



VANCOUVER ISLAND WEST SCHOOL DISTRICT 84

REGULAR BOARD MEETING

NOVEMBER 8, 2021 – 4:00 PM

By Zoom

A G E N D A

**Board of Education
Vancouver Island West School District 84**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES**
 - a. Regular Meeting of October 12, 2021
4. **BUSINESS ARISING FROM THE MINUTES**
5. **PUBLIC INQUIRIES AND PRESENTATIONS**
 - a. Actions for Learning Report– Aisha Balint and Anna Egan, Teachers
 - b. Seamless Child Care in SD84 – Alison Pringle, CUPE Local 2769 President, and David Fleming, CUPE Coordinator for Seamless Child Care
6. **CORRESPONDENCE**
7. **REPORT OF THE CLOSED MEETING**
8. **TRUSTEE REPORTS**
 - a. School Reports
 - b. Ministry of Education/BCSTA Joint Partner Liaison Meeting
 - c. Working Relations Committee Meeting
 - d. Enhancement Agreement/Local Education Agreement Meeting
9. **UNFINISHED BUSINESS**
 - a. COVID Update
 - b. Community Consultations
10. **NEW BUSINESS**
 - a. BC Public School Employers' Association Trustee Representative for SD84
 - b. Major Capital Plan Submission for 2022-2023
 - c. Minor Capital Plan Submission for 2022-2023
11. **SUPERINTENDENT/SECRETARY-TREASURER'S REPORT**
 - a. District Update
 - b. Enrollment Report
 - c. Finance Warrants
12. **TRUSTEE INQUIRIES**
13. **PRESS AND PUBLIC INQUIRIES**
14. **NOTICE OF MEETINGS**
 - a. December 13, 2021, 4 pm - Zoom
15. **ADJOURNMENT**

*In partnership with our diverse communities, School District 84
will provide all students with a quality education
relevant to the demands of a modern society.*



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON TUESDAY, OCTOBER 12, 2021
VIA ZOOM**

TRUSTEES PRESENT: Arlaine Fehr, Chairperson (Gold River)
Jenniffer Hanson, Vice-Chairperson (Kyuquot)
Debbie Mann (Gold River)
Allison Stiglitz (Tahsis)
Andrew Smith (Zeballos)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer
Annie McDowell, Associate Director of Human Resources
Four Staff Members

CALL TO ORDER:

Chairperson Fehr called the meeting to order at 4:00 pm.

APPROVAL OF AGENDA:

2021:R-049 MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO approve the agenda with the addition of 10.b. Capital Bylaw No.MNCS22/23."

PUBLIC INQUIRIES AND PRESENTATIONS:

a. Actions for Learning Report – Monique Comeau and Daisy Hanson

Vice-Principal Monique Comeau and Daisy Hanson, Ka:'yu:'k't'h'/Che:k'tles7et'h' Education Worker, presented their Actions for Learning project from 2020-21, based on the inquiry question: *"How does culturally relevant and place-based curriculum impact student engagement and connection to school?"* Their presentation was included in the agenda package, and noted that they are still working on the curricular document and hope that they can answer more of the inquiry during the 2021-22 school year after it is developed. They hope to use more educators in the District and also hope to have this document reviewed in depth before it is distributed.

Chairperson Fehr stated that the Board wholeheartedly supports Actions for Learning projects, and looks forward to more exciting news spreading through the District.

ADOPTION OF MINUTES:

2021:R-050 MOVED: Trustee Stiglitz, SECONDED: Trustee Smith
AND RESOLVED:
"TO adopt the minutes of the Regular Board meeting of September 12, 2021."

2021:R-051 MOVED: Trustee Stiglitz, SECONDED: Trustee Smith
AND RESOLVED:
"TO adopt the minutes of the Special Board meeting of September 22, 2021."

BUSINESS ARISING FROM THE MINUTES:

Nil.

CORRESPONDENCE:

- Chair, SD72 (Campbell River)
- Chair, SD72 (Campbell River)
- Copy of Letter to Right Honourable Justin Trudeau, Prime Minister of Canada, expressing concerns of the lack of funding for Covid -19 extra costs
- Copy of Letter to Honourable John Horgan, MLA, Premier of British Columbia, expressing concerns of the lack of funding for Covid-19 extra

- Chair SD72 (Campbell River)
- BCSTA
- Chair SD52 (Prince Rupert)
- BCSTA
- BCSTA
- Chair, SD58 (Nicola Similkameen)
- VISTA
- BCSTA
- Sr. Executive Assistant, SD 71 (Campbell River)
- BCSTA
- Minister of Education
- Ministry of Social Development and Poverty Reduction
- BCSTA
- Zeballos Elementary Secondary School
- costs
- Copy of Letter to Honourable Jennifer Whiteside, Minister of Education – requesting additional funding for students leaving Cortes Island to attend High School in Campbell River
- BCSTA Headlines: Daily News for School Trustees
- Copy of Letter to Honourable Jennifer Whiteside, Minister of Education, re Funding Independent Schools
- BCSTA Headlines: Daily News for School Trustees
- BCSTA Headlines: Daily News for School Trustees
- Copy of Letter to BCSTA in support of BCSTA Executive to engage in conversations with the Provincial Government around mandatory vaccinations
- Agenda for Vista Fall Conference and invitation to Zoom
- Notification of BCSTA Provincial Council Meeting October 23, 2021
- Fall VISTA conference and business meeting follow-up and attachments
- BCSTA Headlines: Daily News for School Trustees
- Launch of 2021 Premier's Awards for Excellence in Education.
- Race-based Data Legislation in British Columbia
- BCSTA Trustee Academy Information
- September /October Newsletter and Calendar

2021:R-052 MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
"TO receive and file the correspondence."

REPORT OF THE CLOSED MEETING:

Chairperson Fehr reported that four labour items were discussed.

TRUSTEE REPORTS:

a. School Reports

Trustee Mann reported that Ray Watkins Elementary School currently has 106 students registered, with a few more students coming in the upcoming weeks. A new temporary teacher has been hired, Mr. Ben Anderson, who is currently working on his Masters in Counseling and will be a great asset to the school. Ms. Plett and Mrs. Goodall have worked with the teachers to implement some of the District strategies to improve literacy with the students. Teachers are just wrapping up completing PM Benchmarks, DART and EPRA assessments. FSAs will start next week for Grades 4 and 7. Teachers have had two collaboration Fridays to get together and work on ways to improve teaching literacy. The teachers that attended the Curriculum Implementation Day on September 24th enjoyed the pro-d and have committed to include more Nuu-chah-nulth language in their classrooms. Mr. Cooper has already taken his Grade 6 /7 class out on some outdoor adventure lessons and will take some of the other classes out as well. On September 28th the school held a Terry Fox Run. Ms. Maquinna was able to get a grant from the Mowachaht/Muchalaht First Nation to provide extra lunch supplies for students as well as to host a hot lunch for all the students once a month. Ray Watkins will be starting up Spirit Days again with pajama day and Halloween dress-up day happening in October.

Trustee Stiglitz reported that it has been a busy start-up at Captain Meares School with some new students. Work is well underway on the daycare in the elementary wing, as well as a lighting upgrade and new parking lot planned for close to the daycare area. The existing parking lot has been upgraded, which has been appreciated by all. The first PAC meeting is scheduled for October 19th.

Trustee Smith reported that, because COVID has been confirmed once again in the community, he has not been able to visit the Zeballos School but hopes to visit soon.

Chairperson Fehr visited Gold River Secondary School this morning, and the Principal was very busy with parents and students were all in their classrooms working. There are big posters displayed for Orange Shirt Day, as well as other student work which was so great to see!

b. Vancouver Island School Trustees' Association Conference and Business Meeting

Mr. Joe Thorne, BCSTA Elder and Knowledge Keeper, welcomed delegates to the October 2nd Fall Conference. BCSTA Director, Dr. John Chenoweth from SD58 (Merritt) spoke on Truth and Reconciliation, noting the importance of always looking after the land and every voice in the community matters. We are all in the spiral of life, with parts of the spiral being:

- Enduring stability (identity) - comes from each community
- Inter-reliant connection (community)
- Persistent change (policy)
- Independence (control)

- What are the short-comings within our education system?
- What are the realities of those who have left our system?
- What factors influence success?

The First Nations identity comes from their community and is not influenced by the education system. Balance cannot be achieved without views of the extreme voices. A model for Education – a model for Truth and Reconciliation:

- Be part of the community
- Do not hold it for too long; be present
- Move forward with humility, be present

Policies only change when people demand it; start with identity and then policies will change to address it – and balance cannot be found without extreme tension.

Dr. Sandra Allison and Dr. Shannon Waters from VIHA spoke on COVID Protocols, specific to the pandemic effect on children:

- Low risk of hospitalization
- Severe infections are uncommon
- Very low risk of death
- Children are infected when community vaccination rates are low

Implications in schools:

- Changes in children's daily routines
- Increase of media use
- Less time outside and less physical activity
- In-person schooling is better
- Vaccination will influence safety of schools

The VISTA Business Meeting followed the Fall Conference.

c. Working Relations Committee Meeting

A meeting was held on September 20th. It was noted that the VIWTU President will follow up with Mr. Steve Larre regarding the proposed LGBTQ and sexual orientation policy. It was agreed that a delegated group of people should draft a formal Teacher In Charge job description this year, for review by all parties. There was discussion about putting out a joint statement with CUPE about communicating complaints about coworkers. There was discussion about collaborative time and how to handle prep overlaps. The next meeting is scheduled for October 25th.

d. **Enhancement Agreement/Local Education Agreement Meeting**

The September 27th meeting opened with the introduction of Joni Johnson as the District's new Indigenous Student Learning Assistance Teacher. The Curriculum Implementation Day was reviewed and special thanks to all who organized and participated in the very positive day. There was a question about moving CI Day later in the year for 2022/2023 and, after some discussion, the Committee preferred to stay with an early date.

The 2020/2021 school year was reviewed, with GRSS, KESS, ZESS, and RWES sharing about their Indigenous Education successes and challenges.

The outcomes from the EA/LEA meeting in Parksville were reviewed by topic:

- a. Pathways Guide – Mr. Tarasoff will organize a smaller group to complete the edits from the June 2021 meeting. Mr. Broderick and Ms. Comeau volunteered to help with the editing and others are welcome to join. Drafts of the new documents will be posted to the District website at www.sd84.bc.ca when ready, and will include a caution for staff to consult with the Nuu-chah-nulth Education Workers if considering any adaptations to the draft documents.
- b. ILRP/EDUC Courses – Attendees were advised to contact the ILRP 100 instructor, Tania Smethurst at Tania.Smethurst@viu.ca as soon as possible to register.
- c. Individual Student Plans – Judi Thomas and Steve Larre will continue to work on these plans and KESS has volunteered to pilot when the plans are ready.
- d. Co-development of Curriculum – Ms. Comeau is working with a small planning group. Others are welcome to join by contacting Ms. Comeau at mcomeau@viw.sd84.bc.ca.
- e. Special Hiring Program – This program will focus on hiring staff who self-identify as First Nations. The planned application will be for open staff positions of all types, but will respect Union seniority. Mr. Caplette will share the work to date with community representatives for further input.
- f. Student Teacher Program – Discussions are underway with VIU, but nothing settled yet.
- g. Haahuupa – This remains on hold but hopefully a camp can be arranged for Summer 2022.

There was discussion around the community consultation for the next EA using Equity in Action, and this session will be for a full day on November 9 in Campbell River. Details will be shared as soon as a venue can be located and finalized.

The Nuu-chah-nulth Education Workers and School Administrative Assistants will work together this year to ensure that the data entered into MyEdBC is accurate and then both the Ministry Form 1701 and the Nominal Rolls will be run using the same data.

The Superintendent/Secretary-Treasurer provided some reports from the Ministry of Education. There is about \$32,500 available to support Indigenous students in their return to school. The Committee decided to focus these funds on local tutoring to support at-risk Indigenous students. Community reps are encouraged to connect with the Superintendent/Secretary-Treasurer to discuss how to target these funds to support existing programs organized by Nations. At the October meeting, the 2020/21 Targeted Funds spending will be shared and each school's Indigenous Advisory Group will share how they used the funds allocated to the school. Hopefully, the Targeted Funds allocation for 2021/22 will be available in time for the next meeting so that the budget can be discussed.

The next meeting will be held on October 25th from 1-4 pm via Zoom. A year-long meeting schedule will be set with approximately half being by Zoom (especially during the winter season).

UNFINISHED BUSINESS:

a. **COVID Update**

The Superintendent/Secretary-Treasurer reported that the District continues to follow the written directions of the K-12 Ministry of Education, Public Health Office, the CDC (Centre for Disease Control and Prevention) and WorkSafeBC.

b. **Community Consultations – October 18 and 26**

A reminder that the first community consultation meeting will be held on October 18th by Zoom, with a repeat meeting taking place on October 26th. The agenda will include a District update, the Board's commitment, Strategic Plan and Framework for Enhancing Equity and Achievement, reading in SD84, and questions and feedback.

NEW BUSINESS:

a. **Local Teacher Education Program**

The Superintendent/Secretary-Treasurer reported that the District is actively investigating ways to get more student teachers into the District for short-term placements out of the Kootenays (WKTEP), UBC and UVic and if there is any way to facilitate teacher training and practicum placements to get more local students working in the schools – and this also includes placement in support staff positions. Traditionally, the District has struggled to get teachers and support staff so it is important to promote local students' involvement.

b. **Capital Bylaw No. MNCS22/23**

This bylaw authorizes the Secretary-Treasurer to executive a capital project funding agreement related to the capital project contemplated by the 2022/2023 capital plan or the capital plan with modifications.

2021:R:053 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO give Capital Bylaw No. MNCS22/23 three readings in one."

2021:R-054 MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
"TO adopt Capital Bylaw No. SD84-MNCS22/23 as presented."

SUPERINTENDENT/SECRETARY-TREASURER'S REPORT:

a. **District Update – Curriculum Implementation Day – September 24, 2021**

The well-attended CI Day opened with a prayer, followed by singing, dancing and drumming by the Mowachah/Muchalat First Nation. The morning was largely run by the District's Indigenous community members, with representatives delivering both powerful and disturbing messages of their experiences – with the unified message that we are all in this together and the communities want to work with the schools. In the afternoon, the teachers discussed different kinds of curriculum activities that they have been doing so that they could plan together around Indigenous Education. The day culminated with everyone gathering in a circle outside to pledge their commitment to moving Indigenous Education forward. It was a positive movement with people present to say that 'this is what we want to do together and move forward'. There is much work to do with the Enhancement Agreement in terms of working with the communities, and on "Indigenizing" the curriculum – but all in all, one of the most enjoyable and moving Curriculum Implementation Days in the District.

Chairperson Fehr was also in attendance and expressed to everyone that great ideas that are difficult to implement should be presented to the Board, through the Principal and the

Superintendent/Secretary-Treasurer, for consideration. Sometimes resources can stop a really good idea from happening, and the Board wants to help the people who are doing good things for students.

b. **Enrollment Report**

Although there are 295 students registered, the full time equivalent for revenue purposes is 269 students. The District is firmly entrenched in funding protection The Continuing Education Program is getting underway and Gold River Secondary School has some international students this year!

c. **Finance Warrants**

The District does not yet have its budget numbers but is still spending at a relatively reduced rate compared to the past. Funding protection will not last forever, so it is important that the District is planning for contingencies that should be put in place so that programs, services and staffing do not suffer a sudden, significant reduction.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

Public inquiries focussed on the following:

- The Ministry of Education's announcement that the decision regarding vaccine mandates will be made by individual school boards.
- The process around funding protection, which decreases the funding level each year by 1.5% until the District reaches the funding level that it should be at, based on enrollment, while at the same time having to deal with inflationary cost pressures, so the importance of budgeting for the futures so as to not have to make drastic cuts.
- No update from the Ministry of Education regarding the proposed RWES/GRSS amalgamation, nor any talk of school district amalgamations.

NOTICE OF MEETINGS:

The next regular meeting of the Board of Education will be held on Monday, November 8, 2021, at 4 pm by Zoom. Any requests for agenda additions should go to amcdowell@viw.sd84.bc.ca. Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

At 5:07 pm:

2021:R-055 MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO adjourn."



Actions for Learning Year-End Report

Actions for Learning projects are inquiry projects carried out by two or more teachers which involve those teachers collaborating on an action research question that is focused on improving student learning. Each approved proposal will be allocated \$500.00 per participating teacher (includes TTOCs, principals and VP's) to support the project. Each Actions for Learning team will complete a short written report and/or presentation to the Board outlining what was learned during the Actions for Learning project.

Team Members: Aisha Balint & Anna Eagan

Administrator: Marty Szetela and Scott Cobbe

What was your team's inquiry question?

What are actionable strategies that we can implement in our classrooms that will aid in student learning, and support the vision of 'best practice'?

Which further evolved to incorporate: "How can we do the above in the context of decolonizing the classroom space?"

What actions did your team take to pursue your inquiry?

Our team worked hard to create opportunities for co-teaching, observation, and reflection. We were able to host each other in classroom visits at ZESS and KESS six times throughout the school year (three visits each). During each initial visit, we observed and reflected on classroom space design, classroom routines, resources available, and how we were able to effectively assess our students' needs. Specifically around resources, we noticed that both of our classrooms were well stocked with a variety of print and manipulative resources, but that no training was provided on how or when these resources could be used in the classroom. We took turns delving into classroom resources and shared notes on how we used them, and their effectiveness. Additionally, we made sure to share notes on training opportunities such as the POPEY and CR4YL sessions.

What was learned as a result of your inquiry?

The opportunity to witness each other's classroom and school environments was very helpful. The results of this inquiry process were incredibly informative and supportive. Our main takeaways are:

- We are teaching in complex settings; collegial support is an important aspect of successful teaching.
- Engaging in conversations around decolonizing our teaching practice was one of the most helpful tools to make tangible changes and exhibit those changes in our classrooms across communication of content, physical space design, and resource implementation.
- When it comes to resource availability, less is somehow more. Resource saturation can be overwhelming and purchasing more resources without filling a direct need doesn't always actually create more opportunities for learning.

Overall, this Inquiry process was incredibly useful. We strongly encourage this opportunity for all teachers in the District. We both see the benefits of pursuing a similar opportunity in the future.

Does your AFL team have any comments or feedback about the Actions for Learning project?

Thank you so much for enriching learning opportunity. We both acknowledge the importance SD84 places on professional learning opportunities, and we are grateful to be entering our teaching profession in such a supportive District.

In accordance with provisions under section 142 (4) of the *School Act*,
the Board of Education of School District No. (*Vancouver Island West*)
hereby approves the proposed Five-Year Minor Capital Plan for 2022/23, as provided
on the Five-Year Capital Plan Summary for 2022/23 submitted to the Ministry of
Education.

2021: R-XX Moved: {Trustee Name}, Seconded: {Trustee Name}
AND RESOLVED:
"To accept the Major Capital Submission for 2022-2023, as presented."

I hereby certify this to be a true copy of the resolution for the approval of the
proposed Five-Year Capital Plan for 2022/23 adopted by the Board of Education,
on this the *8th* day of *November* 2021

Secretary-Treasurer Signature

Secretary-Treasurer Name

In accordance with provisions under section 142 (4) of the *School Act*,
the Board of Education of School District No. 84(*Vancouver Island West*)
hereby approves the proposed Five-Year Minor Capital Plan for 2022/23, as provided
on the Five-Year Capital Plan Summary for 2022/23 submitted to the Ministry of
Education.

2021: R-XX Moved: {Trustee Name}, Seconded: {Trustee Name}
AND RESOLVED:
"To accept the Minor Capital Submission for 2022-2023, as presented."

I hereby certify this to be a true copy of the resolution for the approval of the
proposed Five-Year Capital Plan for 2022/23 adopted by the Board of Education,
on this the *8th* day of *November* 2021

Secretary-Treasurer Signature

Secretary-Treasurer Name

Vancouver Island West School District 84
ENROLLMENT REPORT 2021-2022
 As of November 2, 2021

Grade	CMESS	GRSS	KESS	RWES	ZESS	CONT ED	TOTALS
K	0			15	4		19
1	2		3	12	3		20
2	5		2	10	3		20
3	1		2	8	3		14
4	4		5	11	6		26
5	1		4	22	4		31
6	2		6	18	3		29
7	1		2	12	4		19
8	0	16	5		1		22
9	2	12	2		2		18
10	2	19	4		4		29
11	1	17	4		2		24
12	0	16	6		3	5	30
Totals:	21	80	45	108	42	5	301

CMESS - Captain Meares Elementary Secondary School

GRSS - Gold River Secondary School

KESS - Kyuquot Elementary Secondary School

RWES - Ray Watkins Elementary School

ZESS - Zeballos Elementary Secondary School

CONT ED - Continuing Education

School District No. 84 (Vancouver Island West)

Sept. 30/2021 Snapshot of Spending Comparison to Prior Year

NOTE: No budget figures as update will be completed in November

OBJECT	DESCRIPTION	Expenditures		% difference
		October 2021	October 2020	
-105	PRINCIPAL & VP SALARIES	468,152	461,984	1.32%
-110	TEACHERS SALARIES	497,150	449,447	9.60%
-120	SUPPORT STAFF SALARIES	210,626	222,999	-5.87%
-123	EDUCATIONAL ASST SALARIES	62,746	75,502	-20.33%
-130	OTHER PROFESSIONAL SALARIES	160,804	143,019	11.06%
-140	SUBSTITUTE SALARIES	45,075	75,928	-68.45%
-200	EMPLOYEE BENEFITS	348,554	322,512	7.47%
-310	SERVICES	127,932	132,701	-3.73%
-330	STUDENT TRANSPORTATION	0	7,514	0.00%
-340	TRAVEL	57,396	77,134	-34.39%
-360	RENTAL & LEASES	0	400,000	0.00%
-370	DUES & FEES	20,931	19,920	4.83%
-390	INSURANCE	2,637	14,971	-467.73%
-510	SUPPLIES	216,993	121,815	43.86%
-540	UTILITES	38,844	65,849	-69.52%
GRAND TOTAL		<u>2,257,841</u>	<u>2,591,295</u>	-14.77%
			- 400,000	
		<u>2,257,841</u>	<u>2,191,295</u>	2.95%

Note: Rental no longer required as part of Nanaimo program

Note: Awaiting information on allocation of targetted Indigenous Education funds before uploading budget. Budget figures will be in system this month

The District, as can be seen above is tracking according to plan. Funding is available to support expenditures.

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· timing difference