



VANCOUVER ISLAND WEST SCHOOL DISTRICT 84

REGULAR BOARD MEETING

MONDAY, DECEMBER 10, 2018

School Board Office, Gold River, BC

A G E N D A

**Board of Education
Vancouver Island West School District 84**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
5. **ADOPTION OF MINUTES**
 - a. Inaugural Meeting of November 13, 2018
 - b. Regular Meeting of November 13, 2018
6. **BUSINESS ARISING FROM THE MINUTES**
7. **PUBLIC INQUIRIES AND PRESENTATIONS**
 - a. Deane Johnson, District Principal, Human Resources, Operations and Technology
 - b. Stephen Larre, District Principal, Student Learning and Staff Development
8. **CORRESPONDENCE**
9. **REPORT OF THE CLOSED MEETINGS**
10. **TRUSTEE REPORTS**
 - a. School Reports
 - b. BCSTA Trustee Academy 2018
 - c. Provincial Council Meeting
 - d. Vancouver Island School Trustees' Association Meeting
 - e. Local Education Agreement/Enhancement Agreement Meetings
 - f. Working Relations Committee Meeting
 - g. District Policy Review Committee Meeting
11. **UNFINISHED BUSINESS**
 - a. Community Consultation Meetings – Round One
12. **NEW BUSINESS**
 - a. Closure of School Board Office for Winter Break
 - b. Employee Recognition and Service Awards
13. **SUPERINTENDENT/SECRETARY-TREASURER'S REPORT**
 - a. District Update
 - b. Enrollment Report
14. **TRUSTEE INQUIRIES**
15. **PRESS AND PUBLIC INQUIRIES**
16. **NOTICE OF MEETING**
 - a. January 14, 2018 – 4 pm – School Board Office, Gold River
17. **ADJOURNMENT**

Merry Christmas!



**INAUGURAL MEETING OF THE BOARD OF EDUCATION
OF VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON TUESDAY, NOVEMBER 13, 2018 AT 4:00 PM
AT THE SCHOOL BOARD OFFICE, GOLD RIVER, BC**

TRUSTEES PRESENT: Arlene Fehr (Gold River)
Debbie Mann (Gold River)
Jenniffer Hanson (Kyuquot)
Allison Stiglitz (Tahsis)
Andrew Smith (Zeballos)

ALSO PRESENT: Lawrence Tarasoff, Superintendent of Schools/Secretary-Treasurer
Annie McDowell, Associate Director of Human Resources
Three Members of the Public

CALL TO ORDER:

The Superintendent of Schools/Secretary-Treasurer called the meeting to order at 4:00 pm, and formally acknowledged Kathy Kennedy and Ken Pringle, who were in attendance, for their years of service as School Trustees.

ANNOUNCEMENT OF RESULTS OF TRUSTEE ELECTIONS:

Gold River:	Arlene Fehr (acclaimed) Deborah Mann (acclaimed)	Tahsis:	Allison Stiglitz (acclaimed)
Kyuquot:	Jenniffer Hanson (elected)	Zeballos:	Andrew Smith (elected)

DECLARATION AND OATH OF OFFICE:

The Superintendent of Schools/Secretary-Treasurer declared that the Trustees affirmed their oaths of office and oaths of allegiance.

ELECTION OF BOARD CHAIRPERSON:

Trustee Arlene Fehr was acclaimed Board Chairperson, and assumed the chair.

ELECTION OF BOARD VICE-CHAIRPERSON:

Trustee Jenniffer Hanson was acclaimed Board Vice-Chairperson.

APPOINTMENT OF AUDITOR:

2018:I-01 MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
"TO appoint Moeller Matthews as the auditor for the 2018-2019 fiscal year."

MOTION TO RATIFY AND/OR CHANGE COMMITTEES:

2018:I-02 MOVED: Trustee Hanson, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO ratify the Committees."

APPOINTMENT OF COMMITTEE MEMBERS:

Chairperson Fehr appointed Committee members as follows:

- **Budget Committee** – Board of Education, Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources
- **CUPE Labour Management Committee** – Trustee Fehr, Trustee Mann (Alternate), Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources
- **CUPE Negotiating Committee** – Trustee Fehr, Trustee Mann (Alternate), Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources, District Principal
- **District Earthquake Safety Committee** – Trustee Stiglitz, Trustee Smith (Alternate), Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources, District Principal
- **District Mission and Goals Committee** – ad hoc
- **District Occupational Health and Safety Committee** – Trustee Stiglitz, Trustee Mann (Alternate), Associate Director of Human Resources, District Principal
- **District Policy Review Committee** – Board of Education, Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources
- **First Nations Education Liaison Committee** – Trustee Smith, Trustee Stiglitz (Alternate), Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources
- **Grievance Committee** – Area Trustee, Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources
- **Joint Rental Accommodations Committee** – Trustee Smith, Trustee Hanson (Alternate), District Principal, Associate Director of Human Resources
- **Scholarship Committee** – Trustee Mann, Trustee Fehr (Alternate), Superintendent of Schools/Secretary-Treasurer, District Principal
- **VIWTU Negotiating Committee** – Trustee Fehr, Trustee Mann (Alternate), Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources, District Principal
- **Working Relations Committee** – Trustee Fehr, Trustee Mann (Alternate), Superintendent of Schools/Secretary-Treasurer, Associate Director of Human Resources, District Principal

PASSAGE OF BANKING RESOLUTIONS AND APPOINTMENT OF SIGNING OFFICERS:

- 2018:I-03** MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
“THAT School District 84 will continue to bank with the Royal Bank of Canada, with signing authorities being Trustee Deborah Mann, Superintendent of Schools/Secretary-Treasurer Lawrence Tarasoff, Associate Director of Human Resources Anne McDowell, and District Principal Stephen Larre.”

ESTABLISHMENT OF PLACE AND TIME FOR MEETINGS:

- 2018:I-04** MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
“THAT the Regular Board meetings will be held on the second Monday of each month, commencing at 4:00 pm.”

APPROVE REMUNERATION FOR BOARD OF EDUCATION:

2018:I-05 MOVED: Trustee Hanson, SECONDED: Trustee Mann
AND RESOLVED:

"TO approve the following annual remuneration for the Board of Education: Chairperson - \$12,000, Vice-Chairperson - \$10,750, Board Member - \$9,750."

APPOINTMENT OF PARLIAMENTARIAN:

Trustee Stiglitz was appointed Parliamentarian for the Board of Education.

APPOINTMENT OF BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION REPRESENTATIVE:

Trustee Stiglitz was appointed. with Trustee Fehr being the Alternate.

APPOINTMENT OF BC SCHOOL TRUSTEES' ASSOCIATION PROVINCIAL COUNCILLOR AND ALTERNATE:

Trustee Fehr was appointed, with Trustee Hanson being the Alternate.

ADJOURNMENT OF INAUGURAL MEETING:

At 4:10 pm:

2018:I-06: MOVED: Trustee Mann, SECONDED: Trustee Andrew
AND RESOLVED:
"TO adjourn."



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON TUESDAY, NOVEMBER 13, 2018
AT THE SCHOOL BOARD OFFICE, GOLD RIVER, BC**

TRUSTEES PRESENT: Arlene Fehr, Chairperson (Gold River)
Jenniffer Hanson, Vice-Chairperson (Kyuquot)
Debbie Mann (Gold River)
Allison Stiglitz (Tahsis)
Andrew Smith (Zeballos)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer
Annie McDowell, Associate Director of Human Resources/Recorder
Three Members of the Public

CALL TO ORDER:

Chairperson Fehr called the meeting to order at 4:12 pm, and acknowledged that the meeting was taking place on the Mowachah/Muchalat Territory. She also expressed appreciation to Kathy Kennedy and Ken Pringle for their service as former School Trustees for Gold River.

APPROVAL OF AGENDA:

2018:R-053 MOVED: Trustee Hanson, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO approve the agenda."

ADOPTION OF MINUTES:

2018:R-054 MOVED: Trustee Stiglitz, SECONDED: Trustee Smith
AND RESOLVED:
"TO adopt the minutes of the Regular Board Meeting of October 9, 2018."

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

Nil.

CORRESPONDENCE:

- BC School Trustees' Association
- BCSTA
- BCSTA
- BCSTA
- Chair, SD46 (Sunshine Coast)
- Chair, SD5 (Southeast Kootenay)
- BCSTA
- Inquiry from BCSTA Working Group – Student Initiatives
- BCSTA Legal Services – Upcoming Projects
- BCSTA Weekly: Written Submission to the SSCoF; Feedback on Draft MOU; 2019 Prime Minister's Awards
- Dates Arising from the School Act and Financial Disclosure Act
- Copy of Letter to Select Standing Committee on Finance and Government Services, re 2019-2020 Provincial Budget Deliberations
- Copy of letter to Minister of Education re Foundation Skills Assessment
- BCSTA Weekly: Provincial Council Reminder; Letters from Boards of Education; Winners & Finalists of the Premier's Awards for Excellence in Education Awards; Election Results; Board Chairs Meeting Reminder; New Superintendent, SD72; Living in Hope – Mental Health Documentary

- Vancouver Island School Trustees' Association
- BC Public School Employers Association
- BCSTA
- BCSTA
- Ray Watkins Elementary School
- BCSTA
- BCSTA
- VISTA
- BCSTA
- Congratulations to Re/Newly Elected Trustees from VISTA President
- Legislative Update Bulletin No. 2018-04 – New Cannabis Regulations
- The Education Leader: Post-Election Thoughts from BCSTA President Gordon Swan
- Updating Academy Registration; Copyright Survey; HUB Update
- November Newsletter
- School Trustee Elections Bulletin & Consent to Receive Commercial Electronic Messages
- BCSTA Weekly: MoE FMR Update at Academy; Upcoming Events; New Erase Website
- VISTA Business Meeting Agenda
- BCSTA Provincial Council Agenda Package Distribution

2018:R-055 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO receive and file the correspondence."

In response to the BCSTA Student Initiatives Working Group's request for information on how the District collects feedback and/or ensures that the student voice is heard, Chairperson Fehr will report that the Board has delegations of students meet with them to talk about what they like and do not like about their school (education) as well as asking for their ideas on anything they would like to see changed about their education or their school. This is done at each school in the District. Students can volunteer to be part of this process or they are asked by their Principal.

REPORT FROM THE CLOSED MEETING:

The closed meeting will be held after this meeting, and will be reported out at the December Regular Board meeting.

TRUSTEE REPORTS:

Nil.

UNFINISHED BUSINESS:

a. Community Consultation Meetings – Round One

The Superintendent/Secretary-Treasurer reported on a successful round of community consultations at the end of October, which were facilitated by the Area Trustee and two Education representatives from the Nuu-chah-nulth Tribal Council (one meeting still to come - November 26th in the Ehatis Administration Building). The Superintendent/Secretary-Treasurer provided a general overview and the NTC provided a presentation on the Pathways Program – its development, curriculum and teachers' guide - and training for teachers will be scheduled for the Spring. Mr. Larre attended some of the meetings to discuss the District's Education Plan and to gather feedback which will be used to build the first draft, to be shared at the next round of community consultation meetings in February.

NEW BUSINESS:

a. BCSTA Trustee Academy 2018

The Trustees will be attending the BCSTA Academy on November 29-December 1, in Vancouver. The Academy has a full slate of workshops, presentations and meetings, including a Provincial Council

meeting and a Vancouver Island School Trustees' Association meeting, and will provide an excellent learning opportunity for the new Board of Education.

SUPERINTENDENT/SECRETARY-TREASURER'S REPORT:

a. District Staffing

The District is still recruiting for a temporary teacher for Gold River Secondary School, and has recently hired the current student teacher at Ray Watkins Elementary School to become the first-call Teacher Teaching On Call as soon as she finishes her schooling at the end of the month.

A group of students from Gold River Secondary School will be leaving shortly for a two-week language and culture exchange trip to New Zealand – with the New Zealand students coming to Gold River in May.

There are nine international students in the District this year, with seven registered for next year. The Nootka Sound Outdoor Program is going great guns and students are looking forward to the upcoming ski season. Gold River Secondary School is also looking to start a Ski Club this year as a separate extra-curricular activity, and Mr. Larre has plans for the Gold River Secondary School Basketball Team. Captain Meares recently hosted another very successful District Volleyball Tournament, and were the Tournament Champions! Another popular event, the District Basketball Tournament, is scheduled for the New Year at Gold River Secondary. Students are already working hard to prepare for the Science Fair, with the hopes of making it to the Nationals again this year. In Kyuquot, people are talking about the fantastic start to the school year, and very happy with how everything is going so far. One of the Zeballos School teachers resigned early into the school year but another teacher has been hired and has been fitting in very well already. The new teacherages in Zeballos are still awaiting hydro hook-ups but hopefully they will be ready to move into within the next few weeks. All in all, it has been a very good start to the school year and the Superintendent/Secretary-Treasurer looks forward to working with the new Board of Education.

b. Enrollment Report

The District currently has 497 students registered, which is one of the highest enrollments in a number of years.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

It was announced that the RCMP will be hosting a meeting at 6 pm this evening, in the House of Unity, about the legalization of cannabis.

NOTICE OF MEETINGS:

The next Regular Meeting of the Board of Education is scheduled for December 10, 2018 at 4 pm in the School Board Office. The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting. Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

At 4:28 pm:

2018:R-056 MOVED: Trustee Hanson, SECONDED: Trustee Mann
AND RESOLVED:
"TO adjourn."



School District 84

Vancouver Island West

Box 100, #2 Highway 28, Gold River, BC V0P 1G0
Office: 250-283-2241 Fax: 250-283-7352
www.sd84.bc.ca

EMPLOYEE RECOGNITION and SERVICE AWARDS

2018-2019

The Board of Education believes that the District's employees are its most valuable resource and supports the recognition of services they provide. The Board also recognizes that continuity of service within the teaching and non-teaching staff is a valuable asset to the School District.

The following employees will be honoured this year, in accordance with District Policy D.14:

10 Years:

- **Adam Barber**, Teacher, Zeballos School (on leave while serving as VIWTU President)
- **Cindy Erb**, Special Needs Education Assistant 1, Gold River Secondary School
- **Elizabeth Young**, Teacher, Gold River Secondary School
- **Kathleen O'Reilly**, Teacher, Gold River Secondary School
- **Lawrence Tarasoff**, Superintendent and Secretary-Treasurer
- **Louise Krohman**, Teacher, Nisika Kum'tuks and Tsawalk Learning Centres
- **Maureen Roth**, Custodian 3 and Noon Hour Supervisor, Captain Meares Elementary Secondary School

15 Years:

- **Alison Cross**, Special Needs Education Assistant 1, Gold River Secondary School
- **Stephen Larre**, District Principal, Student Learning and Staff Development

20 Years:

- **Alison Pringle**, Administrative Assistant 1, Ray Watkins Elementary School
- **Pat Cruickshank**, Special Needs Education Assistant 1, Ray Watkins Elementary School

25 Years:

- **Annie McDowell**, Associate Director of Human Resources
- **Sharon Parsey**, Administrative Assistant 1, Gold River Secondary School

30 Years:

- **Helen McInnes**, Teacher, Ray Watkins Elementary School.

*In partnership with our diverse communities, School District 84
will provide all students with a quality education
relevant to the demands of a modern society.*

Vancouver Island West School District 84
ENROLLMENT REPORT 2017-2018
 As of December 7, 2018

Grade	CMESS	ESPERANZA	GRSS	KESS	RWES	TSAWALK	ZESS	CONT ED	TOTALS
K	0			1	12		4		17
1	3			6	19		4		32
2	0			6	25		3		34
3	1			5	26		6		38
4	1			2	14		2		19
5	2			5	20		1		28
6	1			1	14		2		18
7	3			4	14		5		26
8	1		13	5		5	3		27
9	2		19	5		10	4		40
10	3		25	8		13	2		51
11	0		21	7		14	3		45
12	4		15	1		39	6	56	121
Totals:	21		93	56	144	81	45	56	496

CMESS - Captain Meares Elementary Secondary School

ESPERANZA - Esperanza Elementary Secondary School

GRSS - Gold River Secondary School

KESS - Kyuquot Elementary Secondary School

RWES - Ray Watkins Elementary School

TSAWALK - Tsawalk Learning Centre

ZESS - Zeballos Elementary Secondary School

CONT ED - Continuing Education

