



**REGULAR MEETING OF THE BOARD OF EDUCATION  
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,  
HELD ON MONDAY, APRIL 8, 2019  
AT THE SCHOOL BOARD OFFICE, GOLD RIVER, BC**

**TRUSTEES PRESENT:** Arlaine Fehr, Chairperson (Gold River)  
Jenniffer Hanson, Vice-Chairperson (Kyuquot)  
Debbie Mann (Gold River)  
Allison Stiglitz (Tahsis)  
Andrew Smith (Zeballos)

**ALSO PRESENT:** Lawrence Tarasoff, Superintendent/Secretary-Treasurer  
Annie McDowell, Associate Director of Human Resources/Recorder

**CALL TO ORDER:**

Chairperson Fehr called the meeting to order at 4:14 pm, and acknowledged that the meeting was taking place on Mowachaht/Muchalat Territory.

**APPROVAL OF AGENDA:**

**2019:R-020** MOVED: Trustee Stiglitz, SECONDED: Trustee Mann  
AND RESOLVED:  
*"TO approve the agenda with two additions: 10.b. District Policy Review Committee Report; and, 12.b. District Education Plan."*

**ADOPTION OF MINUTES:**

**2019:R-021** MOVED: Trustee Stiglitz, SECONDED: Trustee Smith  
AND RESOLVED:  
*"TO adopt the minutes of the Regular Board Meeting of March 11, 2019."*

**BUSINESS ARISING FROM THE MINUTES:**

Nil.

**PUBLIC INQUIRIES AND PRESENTATIONS:**

a. **Mr. Ken Lees, Principal, Gold River Secondary School**

This presentation was postponed to the June Board meeting.

b. **New Zealand Student Exchange Trip**

This presentation was postponed to the June Board meeting.

c. **Tahsis Salmon Enhancement Proposal**

Mr. Deane Johnson presented on behalf of Mr. Tony Ellis. The Tahsis Salmon Enhancement Society is a local volunteer organization whose mission is to rebuild depleted salmon stocks in Tahsis and the Nootka Sound area. This is being accomplished by volunteers and a local fish hatchery with funds provided for operation by the Annual Fishing Derby.

The 15<sup>th</sup> Annual Derby last summer raised \$55,000 with an attendance of over 200 people – the largest community event in Tahsis. The previous events have been held in the Rec Centre Gym but the event has now exceeded the Centre's capacity. The Tahsis Salmon Enhancement Society would like to request the 2019 event be held in the Captain Meares Elementary Secondary School gym, beginning on August 22, 2019 for set up, with the event happening on August 24<sup>th</sup> and clean-up on August 25<sup>th</sup>.

The Society would also like to use the school tables, chairs and stage and will provide security, insurance, designated drivers, and all licensing. The Society will provide food and alcohol and will have permits and licenses necessary to do so, and will take responsibility for all clean-up and security for all blocked-off areas.

The Society is aware of the District's policy of no alcohol in District facilities, even for special events, and requests Board consideration for an exception to the policy to allow this event to occur. There are no other facilities available in Tahsis for an event of this size and it is the major salmon enhancement fundraiser of the year.

The Board reviewed Policy B.7, *Community Use of School Facilities*, which was adopted in 1987 and then amended in 2010 to not allow smoking or alcohol use in District facilities. The Superintendent/Secretary-Treasurer explained that, in the past when there has been a request to have an exception to a policy, the Board has sought input from the local Trustee. If an important issue to a community, the Board would then debate on whether or not to consider an exception.

Chairperson Fehr noted that this is an annual event, so this request will now come to the Board each year. Trustee Stiglitz explained that this fundraiser results in an annual amount of about \$50,000 going into salmon stocks and the Tahsis Salmon Hatchery is renowned throughout the Province for its stewardship. The Board could request the Society to hold their event without alcohol, but that would have a direct impact on the financial success of the fundraiser. Trustee Stiglitz acknowledged the concern about having alcohol in the school gym; however, given that there is no other location in Tahsis that can accommodate this size of an event, she wishes to fully support her community and the Society's request for an exception to the District policy.

Chairperson Fehr asked if it is the Board's request to add this to the agenda for the next District Policy Review Committee meeting. The Superintendent/Secretary-Treasurer advised that delaying this to the next Policy Committee meeting could result in any proposed change not being adopted in time to respond to the Society's request. He suggested that the Board consider making a motion, and he read aloud Regulation #2 of Policy B.7: *"Under no circumstances will the Board of Education must approve any user group to conduct any activity which will or may involve smoking/vaping and/or the consumption of illicit drugs on school property."*

**2019:R-022**     MOVED: Trustee Stiglitz, SECONDED: Trustee Mann  
AND RESOLVED:  
*"NOTICE OF MOTION to amend Policy B.7, Community Use of School Facilities, by adding new Regulation #3, as follows: The Board of Education must provide approval to any user group to conduct any activity which will or may involve the consumption of alcoholic beverages on school property."*

This proposal will be circulated for input and brought back to the next public meeting for Board decision.

**CORRESPONDENCE:**

- Island Health
- BC School Trustees Association
- BCSTA
- BCSTA
- Chair, SD84 (Vancouver Island West)
- BCSTA
- President, Vancouver Island School Trustees' Association
- Annual Report 2017/2018: Excellence in Health and Care
- Headlines: Daily News for School Trustees
- Headlines: Daily News for School Trustees
- Headlines: Daily News for School Trustees
- Copy of Letter to Minister of Education re Transfer of Nisaika Kum'tuks and Tsawalk Education Programs – Ministerial Order Number M057
- Headlines: Daily News for School Trustees
- 2018 BC AHS (Adolescent Health Survey) Provincial Results Report Launch





- 2019:R-024**      MOVED: Trustee Mann, SECONDED: Trustee Stiglitz  
AND RESOLVED:  
“NOTICE OF MOTION to amend Policy E.18, Sickness and Accidents (Students) and Policy E.19, Smoking on School District Property, and to circulate the proposed amendments for input.”

**UNFINISHED BUSINESS:**

a.      **Preliminary Budget 2019-2020**

The Superintendent/Secretary-Treasurer provided an overview of the steps involved in developing the preliminary budget for 2019-2020. The budget will be presented to the Board in May for approval. Chairperson Fehr requested a budget of up to \$15,000 for unanticipated District extra-curricular activities (such as teams qualifying for Provincial tournaments), subject to the surplus.

**NEW BUSINESS:**

a.      **Measles Catch-up Program at School-Based Immunization Clinics**

The Ministry of Health is requiring mandatory reporting this fall. The Health Authority, in partnership with the schools, will be contacting parents of children who are unimmunized or under-immunized and parents with concerns will be given a 1-800 health number to phone with their concerns. The expectation of schools at this point is to help Public Health by providing space for immunizing students. Students 14 and under will require parental consent.

b.      **District Education Plan**

The District Education Plan has two areas of focus:

1. Supporting Student Wellbeing
2. Success for All Learners

The District Education Plan will serve as the base from which the Board will build its strategic plan over the coming months.

- 2019:R-025**      MOVED: Trustee Mann, SECONDED: Trustee Stiglitz  
AND RESOLVED:  
“TO approve the District Education Plan.”

**SUPERINTENDENT/SECRETARY-TREASURER’S REPORT:**

a.      **District Update**

There are still some postings to fill, to replace employees who are on leave.

b.      **Enrollment Report**

The enrollment is at 525 students, a slight increase from last month.

c.      **Finance Warrants**

As at March 31, 2019, nine months or 75% of the 2018/19 fiscal year and seven months or 70% of the school calendar year has elapsed. At this time, the year to date revenue and expenses are trending as predicted in comparison to the budget for the School District. Approximately \$300,000 has been added to the budget in line with the additional revenue received.

At the end of June 2018, the District had an operating surplus of \$1,036,442 of which \$555,000 was allocated for use in the current year leaving an unrestricted surplus of \$481,442. To the end of February 2019, the District received \$6,719,447 out of a predicted \$8,992,918 in MOE operating grants

(not including special purpose fund). This is 75% of the total grants to be received. To the end of March 2019 the District received \$2,063,798 for the LEA

The District is right on track in terms of budget and spending and, at this point, the unallocated surplus should still be there.

**TRUSTEE INQUIRIES:**

Nil.

**PRESS AND PUBLIC INQUIRIES:**

Nil.

**NOTICE OF MEETINGS:**

The next public meeting of the Board of Education will be held on May 13, 2019, at 4 pm, in Kyuquot (location to be announced). The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting. Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

**ADJOURNMENT:**

At 5:22 pm:

**2019:R-026**      MOVED: Trustee Stiglitz, SECONDED: Trustee Smith  
AND RESOLVED:  
"TO adjourn."