



VANCOUVER ISLAND WEST SCHOOL DISTRICT 84

REGULAR BOARD MEETING

DECEMBER 13, 2021 – 4:00 PM

By Zoom

A G E N D A

**Board of Education
Vancouver Island West School District 84**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES**
 - a. Regular Meeting of November 8, 2021
4. **BUSINESS ARISING FROM THE MINUTES**
5. **PUBLIC INQUIRIES AND PRESENTATIONS**
 - a. Honouring School District 84 Retirees:
 - i. Bonnie Loranger, District Payroll and Human Resources Administrative Assistant
 - ii. Kim Johnson, Administrative Assistant and Library Assistant, Zeballos School
6. **CORRESPONDENCE**
7. **REPORT OF THE CLOSED MEETING**
8. **TRUSTEE REPORTS**
 - a. School Reports
 - b. Working Relations Committee Meeting
 - c. BCSTA Trustee Academy
9. **UNFINISHED BUSINESS**
 - a. Framework for Peer Review Process
10. **NEW BUSINESS**
 - a. Election of Board Chairperson
 - b. Election of Board Vice-Chairperson
 - c. Employment Recognition and Service Awards
 - 10 Years:
 - Christian Stapff, First Call Teacher Teaching on Call, Ray Watkins Elementary
 - David Gledhill, Learning Assistance Resource Teacher, Zeballos School
 - Jason Hsia, District Computer Technician 1
 - Jon Christall, Primary Teacher, Zeballos School
 - Tara Westwood, Noon Hour Supervisor, Gold River Secondary
 - 30 Years:
 - Dana Plett, Literacy Support Teacher, Ray Watkins Elementary
 - Sharon Parsey, Administrative Assistant, Gold River Secondary
 - d. Statement of Financial Information
 - e. Local Capital
11. **SUPERINTENDENT/SECRETARY-TREASURER'S REPORT**
 - a. District Update
 - b. Enrollment Report
 - c. Finance Warrants
12. **TRUSTEE INQUIRIES**
13. **PRESS AND PUBLIC INQUIRIES**
14. **NOTICE OF MEETINGS**
 - a. January 10, 2022, 4 pm - Zoom
15. **ADJOURNMENT**



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, NOVEMBER 8, 2021
VIA ZOOM**

TRUSTEES PRESENT: Arlaine Fehr, Chairperson (Gold River)
Jenniffer Hanson, Vice-Chairperson (Kyuquot)
Debbie Mann (Gold River)
Allison Stiglitz (Tahsis)

TRUSTEE ABSENT: Andrew Smith (Zeballos)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer
Annie McDowell, Associate Director of Human Resources
Natalie Lowe, Accountant
Three Staff Members

CALL TO ORDER:

Chairperson Fehr called the meeting to order at 4:00 pm.

APPROVAL OF AGENDA:

2021:R-056 MOVED: Trustee Hanson, SECONDED: Trustee Mann
AND RESOLVED:
"TO approve the agenda with the addition of 9.d, Framework Peer Review Process."

ADOPTION OF MINUTES:

2021:R-057 MOVED: Trustee Mann, SECONDED: Trustee Hanson
AND RESOLVED:
"TO adopt the minutes of the Regular Board meeting of October 12, 2021."

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

a. Actions for Learning Report – Anna Egan, Teacher

Ms. Anna Egan (Kyuquot) and Ms. Aisha Balint (Zeballos) had similar or overlapping classes last year, so thought that they would collaborate together on the inquiry question: *What are actionable strategies that we can implement in our classrooms that will aid in student learning, and support the vision of 'best practice'?* The opportunity to witness each other's classroom and school environments was very helpful and the results of this inquiry were very informative, useful and supportive. Both teachers, who are now teaching in Kyuquot School, strongly encourage this opportunity for all teachers in the District and look forward to pursuing a similar opportunity this year, together with another colleague from Zeballos School.

Chairperson Fehr stated the Board's pleasure from seeing the Actions for Learning funds being put to good use.

b. Seamless Child Care in SD84 – Alison Pringle, CUPE Local 2769 President, and David Fleming, CUPE Coordinator for Seamless Child Care

Mr. Fleming provided a report on 'Integrated Childcare – Building a Seamless Model of Before and After School Care in BC's Public Schools':

- Too many families lack childcare services where and when they need it
- Need for school-aged care often outpaces supply of spaces

- Integration into the school system is a better model for kids and families
- Benefits of integrated childcare
- Integrated/seamless childcare structures
- School districts are in a unique position to overcome space creation barriers

Mr. Fleming concluded by saying that there are a variety of ways integrated care can be implemented, and CUPE is pleased work collaboratively on a model that works for students, teachers, families, workers, and the District.

Chairperson Fehr thanked Mr. Fleming for his presentation, and the details provided can be used for future decision-making.

CORRESPONDENCE:

- BC School Trustees Association
- BCSTA
- BCSTA
- Chair, SD69 (Qualicum)
- BC Teachers' Council
- BCSTA
- Chair, SD43 (Coquitlam)
- Chair, SD5 (SE Kootenay)
- Chair, SD5 (SE Kootenay)
- Chair, SD5 (SE Kootenay)
- BCSTA
- BCSTA
- Chair, SD23 (Central Okanagan)
- SD52 (Prince Rupert)
- BCSTA
- Chair, SD63 (Saanich)
- President, BCSTA
- BCSTA
- BCSTA
- BCSTA Update: Education Partner and Joint Partner Liaison Meetings – Agendas, Your Questions and our Safety Plan
- BCSTA Headlines: Daily News for School Trustees
- BCSTA Update: Reminder: Agenda + Safety Plans + Homework for Upcoming Meetings
- Copy of Letter to Minister of Education to Request Level of Funding for Bus Replacement Be Set at Cost of Purchase of Electric Buses
- BCTC New Teacher Survey 2021
- BCSTA Weekly: Trustee Academy – Pre-Conference; What's New with SOGI; National Skilled Trade and Technology Week; October is Library Month; Fight the Phish; Events; Reminders
- Copy of Letter to BCSTA With Request to Consider Holding This Year's Trustee Academy On-line
- Copy of Letter to Minister of Education re Timelier Response Needed from the Teacher Regulation Branch (TRB)
- Copy of Letter to Minister of Education re Safe Routes to Schools
- Copy of Letter to BCSTA re Support for Increased School Life Cycle Funding
- BCSTA Headlines: Daily News for School Trustees
- BCSTA Weekly: Provincial Council October 23; Trustee Academy 2021; K-12 COVID-19 Situation Report; Youth Substance Use Survey; The Strawberry Project; CSBA Congress 2022; SERIES – Learning With Syeyutsus; Meeting Expenses; Send Us Your Updates; Prioritizing Wellness in Okanagan-Shuswap; OPINION – Divisive School Board Elections; Letters; Reminders
- Copy of Letter to Premier of BC, Minister of Education, Minister of Health, and Provincial Health Officer re SD23's Expectation that Any Mandate for Staff Vaccines be a Provincial Decision in a Provincial Health Order, with Costs Covered
- Copy of Letter to Minister of Education re Budget Considerations
- BCSTA Headlines: Daily News for School Trustees
- Copy of Letter to Minister of Education and Minister of Environment & Climate Change Strategy re Additional Funding Support Needed to Meet the 2030 CleanBC Targets
- Copy of Letter to Jasanveer & CERBC Team re Climate Education Reform BC Needs Your Support
- BCSTA Weekly: Trustee Academy Registration; Trustee Academy Seats; PC Synopsis; Trustee Survey-Youth Substance Use; Student Reporting Consultation; Operation Remembrance; Gender Equity in Physical Education; Climate Education; Letters; Reminders
- BCSTA Update: BCSTA Academy Agenda Now Online

- BCSTA
- Ray Watkins Elementary School
- BCSTA
- BC Public School Employers' Association
- BCSTA
- BCSTA Headlines: Daily News for School Trustees
- November Newsletter
- BCSTA Update: Interruption of Email Services
- BCPSEA 28th Annual General Meeting: First Notice and Attachments
- BCSTA Weekly: Trustee Academy; Farm to School Grants; Student Mental Health Toolkit; BCCPAC News; Outdoor Education Toolkit; Accessibility Survey; Boards at Work – Celebrating Spaces in SD35; Opinion – How to Measure What Matters; Letters; Reminders

2021:R-058 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO receive and file the correspondence."

REPORT OF THE CLOSED MEETING:

Chairperson Fehr reported that three labour items were discussed – one being the approval of funding for Christmas staff functions to the amount of \$30/attending employee, and one being a discussion on the COVID vaccine mandate which will be discussed further in this meeting.

TRUSTEE REPORTS:

a. School Reports

October started off very smoothly at Ray Watkins Elementary School with teachers getting into the routine of collaboration time and working on plans to improve reading fluency and comprehension in their classrooms. The Grade 3/ 4 class and the Grade 5 class went on a trip to Campbell River to visit the Witness Blanket installation and the Sacred Journey display at the Campbell River museum. Some classes purchased pumpkins and had some pumpkin carving and pumpkin seed baking lessons. The whole school took part in a Halloween parade outside with lots of prizes for costumes (some provided by the school and some provided by the PAC). All classes took part in the Great BC Shakeout Earthquake Drill on October 21st. Ms. Victoria Cummings had taken over Strong Start and it was nice to see the parents and young children back in the school. FSA for Grade 4 and Grade 7 had been started. Talks with two different playground companies, Blue Imp and Green Roots Play Equipment, had begun to choose a design for the playground grant. Unfortunately, COVID cases began popping up in the community and towards the end of the month, some students attending RWES were testing positive. Two COVID exposure notices from Island Health were received during the last week of October and, as a result, attendance dropped dramatically over the last couple of weeks. The Principal is currently working on a school plan to put in place if attendance does not improve over the week.

The PAC at Captain Meares Elementary Secondary School is in full swing and making big plans for this school year. Trustee Stiglitz was pleased to report that the CMESS Student Council is active and making good progress with planning and activities which is exciting because there has been no Student Council for several years.

Gold River Secondary School enjoyed an afternoon with Elders from Tsaxana on September 29th. Everyone sat in a circle in the foyer and listened as these courageous survivors shared their stories of surviving residential school. On October 13, 50 students, staff and guests from Mowachaht/Muchalat were able to take the missed trip to Yuquot on the Uchuck. Mr. Ray Williams spent time with them in the church where he shared his residential school experience with the group.

A number of GRSS students competed in cross country running in Port Alberni and Victoria in October and are waiting to see if one of the students qualified for provincials. The month ended with a successful week of Halloween Activities, sponsored and organized by the Student School Spirit Activity.

Remembrance Day will be celebrated on November 10 with a virtual ceremony in the school. Gold River Secondary and the Gold River Restorative Justice are sponsoring Peace Circle training in Gold River on November 12, 13 and 14. Members of other organizations and the community are encouraged to sign up and participate, and should contact the school for more information. Term 1 reports are scheduled to go out on November 18 and an Open House is scheduled for Parent-Teacher meetings on November 24 (early dismissal).

b. **Ministry of Education/BCSTA Joint Partner Liaison Meeting**

Chairperson Fehr attended this meeting in Vancouver on October 15, 2021, which focussed on equity in education - before- and after-school child care and equity for rural students by addressing challenges and funding issues.

Truth and Reconciliation in BC Public Schools - Jennifer McCrea (Assistant Deputy Minister) and Deborah Jeffery (FNESC)

- Respect and recognition of First Nations people
- A need to have an awareness of the past, an acknowledgement of the harm that has been inflicted, atonement for the causes, and action to change behaviour
- Must be truth first
- Students need to graduate with the full spectrum of skills
- Fix the system; not the kids
- Racism of low expectations
- DRIPA (Declaration of the Rights of Indigenous Peoples Act) action plan

Framework for Enhancing Student Learning - Marnie Mayhew and Lisa McCollough

- Implementation year
- System accountability
- Objectives:
- Formalizing planning
- Strategic Plan required
- Participate in a continuous improvement plan

Equity in Education

- Three districts talked about how they foster equity opportunities

Anti-Racism Action Plan - Jennifer McCrea – Assistant Deputy Minister

Key Elements:

1. Honour Indigenous rights and integrity
2. Build collaborative partnerships
3. Amplify
4. Demonstrate

Apply evidence informed decision-making to create change

c. **Working Relations Committee Meeting**

The meeting of October 25 addressed the Teacher In Charge job description and a sub-committee will be formed to create a draft document for consideration by both parties. The Committee talked about upcoming teacher and support staff bargaining, as well as a three-year school calendar. It was agreed that a draft calendar would be drafted for circulation, and it will be brought forward to the Board at the December meeting.

d. **Enhancement Agreement/Local Education Agreement Meeting**

The Committee met on October 25 and spent time working on a budget and how to deal with the reduced targeted funds. The overall revenue has decreased and, because fixed costs are often the same, there is less money available for school-level programs. 'Equity in Action' was discussed and this is a de-

colonizing review of the processes in the District and a meeting with the Ministry's Coordinator, Joe Heslip, will take place on November 9. A group went to work on the Teachers' Guide to the Pathways Program and it is posted on the District's website with a note that any changes to the Pathways sample lessons must be checked with the local representative(s) first. Ten draft lessons which have been approved for use now, are also posted for feedback and will be finalized for approval in time. Work is still underway on the Pathways Guide. The Committee also talked about the two VIU courses, now running for a second year - ILRP 100 and EDUC 450 – and there has been a good turnout with 20 enrolled between the two courses (two classes per month until June). The special hiring program was discussed which would allow the District to discriminate in favour of Indigenous applicants for all positions in the District until such time as the proportion of employees matches the number of non-Indigenous employees. Once the application is complete, it will be shared with all employee groups and communities and their feedback will be included with the application. Co-development of programs is happening in the District with teachers working together with the knowledge keepers to fit the curriculum into the cycle of historical ways of learning and knowing. The District is taking a gradual approach of looking at classroom plans first to make sure teachers know how to do a plan for their whole class, and then working towards individual student plans based on unique needs and strengths. The District is working with the NTC and VIU to get a student teacher program embedded in the schools next year, with the hope that local people, who have a some years of university complete, could enter a program to finish up their degrees and become teachers locally. There are different options being considered, but all with the aim of people spending one to two years doing intensive work in the District to acquire their B.Ed and then hiring them using the special hiring program. There is hope that Ha-huu-pa Camps can take place once again for students – so, all in all, much going on with Indigenous Education which is taking up much of the focus in the District.

UNFINISHED BUSINESS:

a. COVID Update

Chairperson Fehr reported on the K-12 Sector Guidelines for Vaccination Policies, stating that the District has to complete four separate steps prior to implementing a vaccination policy. Step 1 is to gather data and evidence in alignment with privacy rules. The Board decided to establish a committee to work through this first step – with representation from VIWTU, CUPE, Principals and Vice-Principals, the Board, and the Superintendent.

The Superintendent/Secretary-Treasurer reported that there is COVID in the District's communities and, as a result, there is COVID in the schools. Unfortunately, people are seeing Island Health bulletins that indicate there are exposures at Ray Watkins and Gold River Secondary and therefore assume that the schools are hot beds of COVID, which is not the case. Science proves that schools are low sites of transmission and communities are where students are moving around without masks on, spending time with people who are unvaccinated, or with each other with their heads close together – and that is when transmission is high. Schools are safer places for students, than out in the communities. In schools, masks are being worn, distancing is happening and COVID protocols are being followed. It is hoped that parents are receiving this messaging and making decisions to send their children to school. Sending homework home can only go on for so long but if parents are sure that their children should not be in school, then they will have to be registered in a distance learning (home-schooled) program to be sure that they are getting a proper education.

b. Community Consultations

Both community consultation meetings were held by zoom and were very efficient. Approximately twenty people attended between both meetings, and good discussions were held around COVID and safety, enrollment, budget and funding protection, on-going projects to support student learning, and the Framework to Enhance Student Learning. Feedback was positive and people seemed to be fine with the work underway in the District.

Community consultation meetings will be held again in February, with dates/times to be announced.

NEW BUSINESS:

a. **BC Public School Employers' Association Trustee Representative for SD84**

Trustee Stiglitz reported that she will be in conflict of interest concerning some of the upcoming work as BCPSEA Trustee Representative, and Chairperson Fehr will fill in as Alternate.

b. **Major Capital Plan Submission for 2022-2023**

This was presented a few months ago with a bylaw, and only a motion is required.

2021:R:059 MOVED: Trustee Mann, SECONDED: Trustee Hanson
AND RESOLVED:
"TO accept the Major Capital Submission for 2022-2023, as presented."

c. **Minor Capital Plan Submission for 2022-2023**

2021:R-060 MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
"TO accept the Minor Capital Submission for 2022-2023, as presented."

d. **Framework for Peer Review Process**

To support school boards' work with implementing the Framework, the Ministry's 2021-2022 Framework Peer Review Process will occur on November 23-25. This session will be the culmination of a collaborative process initiated in August and including representation from across the K-12 sector. Districts have been given the choice of two options: (1) A Peer Review Team comprised of sector volunteers from FNEC, BCSTA, BCSSA, BCPVPA, BCASBO, and Ministry staff will review District Enhancing Student Learning Reports using co-constructed quality indicators for continuous improvement and effective strategic planning. Areas of strength, future considerations, and emerging questions will be provided to each district as formative feedback in December 2021; or, (2) Select district will have an opportunity to actively participate in, and contribute to, this year's Framework Review Process through a self-assessment process. Approximately 15 school district teams will be selected to complete a self-assessment of their district's strategic planning and discuss directly with a peer review team their insights as well as feedback generated by the peer review team in the November peer review process. Preference will be given to those school districts nearing the end of their strategic planning cycle if required.

The Board agreed to participate in Option 2, and the Superintendent will inform the Ministry by the November 15 deadline.

SUPERINTENDENT/SECRETARY-TREASURER'S REPORT:

a. **District Update**

Although there are still some unfilled postings, overall the District is very well staffed and there are First Call Teachers Teaching On Call in place to fill in when teachers are absent. The District is currently in funding protection which means that the Ministry guarantees 98.5% of the previous year's budget at a minimum. This is impacting schools' budgets, particularly the targeted funds, because their enrollments have dropped as well. As a result, some of the funding supports will be put into school budgets to provide a buffer despite the per-pupil allocation being down. The District is experiencing difficult times with COVID and having serious attendance issues. Apart from that, there is fantastic work happening and the work that Heather Goodall and Dana Plett are doing and being supported by all of the Principals around reading and writing, and learning for the adults in the schools, will make a huge difference for students.

b. **Enrollment Report**

The District enrollment is holding steady at 301 students which includes international and continuing education students.

c. **Finance Warrants**

Ms. Natalie Lowe reported that funding protection is a wonderful thing for a district in times like this when student population shrinks suddenly and districts cannot always pivot as quickly as they might have to otherwise. The report included in the agenda package is a comparison to October of last year, the reason being that there have been so many changes happening that the budget could not be uploaded until the targetted funding for Indigenous Education was confirmed. In general, basic budgets are ready to be uploaded into the system which will happen shortly. The District is up a little more than 3% in spending over last year, but with COVID being dealt with in a better, way, there is more activity happening now. The District is in a good financial state and, as a result, programs have been enhanced to ensure that improvement happens in terms of literacy and numeracy. The Superintendent/Secretary-Treasurer is ensuring that the District gets its fair share of the Classroom Enhancement Funding (CEF), which is not represented in this operating funding model but will be received once the District shows how it will be spent on appropriate staff in the classrooms.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

Nil.

NOTICE OF MEETINGS:

The next regular meeting of the Board of Education will be held on Monday, December 13, 2021, at 4 pm by Zoom. Any requests for agenda additions should go to amcdowell@viw.sd84.bc.ca two weeks prior to the meeting. Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

At 5:07 pm:

2021:R-061 MOVED: Trustee Mann, SECONDED: Trustee Hanson
AND RESOLVED:
"TO adjourn."

School District
Statement of Financial Information (SOFI)
School District No. 84 (Vancouver Island West)
Fiscal Year Ended June 30, 2021

TABLE OF CONTENTS

Documents are arranged in the following order:

1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Audited Financial Statements
5. Schedule of Debt
6. Schedule of Guarantee and Indemnity Agreements
7. Schedule of Remuneration and Expenses including:
 - Statement of Severance Agreements
8. Schedule of Payments for the Provision of Goods and Services
9. Reconciliation or explanation of differences to Audited Financial Statements



Ministry of Education

SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

SCHOOL DISTRICT NUMBER 84	NAME OF SCHOOL DISTRICT Vancouver Island West	YEAR 2020/2021
OFFICE LOCATION(S) #2 Highway 28		TELEPHONE NUMBER 250-283-2411
MAILING ADDRESS PO Box 100		
CITY Gold River	PROVINCE BC	POSTAL CODE V0P 1G0
NAME OF SUPERINTENDENT Lawrence Tarasoff		TELEPHONE NUMBER 250-283-2411
NAME OF SECRETARY TREASURER Lawrence Tarasoff		TELEPHONE NUMBER 250-283-2411

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended June 30,
for School District No. 84 as required under Section 2 of the Financial Information Act.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY TREASURER	DATE SIGNED

Statement of Financial Information for Year Ended June 30,2021

Financial Information Act-Submission Checklist

	<i>Due Date</i>
a) <input type="checkbox"/> A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b) <input type="checkbox"/> An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c) <input type="checkbox"/> A schedule of debts (audited financial statements).	<i>September 30</i>
d) <input type="checkbox"/> A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e) A schedule of remuneration and expenses, including:	<i>December 31</i>
<input type="checkbox"/> i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
<input type="checkbox"/> ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
<input type="checkbox"/> iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f) <input type="checkbox"/> An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g) <input type="checkbox"/> Approval of Statement of Financial Information.	<i>December 31</i>
h) <input type="checkbox"/> A management report approved by the Chief Financial Officer	<i>December 31</i>

School District Number & Name _____

**School District
Statement of Financial Information (SOFI)**

School District No. 84 (Vancouver Island West)

Fiscal Year Ended June 30, 2021

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with accounting principles generally accepted for British Columbia school districts as prescribed or permitted by the Ministry of Education and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, Moeller Matthews Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District No. 84 (Vancouver Island West)

Lawrence Tarasoff, Superintendent

Lawrence Tarasoff, Secretary-Treasurer

Date: _____

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

School District
Statement of Financial Information (SOFI)
School District No.84 (Vancouver Island West)
Fiscal Year Ended June 30, 2021

SCHEDULE OF DEBT

The School District Audited Financial Statements show that there was no debt at June 30, 2021.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District
Statement of Financial Information (SOFI)**

School District No. 84 (Vancouver Island West)

Fiscal Year Ended June 30, 2021

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

School District No.84 (Vancouver Island West) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

**School District
Statement of Financial Information (SOFI)**

School District No.84 (Vancouver Island West)

Fiscal Year Ended June 30,2021

STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between School District No.84 (Vancouver Island West) and its non-unionized employees during fiscal year 2020/2021.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

**S.D. #84 (VANCOUVER ISLAND WEST)
 STATEMENT PURSUANT TO FINANCIAL INFORMATION ACT
 RECONCILIATION OF FINANCIAL STATEMENT TOTALS TO SCHEDULES
 FOR THE YEAR ENDED JUNE 30,2021**

SCHEDULED PAYMENTS

Schedule of Remuneration and Expenses

Remuneration	7,305,519.90
Employee Expenses	126,755.00
Employer Portion of E.I. and CPP contributions	346,117.34

Total Schedule of Remuneration and Expenses \$ 7,778,392.24

Schedule of Payment for Provision of Goods and Services 5,881,813.96

CONSOLIDATED TOTAL OF SCHEDULED PAYMENTS \$ 13,660,206.20

Financial Statement Expenditures

Operating Fund Expenditures	9,124,115.00
Trust fund Expenditures	2,082,448.00
Capital Fund Expenditures	
Capital assets from local capital	167,093.00
Capital assets from capital funds	1,435,486.00
Capital assets from operating	345,104.00

CONSOLIDATED TOTAL OF FINANCIAL STATEMENT EXPENDITURES \$ 13,154,246.00

Difference between financial statement expenditures and \$ 505,960.20

Some of the reconciling identifiable items:

- 1) Amounts in the financial statement are net of GST, in the schedule of payments they are not.
- 2) Taxable benefits are included in the expenses schedule
- 3) Amounts shown as expenses may be recovered from a third party
- 4) Schedules do not show payments for school-level activities

VANCOUVER ISLAND WEST
 FINANCIAL INFORMATION ACT REPORT
 JUNE 30,2021

LIST OF SUPPLIERS WHERE PAYMENTS EXCEED \$25,000.00
 SUPPLIER NAME

	EXPENDITURE
ACME DOORWAY TECHNICAL SERVICE	
AMAZON. CA	
BC HYDRO	\$28,113.72
CARMAC DIESEL	\$39,147.12
CDW CANADA	\$209,027.46
COASTAL MOUNTAIN FUELS (CAMP.R	\$39,545.23
COMPASS CLINIC LTD	\$101,462.59
D. MATTSON CONSTRUCTION SERVIC	\$42,555.71
ESPERANZA MARINE SERVICE	\$65,307.34
FOULDS, JIM	\$25,602.75
HIGHTIDE ENERGY INC	\$32,383.34
INTERCONTINENTAL TRUCK BODY	\$29,948.40
KRUKS, JANE	\$442,561.74
KYUQUOT POWER LTD.	\$46,373.60
LOWE, NATALIE	\$32,401.00
MINISTER OF FINANCE	\$66,888.41
MUCHALAT CONSTRUCTION LTD	\$49,647.75
MUCHALAT PROJECTS LTD.	\$173,292.62
MUNICIPAL PENSION PLAN	\$105,623.26
NANAIMO ABORIGINAL CENTRE SOCI	\$681,571.13
NEATFRAME LIMITED	\$132,766.57
NUU-CHAH-NULTH TRIBAL COUNCIL	\$461,387.00
PACIFIC BLUE CROSS	\$25,175.00
PEARSON CANADA INC. T46254 - R	\$276,399.24
PEBT IN TRUST	\$187,974.25
PLANET CLEAN	\$66,874.60
POWERSCHOOL CANADA ULC	\$57,353.46
SIMPSON CONTROLS LTD.	\$60,222.53
TEACHERS PENSION PLAN	\$33,666.04
TYEE CHEVROLET BUICK G	\$45,007.53
VANCOUVER ISLAND CONTRACTING L	\$566,760.37
VANCOUVER ISLAND WEST TEACHERS	\$36,051.64
VILLAGE OF GOLD RIVER	\$136,681.19
WESTERN CANADA BUS INC	\$0.00
WORKSAFE BC	\$32,917.97
TOTAL FOR SUPPLIERS WHERE PAYMENTS EXCEED \$25,000.00	\$299,307.61
	\$54,907.68
	<hr/>
	\$4,684,905.85

SUPPLIERS PAID \$25,000.00 OR LESS

Total amount paid to suppliers where the amount
 paid to each supplier was \$25,000.00 or less:

\$1,196,908.11

TOTAL PAID

\$5,881,813.96

VANCOUVER ISLAND WEST
FINANCIAL INFORMATION ACT REPORT
JUNE 30,2021

LIST OF ELECTED OFFICIALS

	REMUNERATION	EXPENSES
FEHR, ARLENE	\$13,000.08	\$581.52
HANSON, JENNIFFER	\$11,750.04	\$1,601.33
MANN, DEBORAH	\$10,750.08	\$564.76
SMITH, ANDREW J	\$10,750.08	\$0.00
STIGLITZ, ALLISON	\$10,750.08	\$0.00
TOTAL FOR ELECTED OFFICIALS	<u>\$57,000.36</u>	<u>\$2,747.61</u>

VANCOUVER ISLAND WEST
FINANCIAL INFORMATION ACT REPORT
30-Jun-21

LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000

NAME	REMUNERATION	EXPENSES
BARBER, ADAM	\$90,380.32	\$0.00
BARON, JIM	\$136,413.97	\$193.57
BEATON, WENDY	\$81,514.13	\$2,130.55
BLASCHUK, BRENDA	\$98,536.20	\$2,707.80
BOUEY, CALEB	\$78,734.21	\$42.19
BRODERICK, SEAN	\$140,082.22	\$1,761.27
CHRISTALL, JON	\$86,781.72	\$66.05
COBBE, SCOTT	\$129,189.81	\$9,658.76
COOPER, CHRISTOPHER	\$90,379.75	\$5,353.24
COOPER, SALLY	\$98,795.53	\$457.24
DOWLING, DAVID H	\$99,218.44	\$564.36
FRAME, JANEEN	\$79,416.24	\$306.11
GALT, RYAN	\$90,321.84	\$0.00
GLEDHILL, DAVID	\$98,272.88	\$641.42
GOODALL, HEATHER A	\$136,194.60	\$4,263.04
GRAVES, RICHARD	\$82,357.44	\$88.20
GRAVES, STELLA	\$97,909.82	\$0.00
HAPP, COLLEEN	\$98,997.79	\$0.00
ISHAYA, JNANAMA	\$98,796.20	\$876.70
JOHNSON, DEANE	\$177,692.92	\$11,870.29
KORNYLO, KATRINA	\$98,850.71	\$824.59
LARRE, STEPHEN	\$157,565.70	\$5,247.69
LEMMON, JAMES	\$139,850.95	\$5,931.81
MCDOWELL, ANNE	\$136,787.17	\$1,131.75
MCINNES, HELEN	\$79,865.95	\$0.00
MIDGLEY, MELANIE	\$99,107.08	\$91.39
O'CONNELL, DANIEL	\$78,928.86	\$0.00
OGDEN, JOSHUA	\$76,397.26	\$0.00
OLIVIER, PIPPA	\$96,605.88	\$0.00
PARKES, PHILIP	\$139,850.95	\$8,086.60
PLETT, DANA	\$90,330.45	\$1,327.95
ROCKWELL, JEFF	\$116,597.38	\$1,014.66
ROLLE, CHRISTOPHER	\$92,047.86	\$317.35
STAPFF, CHRISTIAN	\$79,846.58	\$177.70
SZETELA, MARTIN	\$145,397.97	\$11,825.63
TARASOFF, LAWRENCE	\$227,100.58	\$13,165.35
WHYTE, DELORES	\$98,795.43	\$64.38
WILSON, ROBERT	\$136,191.15	\$3,141.66
YOUNG, ELIZABETH	\$88,027.18	\$198.95
TOTAL FOR EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00	\$4,268,131.12	\$93,528.25

REMUNERATION TO EMPLOYEES PAID \$75,000.00 OR LESS

Total remuneration paid to employees where the amount paid to each employee was \$75,000.00 or less:

\$2,980,388.42 \$35,159.14

TOTAL REMUNERATION

\$7,248,519.54 \$128,687.39

EMPLOYER PORTION OF E.I. AND C.P.P.

The employer portion of Employment Insurance and Canada Pension Plan paid to the Receiver General of Canada

\$346,117.34

**S.D. #84 (VANCOUVER ISLAND WEST)
 STATEMENT PURSUANT TO FINANCIAL INFORMATION ACT
 RECONCILIATION OF FINANCIAL STATEMENT TOTALS TO SCHEDULES
 FOR THE YEAR ENDED JUNE 30,2021**

SCHEDULED PAYMENTS

Schedule of Remuneration and Expenses

Remuneration	7,305,519.90
Employee Expenses	131,435.00
Employer Portion of E.I. and CPP contributions	346,117.34

Total Schedule of Remuneration and Expenses \$ 7,783,072.24

Schedule of Payment for Provision of Goods and Services 5,881,813.96

CONSOLIDATED TOTAL OF SCHEDULED PAYMENTS **\$ 13,664,886.20**

Financial Statement Expenditures

Operating Fund Expenditures	9,124,115.00
Trust fund Expenditures	2,082,448.00
Capital Fund Expenditures	
Capital assets from local capital	167,093.00
Capital assets from capital funds	1,435,486.00
Capital assets from operating	345,104.00

CONSOLIDATED TOTAL OF FINANCIAL STATEMENT EXPENDITURES **\$ 13,154,246.00**

Difference between financial statement expenditures and \$ 510,640.20

Some of the reconciling identifiable items:

- 1) Amounts in the financial statement are net of GST, in the schedule of payments they are not.
- 2) Taxable benefits are included in the expenses schedule
- 3) Amounts shown as expenses may be recovered from a third party
- 4) Schedules do not show payments for school-level activities

A	B	C	D	E	F	G	H	I	J	K	L
2021/22 SD84 VAN ISLAND WEST - LOCAL CAPITAL EQUIPMENT REPLACEMENT PLAN as of December 2021											
	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Total 9 Years	Replacement Value in Yellow (inflated)
1											
2	Highlight Yellow Year to be replaced										
3		2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/2030	
4	2021 Chevy (maintenance #2)	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$77,000
5	2021 Ram and box (KES)	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$119,000
6	2015 Chevy Brown (Pool)	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$49,000
7	2017 Chevy (Pool)	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$49,000
8	2017 Chevy (Pool)	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$49,000
9	2017 Chevy (Pool)	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$49,000
10	2017 Ford (Maintenance #1)	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$49,000
11	2017 Transit Van (Pool)	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$56,000
12	2019 Activity Bus (South)	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$161,000
13	2021 Equinox (Pool)	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$49,000
14	2021 Activity Bus (North)	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$161,000
15	Misc. Equipment (Boat, trailers,	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$90,000
16	Photocopiers (6 locations)	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$90,000
17	District Tech	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$315,000
18	Annual Totals	\$179,000	\$179,000	\$179,000	\$179,000	\$179,000	\$179,000	\$179,000	\$179,000	\$179,000	\$1,611,000
19											
20											
21											
22		SD84 VAN ISLAND WEST - LOCAL CAPITAL CASH FLOW BALANCE FOR EQUIPMENT REPLACEMENT PROGRAM									
23	Balance to start 2021/22	\$341,000	\$14,000	\$77,000	\$157,000	\$17,000	\$157,000	\$136,000	\$276,000	\$10,000	
24	Amount Transferred from Operating for the year		\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	
25	Amount Available	\$341,000	\$171,000	\$262,000	\$342,000	\$202,000	\$342,000	\$321,000	\$461,000	\$195,000	
26	Misc Equipment	-\$10,000	-\$10,000	-\$10,000	-\$10,000	-\$10,000	-\$10,000	-\$10,000	-\$10,000	-\$10,000	
27	Vehicles	-\$310,000	-\$49,000	-60000	-\$280,000		-\$161,000	\$0	-\$406,000	-\$63,000	
28	Photocopiers										
29	District Tech	-\$35,000	-\$35,000	-\$35,000	-\$35,000	-\$35,000	-\$35,000	-\$35,000	-\$35,000	-\$35,000	
30											
31	Total Expenditures	-\$355,000	-\$94,000	-\$105,000	-\$325,000	-\$45,000	-\$206,000	-\$45,000	-\$451,000	-\$168,000	
32	Balance End of Year	-\$14,000	\$77,000	\$157,000	\$17,000	\$157,000	\$136,000	\$276,000	\$10,000	\$27,000	

Vancouver Island West School District 84
ENROLLMENT REPORT 2021-2022
 As of December 8, 2021

Grade	CMESS	GRSS	KESS	RWES	ZESS	CONT ED	TOTALS
K	0			15	4		19
1	2		3	11	4		20
2	6		2	10	4		22
3	1		2	7	3		13
4	4		5	11	6		26
5	1		4	21	4		30
6	2		6	17	3		28
7	1		2	10	4		17
8	0	16	5		1		22
9	2	11	2		2		17
10	2	19	4		4		29
11	1	16	4		2		23
12	0	16	6		3	5	30
Totals:	22	78	45	102	44	5	296

CMESS - Captain Meares Elementary Secondary School

GRSS - Gold River Secondary School

KESS - Kyuquot Elementary Secondary School

RWES - Ray Watkins Elementary School

ZESS - Zeballos Elementary Secondary School

CONT ED - Continuing Education

School District No. 84 (Vancouver Island West)
 Operating expenses
 Nov 30,2021

OBJECT DESCRIPTION	EXPENDITURE	CURRENT	REMAINING		2020
	CURRENT YEAR	BUDGET	\$	%	%
-105 PRINCIPAL & VP SALARIES	572,125	1,511,568	939,443	62.20%	61.40%
-110 TEACHERS SALARIES	735,469	2,157,896	1,422,427	65.90%	68.50%
-120 SUPPORT STAFF SALARIES	276,350	754,243	477,893	63.40%	60.60%
-123 EDUCATIONAL ASST SALARIES	100,446	312,842	212,396	67.90%	74.60%
-130 OTHER PROFESSIONAL SALARIES	197,692	461,824	264,131	57.20%	54.00%
-140 SUBSTITUTE SALARIES	61,387	487,000	425,613	87.40%	78.80%
-200 EMPLOYEE BENEFITS	444,413	1,391,972	947,559	68.10%	69.70%
-310 SERVICES	194,741	712,729	517,988	72.70%	70.80%
-330 STUDENT TRANSPORTATION	0	38,500	38,500	100.00%	68.00%
-340 TRAVEL	54,489	486,614	432,125	88.80%	76.90%
-360 RENTAL & LEASES	0	3,000	3,000	100.00%	0.70%
-370 DUES & FEES	23,173	29,900	6,727	22.50%	24.50%
-390 INSURANCE	16,241	39,000	22,759	58.40%	66.70%
-510 SUPPLIES	359,646	813,591	453,945	55.80%	80.70%
-540 UTILITES	50,486	378,750	328,264	86.70%	80.10%
	<u>3,086,658</u>	<u>9,579,429</u>	<u>6,492,770</u>	<u>67.80%</u>	<u>66.60%</u>

The School District budget is very healthy and tracking appropriately.

Capital Projects

	Expenses	Funds		
		Available	Funds Drawn	
CMESS	101,408	450,000	15,000	parking lot, energy systems
Kyuquot	382,759	605,000	350,000	modular classrooms exterior wall systems
CMESS	47,280	450,000*	50,000	lighting
ZESS	1,889	100,000	5,000	lighting
Kyuquot	-	150,000	25,000	lighting
RWES	-	165,000		playground
	<u>533,336</u>	<u>1,470,000</u>	<u>445,000</u>	

CMESS has \$450,000 for energy upgrades in total
 Haven't drawn more as there is 285,000 in funds drawn for AFG and not spent.

