



VIWTU Pro-D Expense Claim Form

Teacher: _____ School _____
 Activity Name _____ Location _____
 Activity Date _____

Registration Fee (or other expense) (Attach Receipts) \$ _____

Travel (see reverse) From: _____ To: _____ \$ _____

If not on reverse: _____ km paved x \$0.53 + _____ km gravel x \$0.58 \$ _____

Ferry (Attach receipts) \$ _____

Plane (Attach receipts) \$ _____

Water Taxi (Attach receipts) \$ _____

Other (Attach receipts) \$ _____

Travel Total \$ _____

Accommodation

Hotel (attach receipts) \$ _____

Hostess Gift (in lieu of hotel) \$30.00 maximum per night \$ _____

Accommodation Total \$ _____

Meals

Meals (number) Maximum Claim per Meal

Breakfast _____ x \$15.00 (no receipt required) \$ _____

Lunch _____ x \$17.00 (no receipt required) \$ _____

Dinner _____ x \$25.00 (no receipt required) \$ _____

Meals Total \$ _____

Misc. Expenses Description: _____ (attach receipts) \$ _____

TOTAL EXPENSES TO BE REIMBURSED DIRECTLY TO MEMBER \$ _____

Estimated TTOC Costs - \$160 for first coverage day per year, estimate \$450 PER DAY after that

ESTIMATED TTOC COST \$ _____

THE TTOC COST WILL BE CHARGED AGAINST PERSONAL PD ACCOUNT

Teacher Signature _____ Date _____

Pro-D Chair Signature _____ Date _____

Total Funds Approved \$ _____

From	To	km Paved	km Gravel	One Way	Return
Gold River	Tahsis	0	67	\$38.86	\$77.72
	Campbell River	90	0	\$47.70	\$95.40
	Courtenay	137	0	\$72.61	\$145.22
	Qualicum	201	0	\$106.53	\$213.06
	Parksville	209	0	\$110.77	\$221.54
	Nanaimo	245	0	\$129.85	\$259.70
	Vancouver	272	0	\$144.16	\$288.32
	Duncan	296	0	\$156.88	\$313.76
	Victoria	356	0	\$188.68	\$377.36
	Kamloops	692	0	\$366.76	\$733.52
	Penticton	668	0	\$354.04	\$708.08
	Kelowna	782	0	\$414.46	\$828.92
Zeballos	Gold River via Woss	35	109	\$81.77	\$163.54
	Campbell River	170	42	\$114.46	\$228.92
	Gold River via Campbell River	240	42	\$151.56	\$303.12
	Tahsis via Campbell River	240	109	\$190.42	\$380.84
Fair Harbour	Zeballos	0	38	\$22.04	\$44.08
	Gold River via Campbell River	240	80	\$173.60	\$347.20