

Vancouver Island West School District 84
DISTRICT POLICY REVIEW COMMITTEE MEETING
March 8, 2021 – 11:00 am - via Zoom

PRESENT: Chairperson Fehr, Vice-Chairperson Hanson, Trustee Mann, Trustee Smith, Trustee Stiglitz, Superintendent/Secretary-Treasurer, Associate Director of Human Resources

CALL TO ORDER:

1:04 pm

AMENDMENT TO POLICY AND REGULATION:

Proposed Amendments for Consideration:

- **Policy B.4, Travel, Meals and Other Expenses** – The proposed amendment was circulated for feedback, with no concerns raised. It will be forwarded to the Regular Board meeting for adoption.
- **Policy B.32, Community and Commercial Use of Facilities and Grounds for Child Care** – The proposed amendment was circulated for feedback, with one question received: *“The way this amendment reads it could be interpreted that the Board is giving its members permission to run private licensed child care program(s) in school district facilities. Is that what they want to convey?”* The policy is written in response to the current Ministry of Education directive that requires school districts to make surplus space available for daycare (either public or private). This policy was written by a BCSTA lawyer to reflect what the government has said in board-friendly language and, as such, gives boards the control over the use of their facilities. Without a policy, the matter would be subject to any manner of interpretations/challenges based on the Province’s position.

Review of Sections E Policies and Bylaws:

Sections E policies were reviewed with no changes other than the following:

- **E.4, Challenging the Appropriateness of Learning Resources** – Refer to staff for possible updating.
- **E.7, District Student Award – Academic** – To bring this in line with the other District policies, the application requirement #3 and #4 will be combined to state, *“reference letter from the Principal, Vice-Principal or Teacher”*.
- **E.9, District Student Award – Vocational and Technical** – Regulation #9 will be changed to delete the Grade 11 courses and update the Grade 12 to state *“a Language Arts 12 course and three other Grade 11 or 12 vocational or technical courses”*.
- **E.16, Selection of Learning Resources** – Definition #2 will be corrected to state, the *“Board of Education”* rather than the *“Board of School Trustees”*.
- **E.28, Student Safety in the Woods** – The first line of the Policy will be changed to add *“84”* after *“School District”*, and Regulation #4 will be changed to state *“elementary Physical Health and Education Program”* rather than *“elementary Health and Career Education Program”*.
- **E.47, Placement of Newly Enrolled Students** – Regulation 1 will be changed to state *“proof of residence”* and not *“proof of citizenship”*. Principals and Administrative Assistants will be notified.
- **E.52, Physical Restraint and Seclusion** – Regulation 4 (3) will be changed to state *“Director of Instruction”* rather than *“District Principal for Special Education”*.

The Bylaws were reviewed with no changes.

AGENDA FOR NEXT MEETING:

The next meeting of the District Policy Review Committee will be scheduled for October 2021.

ADJOURNMENT:

1:21 pm