number of newcomers to Canada are settling outside of urban cities in favour of suburbs and more recently, rural towns. The Government of Canada's 2019-2021 Immigration Levels Plan targets an increase to 350,000 Permanent Resident Admissions per year by 2021 including 51,700 Refugees – a 20% increase from the 2018 target. Refugee families have complex needs which, from a perspective of students in a school system, include huge gaps in education. Students who have lived in refugee camps arrive to school having never sat in a classroom or held a pencil. Their academic needs are significant, as teachers work to help students acquire language, literacy and numeracy skills, as well as social skills required to work and play safely in a school environment. Members of the English Language Learners (ELL) Consortium shared stories of ELL and newcomer students and their families and highlighted different ways districts are meeting the settlement and educational needs within their own communities.

November 30th started off with BCSTA Branch Breakfast Meetings, including a meeting of the Vancouver Island School Trustees' Association where it was decided that the VISTA Spring meeting will be held in Nanaimo and the Fall meeting in Port Hardy.

Plenary 3 – Mr. Brian Woodlands, Peel School District in Ontario, spoke on "Making Public Education – and Your Leadership – Matter in a Fake News World":

- Leadership is a process, not a destination, and requires leaders to be focused – caring, listening, and being respectful – and being passionate about the right things – tell the personal stories;
- How to become the "anti-Kardashian" and break through the clutter to deliver key messages, both internally and externally: be sincere and real – build a genuine connection with others, be nice, be authentic, be kind and aware of how we treat each other
- Gain an awareness of new vs old techniques and tools, the power of truth in a social media world of the fake, and what will make an impact on a hard-to-reach public
- Create consensus – not conflict
- Be unfailingly honest, always – tell the truth, support inclusion and equity
- Always be willing to learn – take our mistakes and make them beautiful
- Be the participant, not the observer
- Inspire success, confidence and hope

Plenary 4 – Mr. Mike Lake, Member of Parliament, spoke on "Expect More: An Autism Adventure". Honourable Mike Lake had many unique opportunities to share his life experiences, including as father to his non-verbal son who has autism. He has spoken to spouses of world leaders at the UN General Assembly in New York City, travelled to London, Paris, Geneva, and Washington to speak with fellow elected officials from across the political spectrum, and addressed global leaders at the World Health Organization and in the international research community. He has also spoken to a Global Citizen audience of 60,000 people in Central Park, and he and his son have shared the stage in front of 15,000 enthusiastic students at WE Day. His goal is to share his son's personal story to help change the way we think about the people around us – their abilities, their challenges and the unique contributions each person can make to the great benefit of all of us.

Plenary 5 – Pilot School Districts Report – "FESL Work to Date" – Reporting out by three of the Funding for Enhanced Student Learning (FESL) designated pilot districts:

- Engage partners and set priorities
- Plan for learning
- Measure impact and communicate progress
- Equity in engagement – explore, engage, support
- Looked at their past three years and looked forward
- Asked students – What do you want the world to be like in the future?
- Equity and excellence
- Employee engagement survey – got it from North Vancouver District
- School Learning Plans must align with District Learning Plan (use formative assessment to get plans in line)
- Monitor student achievement

Plenary 6 – Simon Jackson, Movement Builder and Founder of the Spirit Bear Youth Coalition, who spoke on “Advancing Nature Literacy”. ‘Naturelabs.ca’ – contains resources for teachers (Grade 10 English and Social Studies). Spirit Bear is a story teller.

c. Working Relations Committee Meeting

The November 18th meeting focused on two main topics: an update on the Nanaimo Learning Centres; and, a rotational system of TTOC callout.

UNFINISHED BUSINESS:

Nil.

NEW SUBSINESS:

a. Election of Board Chairperson

The Superintendent/Secretary-Treasurer took over the chair and called for nominations for Board Chairperson. Trustee Mann nominated Trustee Fehr, who accepted the nomination. The Superintendent/Secretary-Treasurer called for nominations a second and third time and, hearing none, declared Trustee Fehr acclaimed as Board Chairperson for another year.

b. Election of Board Vice-Chairperson

Chairperson Fehr called for nominations for Board Vice-Chairperson. Trustee Stiglitz nominated Trustee Hanson, who accepted the nomination. Chairperson Fehr called for nominations a second and third time and, hearing none, declared Trustee Hanson acclaimed as Board Vice-Chairperson for another year.

c. Employee Recognition and Service Awards

In accordance with District Policy D.14, *Employee Recognition and Service Awards*, the Board of Education was honoured to recognize the following employees for their service to School District 84:

10 Years:

- **Derek Chidley**, Maintenance Worker/Custodian 2, Kyuquot Elementary Secondary School
- **Joanne White**, Special Needs Education Assistant 1, Ray Watkins Elementary School
- **Maggi Miller**, Special Needs Education Assistant 2, Zeballos Elementary Secondary School
- **Phil Parkes**, Principal, Nootka Sound Outdoor Education and International Programs
- **Randy Hlagy**, Custodian 2/Bus Driver/Maintenance Worker, Zeballos Elementary Secondary School

15 Years:

- **Bonnie Loranger**, District Payroll and Human Resources Administrative Assistant
- **Jeff Rockwell**, Vice-Principal, Gold River Secondary School
- **John Levering**, Teacher, Tsawalk Learning Centre
- **Ryan Galt**, Teacher, Ray Watkins Elementary School

20 Years:

- **Dennie Bohn**, Special Needs Education Assistant 1, Ray Watkins Elementary School

SUPERINTENDENT SECRETARY-TREASURER'S REPORT:

a. **District Update**

The Superintendent/Secretary-Treasurer stated that the District Office would be closed to the public over the Christmas Break, from December 23-January 3 inclusive.

b. **Enrollment Report**

The District enrollment is holding steady at 531 students.

TRUSTEE INQUIRIES:

Chairperson Fehr asked for a report on the possibility of updating the District's website. The Superintendent/Secretary-Treasurer stated that one quote was received but it was very expensive, and two other options are being investigated.

PRESS AND PUBLIC INQUIRIES:

Nil.

NOTICE OF MEETING:

The next public meeting of the Board of Education will be held on Monday, January 13, 2020, at 4 pm, at the School Board Office in Gold River. The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting. Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

At 4:17 pm:

2019:R-061 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO adjourn."

Vancouver Island West School District 84
ENROLLMENT REPORT 2019-2020
As of January 9, 2020

Grade	CMESS	ESPERANZA	GRSS	KESS	RWES	TSAWALK	ZESS	CONT ED	TOTALS
K	5			0	14		2		21
1	0			1	10		5		16
2	3			6	17		4		30
3	0			4	22		4		30
4	1			7	25		1		34
5	2			2	17		3		24
6	2			6	20		2		30
7	0			1	13	1	2		17
8	3		18	3	1	6	4		35
9	2		15	4		13	3		37
10	4		25	9		19	3		60
11	2		22	3		16	3		46
12	2		19	9		40	6	70	146
Totals:	26		99	55	139	95	42	70	526

CMESS - Captain Meares Elementary Secondary School

ESPERANZA - Esperanza Elementary Secondary School

GRSS - Gold River Secondary School

KESS - Kyuquot Elementary Secondary School

RWES - Ray Watkins Elementary School

TSAWALK - Tsawalk Learning Centre

ZESS - Zeballos Elementary Secondary School

CONT ED - Continuing Education

January 8, 2020

To: Board of Education School District No. 84 (Vancouver Island West)
From: Natalie Lowe, Accountant
Subject: **December 2019 Financial Review**

Executive Summary

As at December 31, six months or 50% of the 2019/20 fiscal year and four months or 40% of the school calendar year has elapsed. The budget amounts shown in this report are the 2019/20 preliminary budget amounts based upon the Spring 2019 estimated enrollment for 2019/20.

At this time, the year to date revenue and expenses are trending as predicted in comparison to the budget for the School District.

Revenues

At the end of June 2019 the District had an operating surplus of \$1,003,741 (L/Y\$1,036,442) of which \$504,000 was allocated for use in the current year leaving an unrestricted surplus of \$500,000. We are currently using approximately \$700,000 to balance the budget, however, it likely will not all be required by year-end.

To the end of December 2019, the District received \$2,568,907 (2017-\$2,308,002) in MOE operating grants. This is 41% (L/Y 45%) of the total grants to be received.

To the end of December 2018, the District received \$1,588,444 for the LEA (2018-\$1,384,488; 2017-\$1,480,000).

Expenditures

See attached

Operating expenses last year were 57.7% of budget. Currently the variance is 57.7% of budget so the District is right on track with spending.

School District No. 84 (Vancouver Island West)
 2019/2020 Summary Financial Analysis
 December 31, 2019

DESCRIPTION	EXPENDITURE	CURRENT		REMAINING		LAST YEAR		APPROX KEY
	CURRENT YEAR	BUDGET	\$	%	\$	%	REMAINING	
PRINCIPAL & VP SALARIES	698,719	1,435,660	736,941	51.30%	46.20%	50		
TEACHERS SALARIES	1,408,373	3,533,930	2,125,557	60.10%	62.80%	60		
SUPPORT STAFF SALARIES	376,859	614,752	237,893	38.70%	48.60%	46		
EDUCATIONAL ASST SALARIES	183,600	536,142	352,542	65.80%	59.00%	46		
OTHER PROFESSIONAL SALARIES	200,441	421,555	221,114	52.50%	58.40%	50		
SUBSTITUTE SALARIES	196,393	343,589	147,195	42.80%	46.70%	55		
EMPLOYEE BENEFITS	626,241	1,600,053	973,812	60.90%	63.40%	55		
SERVICES	304,398	402,678	98,280	24.40%	59.10%	55		
STUDENT TRANSPORTATION	12,924	37,100	24,176	65.20%	100.00%	60		
TRAVEL	150,796	502,600	351,804	70.00%	80.70%	55		
RENTAL & LEASES	501,166	461,000	-40,166	-8.70%	-49.70%	100		
DUES & FEES	11,762	36,400	24,638	67.70%	40.00%	55		
INSURANCE	17,381	44,000	26,619	60.50%	89.70%	55		
SUPPLIES	248,201	821,149	572,948	69.80%	70.10%	55		
UTILITIES	130,832	379,750	248,918	65.50%	65.20%	55		
GRAND TOTAL	5,068,084	11,170,357	6,102,273	54.60%	57.70%			