

Vancouver Island West School District 84
DISTRICT POLICY REVIEW COMMITTEE MEETING
January 14, 2019

PRESENT: Chairperson Fehr, Trustee Hanson, Trustee Stiglitz, Trustee Mann, Trustee Smith (Telephone), Superintendent/Secretary-Treasurer, Associate Director of Human Resources

CALL TO ORDER:

10:07 am

PROPOSED NEW POLICY:

Draft Policy B.34, *Budget Monitoring and Reporting* – This draft policy was circulated for feedback and none received. It can now be brought forward to the public Board meeting for adoption.

POLICY REVIEW:

All Section A and B policies were reviewed, and the following housekeeping changes will be made:

- Policy A.3, *Trustee Expectations and Responsibilities* – Regulation 1.e. will be changed as follows, “inform the **Board Chair and** Secretary-Treasurer if unable to attend any meeting or function”
- Policy B.2, *School Fees, Charges and Deposits* – Regulation 2 will be changed to state “computer **flash drives**” rather than “computer diskettes”
- Policy B.30, *Purchasing and Tendering* – A typing error in Regulation 3 and Regulation 6 will be corrected.
- Policy B.32, *Community and Commercial Use of Facilities and Grounds for Child Care* – A typing error in Regulation 10 will be corrected.

AGENDA FOR NEXT MEETING:

The Section C and D policies will be reviewed.

ADJOURNMENT:

10:25 am.