



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, MAY 13, 2019
AT KYUQUOT ELEMENTARY SECONDARY SCHOOL, KYUQUOT, BC**

TRUSTEES PRESENT: Arlaine Fehr, Chairperson (Gold River)
Jenniffer Hanson, Vice-Chairperson (Kyuquot)
Debbie Mann (Gold River)
Allison Stiglitz (Tahsis)
Andrew Smith (Zeballos)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer
Annie McDowell, Associate Director of Human Resources/Recorder
Seven Members of Staff and Public

CALL TO ORDER:

Chairperson Fehr called the meeting to order at 4:15 pm and acknowledged that the meeting was taking place on Ka:'yu:k't'h'/Che:k'tles7et'h' Territory.

APPROVAL OF AGENDA:

2019:R-027 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO approve the agenda."

ADOPTION OF MINUTES:

2019:R-028 MOVED: Trustee Hanson, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO adopt the minutes of the Regular Board Meeting of April 8, 2019."

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

a. **Mr. Marty Szetela, Principal, Kyuquot Elementary Secondary School**

Mr. Szetela reported on a "Golden Year for Kyuquot School" – mostly because of a wonderful staff effort:

- A complete staff – no unfilled positions
- A competent staff – simply talented educators teaching within, in their fields of specialization
- Caring/compassionate, firm yet fair – loving teacher; not 'friend'
- Resourceful – many connections to high profile people who were pulled in as guest speakers
- Hard working and showing much initiative

The result of the work of the staff has led to a year packed with successful activities:

- An array of extracurricular and co-curricular activities
- New programs
- New policies (gathered into a Parent/Student Handbook)
- New expectations

Three areas of focus have been behaviour, academic rigour, and structure and systems – with many changes implemented. There is evidence that this has been successful:

- 100% graduation rate this year and anticipated 83% next year
- Many unsolicited compliments and observations about improved behavior
- Most students are listening to and following their teacher's instructions; defiance and disorderliness have dropped significantly, allowing teachers to focus on teaching rather than discipline
- Attendance has improved (still work to be done)
- Teachers are teaching (rather than disciplining)
- Students are taking notes, writing sentences and paragraphs rather than one-word answers, doing projects, and the abbreviation IDK is rarely seen anymore.
- Students are asking "will I graduate on time"
- Students are accepting without complaint that they need to be placed back in courses they failed.

Vice-Principal Manuel reported on this year's reading program for the Grade 2 students, which she and Ms. Jones delivers for 30 minutes each day in the classroom. It has been hugely successful with some of the students noticeably improving by a grade level and, best of all, the students are really enjoying it. Three of the older students have been involved as 'reading buddies', which has also been very helpful for this class.

Vice-Principal Manuel also reported that this was the first year that there were enough girls from Grades 7-12 to form a basketball team. With the help of Ms. Comeau, the team was formed in September and the girls practiced twice a week. They travelled to Victoria to meet with the University of Victoria women's team and, as a result, became more interested in fitness and the importance of their academics – with two of the girls now determined to attend UVic. In order to remain on the team, the girls must keep up with their school work. As a result, they are helping each other with homework which has had a positive effect on their academics and has set a good example for the student body as a whole.

Ms. Comeau reported on this year's Entrepreneurship Project, with the goal to have students come up with their own business ideas and market and sell their goods, which they did during the Christmas Market. The students raised about \$700, paid back the initial investors and received the profits. It was an empowering and engaging project which was enjoyed by all.

Kyuquot School enjoyed a very special week of fitness and health training in February. Canadian Boxing Champion Kathy Ure and her husband, Greg Mellon who summited Mt. Everest, volunteered their time to provide boxing training and cooking classes to raise awareness of the importance of a healthy lifestyle. They brought along their boxing equipment for students to use, which was supplemented by equipment donated by Ms. Randall's uncle. It was one of the most engaged weeks that has happened in the school this year, and at no cost to the school or District. The students really enjoyed it and it was very empowering for them. Since then, Ms. Randall has continued to offer boxing to her students as part of the PE Program.

Ms. Randall and Ms. Comeau applied for an 'Experiences Canada' grant for a student exchange program and, together with Mr. Szetela, accompanied a group of 23 Kyuquot students to Hamilton, Ontario this month. The goal was to expose the Kyuquot students to a different environment and that certainly happened by meeting different students and developing personal and social skills, and enjoying many activities in the Hamilton and Toronto areas. Kyuquot School will be hosting 27 students and chaperones from Hamilton on May 25th for one week to build on those skills and to empower the Kyuquot youth by showing the Ontario students how special it is to live in Kyuquot. A special thanks to Daisy Hansen and Janice John who will assist with the cultural activities that are important for Kyuquot.

Ms. Jones reported on the annual primary/intermediate trip to Camp Homewood, with this year's trip being an outstanding experience for this collaborative group of students. While at the experiential camp, students enjoyed staying in cabins with their chaperones, outdoor activities, animal husbandry, an obstacle course, riflery, archery, and much more. This was especially a great experience for the students who have difficulty succeeding in a classroom setting, and everyone can hardly wait for next year's trip!

Mr. Szetela outlined a list of the many other activities that have been happening each month at Kyuquot School. He also spoke about some of the challenges, such as maintaining an equitable

access to sports, education and electives, changing mindsets about the importance of regular attendance, how to lessen the impact of administrative burnout, how to create continuity in student access to counselling and well-being services in order to meet the needs of all students, establishing respect for facilities, retaining teachers, changing harmful mindsets, and maintaining energy and active courage.

Chairperson Fehr thanked the Principal for a great presentation, noting that the Board met with the Students' Council earlier in the day and one of the comments was, "This is more like a school now". She congratulated Principal Szetela and his staff on what had been seen today, and that students seem to be happier. When students are successful, they are motivated and happy and that is largely because of the leadership and the staff at Kyuquot School. The Board was also very pleased to be able to attend the ribbon-cutting ceremony for the new KESS Fitness Centre, which is a remarkable facility! Thank you to everyone who worked so hard to make this a reality for the students and staff of Kyuquot Elementary Secondary School.

CORRESPONDENCE:

- Chair, Mission School District
- Chair, North Vancouver School District
- Assistant Deputy Minister of Education
- BC School Trustees Association
- BCSTA
- BCSTA
- Ray Watkins Elementary School
- Chair, SD38 (Richmond)
- BCSTA
- BCSTA
- BCSTA
- BCSTA
- BCSTA
- Chair, SD63 (Saanich)
- Chair, Quesnel School District
- BCSTA
- BCSTA
- Minister of Education
- BCSTA
- BCSTA
- BCSTA
- Copy of Letter to Assistant Deputy Minister of Education re Feedback on the Funding Model Review Recommendations
- Copy of Letter to Assistant Deputy Minister of Education re Funding Model Review Report
- Copy of Letter to Districts re Valuable Feedback Provided During the Ministry-Led Partner Meeting in Vancouver on February 15, 2019
- BCSTA Headlines: Daily News for School Trustees
- BCSTA Update: Board of Directors Candidate Statements
- Headlines: Daily News for School Trustees
- Newsletter
- Copy of Letter to Minister of Education re Funding Model Review Recommendations
- BCSTA Weekly: Board Candidate Statements / AGM Late Motions / Free Menstrual Products for Students
- Headlines: Daily News for School Trustees
- Headlines: Daily News for School Trustees
- Headlines: Daily News for School Trustees
- Headlines: Daily News for School Trustees
- Copy of Letter to Ministry of Education re Implementing the Recommendations of the Funding Model Review Panel
- Copy of Letter to Minister of Education re Feedback on the Funding Model Review
- Headlines: Daily News for School Trustees
- BCSTA Weekly: AGM Next Week/Late Motion Deadlines/CSBA Survey
- Letter to Chairperson Fehr, SD84, re Ministerial Order that Appoints the Special Advisor to SD84
- Headlines: Daily News for School Trustees
- BCSTA Update: President's AGM Welcome
- Headlines: Daily News for School Trustees

- BCSTA · The Education Leader: Issue 26: AGM Keynote Profile: Gabrielle Scrimshaw/Challenges in French Education/Get to Know the IEC/Spotlight on Students
- BCSTA · BCSTA Weekly: AGM Begins Today/Report to Branches/Education Leaders
- BCSTA · Headlines: Daily News for School Trustees
- BCSTA · Headlines: Daily News for School Trustees
- BCSTA · Headlines: Daily News for School Trustees
- BCSTA · BCSTA Weekly: AGM Wrap-Up/CSBA Reminders/FMR Letters from Boards
- BCSTA · Headlines: Daily News for School Trustees
- BCSTA · Headlines: Daily News for School Trustees
- BCSTA · Headlines: Daily News for School Trustees
- BCSTA · Headlines: Daily News for School Trustees
- BCSTA · BCSTA Weekly: Disposition of Motions/Important Surveys/Trustees and Politicians Connect in Ottawa
- BCSTA · Headlines: Daily News for School Trustees

2019:R-029 MOVED: Trustee Smith, SECONDED: Trustee Stiglitz
AND RESOLVED:
 “TO receive and file the correspondence.”

REPORT OF THE CLOSED MEETING:

Chairperson Fehr reported on the discussion of three labour issues and the approval of administrative staff raises based on the BCPSEA grids.

TRUSTEE REPORTS:

a. School Reports

Trustee Stiglitz reported that the PAC’s Annual Spring Bazaar, with about 30 tables, was very well attended by the community. Previous to that was the Science Fair organized by Mrs. Sanderson for all K-12 students. PAC provided financial support and assistance, and there were very good projects this year and congratulations to all of the students. The senior students just returned home from a great NSOP trip to Nootka Island.

Trustee Mann reported that Ray Watkins Elementary School held its Kindergarten registration on April 10th with a low attendance. Trustee Mann attended Jessie Miller’s excellent presentation on ‘Children and Technology’ at Gold River Secondary School which was, unfortunately, poorly attended. On April 29th the Health Hub hosted a dinner in conjunction with PAC, prior to viewing the documentary, “Resiliency – Children with Trauma”, which was very good. May 6th was photo day at Ray Watkins, as well as a community lunch. The Spring Fling Bazaar was last weekend and it was a good event!

Vice-Chairperson Hanson thanked Principal Szetela for his excellent presentation.

Trustee Smith reported on Zeballos School’s Literacy Fair, which was well attended with families joining groups based on different genres of literacy. The salmon enhancement dinner was another big event to celebrate the alcove pond. Later this month, a delegation from Zeballos School will be going to the potlatch in Ahousat.

Chairperson Fehr reported on the Regional Science Fair Winners from Gold River Secondary School:

Grade 7/8 Experiment:

- 1st Place – Preston Lightle - "Are They Worth It?"
- 2nd Place – Heather Kornyllo - "The Conundrum of Off-Ice Training"
- 3rd Place – Genie Laroche - "Lucid Dreams"

Grade 9/10 Study:

- 1st Place – Riley Last – "Tube-Y or Not Tube-Y: Traditional vs Modern Insulin Pumps"
- 2nd Place – Aurora McLachlan – "Pre-Workout Supplements"

- 3rd Place – Anya Banas - “Solar Panels or Slower Panels”

Grade 9/10 Experiment:

- 1st Place - Cameron Stirling – "Testing the Test"
- 2nd Place – Olivia Stratton – "Miracle Fruit Tablets"

Grade 9/10 Innovation:

- 1st Place - Daniel Kornylo – "The Development of a Research Tool to Improve Snake Husbandry"

Grade 11/12 Experiment:

- 1st Place - Hana Kim – "Meet Lumi"
- 2nd Place – Soojin Lee - “Pop a Balloon”

Special Awards:

- BC Game Developers Innovation Award (Grade 9/10)- \$100 prize – Daniel Kornylo
- BC Game Developers Innovation Award (Grade 11/12) - \$150 prize – Hana Kim
- BC Hydro Power Pioneers Award - \$100 prize – Anya Banas
- BS Science Teachers’ Award - \$100 Prize – Preston Lightle
- Engineers and Geoscientists of BC Award - \$50 – Daniel Kornylo

Chairperson Fehr also reported that Mr. Rockwell will be the sponsor for the girls’ basketball team next year and the boys’ basketball team will be in a rebuilding year. The PAC meeting for May has been moved to the end of the month.

b. **BC School Trustees’ Association Annual General Meeting**

The theme of the Annual General Meeting, April 25-28, was “Supporting Effective Boards of Education”. There were a series of pre-conference workshops including Shelley Moore’s “Inclusion: What Does It Mean in Today’s Classroom?” and Deborah Grey’s “Strategic Planning Always Boils Down to People and Relationships” – deal with the details; have a mission, vision, values, goals, and objectives; people are more important than plans; brand yourself (boards).

The opening keynote speaker was Gabrielle Scrimshaw, a global thought leader in indigenous leadership. Canadian writer Monique Grey Smith spoke on “Weaving Love and Joy Into the Journey of Truth and Reconciliation”. Mr. Rob Fleming, Minister of Education, spoke on co-governance with boards, the Skills Summit in May, government to sponsor Special Education seats in universities, and interest rates on student loans will be abolished.

Dr. Chris Bart presented on “Aspiring Towards a Culture of Great Governance: The Role of the Board in Strategy and Governance”:

- Governance – system by which an organization is directed and controlled
- Misallocation, misappropriation, misrepresentation, misconduct
- Governance requirements for Trustees include four duties: fiduciary duty, loyalty, care and diligence (read packages and be prepared), and obedience (publicly support all Board decisions)
- Boards have three major responsibilities: oversight of Superintendent, etc., strategic oversight and financial oversight;
- Two roles: steward (watchdog of the organization) and team player (with management)
- Ask questions

Mr. John Noonan, Parliamentarian, and Ms. Audrey Ackah, BCSTA Legal Counsel, presented “What to Expect at the AGM: Clarity of Process and Rules of Order”:

- Give justice and courtesy for **ALL**
- Do only **one thing at a time**
- Only one motion on the floor at a time
- Person making motion needs to be recognized by the Chair
- Anyone from the room can call **SECOND** to a motion and need not be identified by the Chair

The delegates enjoyed an excellent performance by SD71's Queneesh Extreme Super Team Drummers. Other sessions attended by the SD84 Trustees included 'Building Child Care on School Grounds with the ChildCare BC New Spaces Fund', 'It's In the Cards', "Education Sector Emergency Preparedness Working Group Update", and an address by Official Opposition Education Critic, Dan Davies.

The business meeting on April 27th included candidate speeches, Credentials Committee Report, Legislative Committee Report, the 2019-2020 BCSTA Board of Directors election, debate of substantive and extraordinary motions, and the inauguration of the new Board:

- Past President – Gordon Swan
- President – Stephanie Higginson
- Vice-President – Carolyn Broady
- Directors – Valerie Adrian, Tim Bennett, Donna Sargent, and Mike Murray

c. **Vancouver Island School Trustees' Association Meeting**

This was a brief meeting held on April 26th to elect the new executive.

d. **Working Relations Committee Meeting**

The meeting of May 6th addressed the proposed amendments to three policies, the VIWTU's Teacher Teaching On Call (TTOC) call-out proposal which is postponed to the bargaining table, staffing update, interest on summer pay, and increased elementary prep time for next school year. The next meeting is scheduled for June 3rd.

e. **District Policy Review Committee Meeting**

The Committee met on May 13th and reviewed the feedback that was received after the proposed amendments to three policies had been circulated. As a result, the Committee agreed to reword Regulation 3 of Policy B.7, *Community Use of School Facilities*, as follows:

"Approval from the Board must be obtained for any activity which will or may involve the consumption of alcoholic beverages on school property."

- 2019:R-030** MOVED: Trustee Stiglitz, SECONDED: Trustee Smith
AND RESOLVED:
"TO approve the housekeeping change to the proposed amendment to Regulation 3 of Policy B.7, Community Use of School Facilities, which was originally circulated, and to adopt the amended Policy B.7 as presented."
- 2019:R-031** MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO adopt amended Policy E.18, Sickness and Accidents (Students), as circulated."
- 2019:R-032** MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO adopt amended Policy E.1`9, Smoking or Vaping on School District Property, as circulated."

The next meeting of the District Policy Review Committee will be scheduled in the new school year.

UNFINISHED BUSINESS:

a. **Preliminary Budget 2019-2020**

The preliminary budget was included in the agenda package. The Superintendent/Secretary-Treasurer explained that the budget is built on the expectation of one more student in the District, and with the direction from the Board to build the budget based on the current level of staffing to start up next year. Once the annual audit has been completed and the surplus is known, the budget will be revisited in

October at which time the Board will decide on the amount for unallocated surplus, and what can be used for other spending.

- 2019:R-033** MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
“TO have all three readings of the Annual Budget Bylaw in one reading.”

Trustee Smith read the Annual Budget Bylaw aloud.

- 2019:R-034** MOVED: Trustee Stiglitz, SECONDED: Trustee Smith
AND RESOLVED:
“TO adopt the Annual Budget Bylaw of the Board for the fiscal year 2019/2020, showing the estimated revenue and expense and the total budget bylaw amount of \$12,331,256 for the 2019/2020 fiscal year as prepared in accordance with the School Act.”

b. Request from Tahsis Salmon Enhancement Society

The Superintendent/Secretary-Treasurer reported that the Tahsis Salmon Enhancement Society has a large fundraiser each year and it has grown beyond the point where it will fit in the Tahsis Recreation Centre. This takes place in August, and the Society has requested use of the Captain Meares School gymnasium for the event. The Society will take responsibility of everything necessary, and requires the Board to approve this function as there will be alcohol served. The Society will sign a rental agreement that goes through the Operations Department.

Chairperson Fehr stated that it is a rare situation which is of benefit to the entire community, and as there is no other facility in the community for the event, the Board can consider this request.

- 2019:R-035** MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
“TO approve the request from the Tahsis Salmon Enhancement Society under the criteria of District Policy B.7, Community Use of School Facilities.”

NEW BUSINESS:

a. Commencement Ceremonies

- CMESS – June 15 – 1:00 pm
- GRSS – June 14 – 6:00 pm
- KESS – June 8 – 1:00 pm
- Tsawalk – June 19 – 10:30 am
- ZESS – June 6 – 5:00 pm

- Nuuchahnulth Tribal Council – June 15 – 2:00 pm

b. Trustee Attendance at Upcoming Ceremonies

The local Trustee(s) will attend the commencement ceremonies, and Vice-Chairperson Hanson will attend the Tsawalk and NTC ceremonies.

c. Capital Bylaw

Postponed to the June Board meeting.

d. June Board Meeting

The Mowachaht/Muchalat First Nation will host the June Board meeting in the House of Unity at Tsaxana on June 10, 2019.

SUPERINTENDENT/SECRETARY-TREASURER'S REPORT:

a. **District Update**

There are 24 teacher postings closing today and the hope is to have the vacancies filled as quickly as possible so that the second round of postings can be published. The goal is to be fully staffed as best we possible by the end of June.

b. **Enrollment Report**

The enrollment is at 522 students, a slight decrease from last month.

c. **Finance Warrants**

There is no finance report for this month.

d. **Student Teachers**

The Superintendent/Secretary-Treasurer expressed appreciation to the Principals and to the staff for the work that is being done with student teachers this year, and people have been appreciating fresh energy in the District. The next group arrives today from Vancouver Island University.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

Nil.

NOTICE OF MEETINGS:

The next public meeting of the Board of Education will be held on June 10, 2019, at 4 pm, in the House of Unity on Tsaxana Reserve. The public is invited to attend. Any requests for additions to the agenda should be forwarded to the School Board Office two weeks prior to the meeting. Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

Chairperson Fehr declared the meeting adjourned at 5:40 pm.