



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84,
HELD ON MONDAY, JUNE 13, 2022
AT CAPTAIN MEARES ELEMENTARY SECONDARY SCHOOL, TAHSIS, BC**

TRUSTEES PRESENT: Arlaine Fehr, Chairperson (Gold River)
Jenniffer Hanson, Vice-Chairperson (Kyuquot) (Zoom)
Debbie Mann (Gold River) (Zoom)
Allison Stiglitz (Tahsis)

ALSO PRESENT: Lawrence Tarasoff, Superintendent/Secretary-Treasurer
Annie McDowell, Associate Director of Human Resources
Four Staff Members and Three Members of the Public

CALL TO ORDER:

Chairperson Fehr called the meeting to order at 4:02 pm.

APPROVAL OF AGENDA:

2022:R-038 MOVED: Trustee Hanson, SECONDED: Trustee Mann
AND RESOLVED:
"TO approve the agenda."

ADOPTION OF MINUTES:

2022:R-039 MOVED: Trustee Mann, SECONDED: Trustee Hanson
AND RESOLVED:
"TO adopt the minutes of the Regular Board meeting of May 9, 2022."

BUSINESS ARISING FROM THE MINUTES:

Nil.

PUBLIC INQUIRIES AND PRESENTATIONS:

a. **Mr. Jim Baron, Principal, Captain Meares Elementary Secondary School**

Mr. Baron recently demonstrated the ancient art of playing a 45 on a record player. Paul Simon sang, "There must be 50 ways to leave your lover." They say it takes at least 50 years to grow a good size Douglas fir. And they say that 50 is the new 30. Ironically, a little more than 50 people showed up in May to celebrate the 50th year anniversary of the doors opening at Captain John Meares Elementary Secondary School. The Junior Secondary students produced posters, paintings, and models and helped decorate the gym for the 50th celebration. The Mayor, Martin Davis of Tahsis, spoke about the origins of Tahsis and brought archive photos of the very first school there. Maureen Roth gave a heartfelt talk about being a student at the school and, although he couldn't be present, Deane Johnson was there in spirit with a speech about his first day of school which brought laughter and tears to the attendees. Tony Ellis gave everyone a first-hand account about the origins of Tahsis, the new road, and life in the big school. Everyone celebrated with a cake, singing, a barbeque, and a chance to look at the memorabilia courtesy of Captain Meares' "knowledge keeper", Maureen Roth.

One might think that a get-together like this is common-place for an average school in a typical school year – but sadly, this has not been the case. Captain Meares have spent the last two years masking up, cleaning up, sanitizing up, zooming up, and locking up, but did manage to squeeze in a very successful Christmas Bazaar before everything had to be shut down once more. Later the seniors' were able to run a very successful Spring Bazaar.

For a brief few months, Captain Meares was joined by student Cole Josephson who brightened everyone's day with his infectious smile. Cole reminded of how important access to education is and how easily a simple thing like a sidewalk can be taken for granted. Everyone did their very best to

accommodate Cole's complex needs. Unfortunately, health security shortened his stay but everyone at CMESS looks forward to seeing him in the future.

This year, Puddle-Ducks Daycare moved into the school, providing a warm, inviting room occupied by happy innocent toddlers, Miss Carlene has done an excellent job of creating a home away from home for the kids.

Principal Baron reported that, on one Thursday, he did not expect to watch a man get swallowed up by a large balloon, nor did he expect Emily Campbell to be able to balance a spinning plate on a stick. ArtStarts Professor WOW was a welcome treat for all of the kids and the students were literally "wowed" by a very accomplished juggler, teacher and entertainer.

Under the careful management of teachers, Richard and Stella Graves, the Primary Intermediate class grew the most amazing tower garden ever. The students studied, planted, and harvested extremely healthy and nutritious plants. Richard and Stella, normally famous for their bread-baking skills, hosted a wonderful salad day for the kids and staff. They have also created a warm and compassionate classroom atmosphere to address the complex social and learning needs of the diverse group. The group ranges from Grade 1 to Grade 4. The students are proud of their progress in reading and will periodically share their reading with the staff. Recently they came up with the idea of "Gotcha Tickets" where students who go out of their way to exhibit kindness and cooperative behaviours can be acknowledged.

Down the hallway, Tashanna Dennis took Mathematics into the third dimension with individual student cities featuring cylinders, assorted prisms, and city planning. Tashanna has done an excellent job of addressing the academic needs of each student with a curriculum that spans from Grade 6 to Grade 11.

Mr. Baron taught the secondary students how to set up a PA system, use a microphone, and learn the basics of playing several different instruments. He also re-located the music room to an upstairs carpeted room to incorporate better acoustics and enough room for a dance studio.

The other day he noticed that the students were playing a new tag game in the gym and were using rock paper scissors to solve their differences. This was an amazing development compared to their beginning of the year problem solving which included real rock, paper, and scissors. When asked who taught them the game, they said it was the "new lady." The new lady turned out to be Dominika Paige - one of the teacher observers from Vancouver Island University. Captain Meares has been very fortunate to have both Tori Constant and Dominika Paige from VIU joining their learning community, and have brought some wonderful energy and new ideas to the kids.

For the first time in over two years, CMESS had a class field trip graciously organized by Tashanna Dennis and subsidized by the parent education committee. The Grades 5-11 students had the opportunity to visit Nanaimo Wild Play Park for some team-building and unique physical education opportunities. Mrs. Anderson did an excellent job making sure everyone was where they needed to be while one of the parents, Mark Leveille, provided the comic relief and first aid to anyone that needed it.

As CMESS nears the end of the school year, Spirit Days have been resurrected and Pajama Day and Crazy Hat Days have been a great success. The students will soon be taking home their report cards and Heather Goodall and Joni Johnson will be treating the younger students and their parents to a reading celebration complete with a dinner and book bags the students can take home for reading during the summer.

Everyone looks forward to the CMESS Fun Day and barbeque, bringing an end to a truly busy and challenging year and good-bye to a winter that included an eight-day power outage complete with an impassable road and record snow falls. A year where at any given time the entire school population was sick or isolating – and a year where we could finally see everyone's faces. And in the light of those smiling faces, we say goodbye to year 2021-2022 and say hello to a bright and hopeful year, 2022-2023.

b. Mr. Deane Johnson, Director of Instruction and Operations Supervisor

Mr. Johnson provided an informative District Capital Projects Report which is attached, and forms part of these minutes.

Mr. Mark Tatchell, Chief Administrative Office for the Village of Tahsis, was pleased to report that the School District has been fantastic to work with on the Tahsis Fire Hall project. It started when the current Fire Hall was condemned due to its flood plain location. The Village did a fairly exhaustive review of 10 places in Tahsis and based on that, the Council selected the Wood Shop at CMESS as being the best option. The Village is currently engaged in meetings with a series of consultants – architectural, electrical, mechanical, and geotechnical – and anticipates the conversion to cost approximately \$1.7 million. The Council is optimistic that the majority of the funding will come from government grants, given that it is a very innovative and efficient project which will reduce greenhouse gas emissions by recycling the old building. The other option will be to borrow and, although the Council has not yet passed a resolution to support borrowing, they have spoken in favour of it. Once the grant application has been submitted, the Village will continue to work on the project subject to the District's continual support. One of the design elements is to create a separate building with possibly an Indigenous garden in the breezeway – and an agreement in principle for this phase has been drafted with School District 84.

CORRESPONDENCE:

• Zeballos School	• Ray Watkins Elementary School Newsletter
• BC School Trustees Association	• BCSTA Headlines: Daily News for School Trustees
• Chair, SD33 (Chilliwack)	• Letter to Minister of Health and Minister of Education and Childcare, re Administration of Epilepsy Medication
• FNEESC President	• Letter to BCSTA Congratulating President Elect, Carolyn Broady
• BCSTA	• Letter to Minister of Education and Childcare re Funding for Outdoor Learning Spaces
• BCSTA	• Letter to Minister of Finance and Minister of Education and Childcare re K-12 Operating Grant
• BCSTA	• Letter to Minister of Education and Childcare re Minimum Standards for Ventilation
• Canadian School Boards Association	• Bulletin: CSBA and Federal Leaders Identify Common Priorities and Actions
• BCSTA	• BCSTA Weekly: School Trustee Election Procedures; Boards at Work – What is a School Trustee; BCCPAC News; Metis Family Connections to Middle Years; Trustee Service Certificates and Pins; Opinion – Early Health Screen Helps Learning Outcomes; Letters; Reminders
• BCSTA	• BCSTA Headlines: Daily News for School Trustees
• Chair, SD38 (Richmond)	• Letter to Minister of Education re Sustainable Funding for Public Education
• Zeballos School	• Newsletter
• BCSTA	• BCSTA Headlines: Daily News for School Trustees
• Chair, SD71 (Comox Valley)	• Letter to Select Standing Committee on Finance and Government Services re Budget 2023 Consultation Procedures
• Chair, SD69 (Qualicum)	• Letter to Minister of Education and Child Care Expressing Disappointment that Districts Have Not Been Funded for Replacing Gas/Diesel Busses with Electric
• BCSTA	• BCSTA Weekly: Budget Consultation; Scholarship Recipients; Connecting Youth and Nature; Student Hairstylists Chase Championship; Opinion – Colonizing Minds; Letters & News; Reminders
• BCSTA	• Letter to Minister of Transportation and Infrastructure re Safe Passing Distance for Safer Routes to Schools
• BCSTA	• Letter to Minister of Education and Child Care re Universal Food Programs
• BCSTA	• Letter to Minister of Education and Child Care, Chair and CEO of Utilities Commission and President and CEO of BC Hydro re Climate Action: Remove BC Hydro Metering Caps
• BCSTA	• BCSTA Headlines: Daily News for School Trustees
• BCSTA	• BCSTA Weekly: AGM Report of Proceedings; BCSTA Posting; Mental Health Access; Anti-Racism Resources; Opinion – Don't Run Against the Board; Letters and News; Reminders

• Chair, SD84 (Vancouver Island West)	• Announcing School Leadership Appointments in SD84
• BCSTA	• BCSTA Headlines: Daily News for School Trustees
• President, VIWTU	• Proposed School Board Policy Change

2022:R-040 MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
 AND RESOLVED:
"TO receive and file the correspondence."

REPORT OF THE CLOSED MEETING:

Chairperson Fehr reported that two labour issues were discussed. The Board also discussed remuneration of Board members which has not been reviewed for 14 years and, in light of the upcoming election, would help to provide stability to the new Board. The discussions were based on confidential data supplied by the BC School Trustees Association. The Superintendent/Secretary-Treasurer recommended that the Board set its remuneration to the average of the five North Island Districts and, in moving forward, to use the Provincial Consumer Price Index (CPI) to review remuneration annually. Also discussed was the equity for future Board members in that some have to miss paid work, or have to pay for care of dependents and/or children, but these issues remain under discussion.

2022:R-040 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
 AND RESOLVED:
"TO approve the recommendation as presented by the Superintendent/Secretary-Treasurer pertaining to School Trustee remuneration, effective September 1, 2022."

TRUSTEE REPORTS:

a. School Reports

Trustee Mann reported that there have been many exciting events happening at Ray Watkins over the past few weeks, and continuing until the end of the year. In May, RWES had its first in-person presentation in a long time, Professor WOW. The younger students were blown away by the performance. The staff is looking forward to having more guest presenter visits next year. The Ocean Network presentations were postponed from May until the beginning of June. All the students enjoyed learning about ocean protection and tsunamis through lesson and hands-on experiments, and received a fun workbook to keep from the Ocean Network team. This is the first year that all of the students travelled out to Yuquot and, although it was a lot of work to organize, it was a big hit! All the students had a great time and there was some great parent involvement to help with supervision. Some other exciting news is that RWES just received an \$18,000 grant from the Breakfast Club of Canada to run a breakfast program for next year. Over the next couple of weeks, the BC Wildfire Services will be coming up to do a presentation for the K/1, 1/2 and 3/4 class. The RCMP will be holding a bike rodeo and the Fire Department will be coming over to host a water balloon fight. The big end of the year celebration will take place on June 22nd, and Marsha Maquinna is working towards having drumming, singing and dancing in the morning, followed by a bbq lunch. In the afternoon, the PAC has paid to have a carnival with bouncy castles, games and face painting. Mr. and Mrs. Cooper have been working diligently on the school garden, arranging to have new soil delivered and building some more beds for vegetables. The staff have appreciated the staff morale gifts that the Board has provided. In April, there was a lunch from Sea & Field, in May they were given a little gift bag for cooking a meal and, for June, they are receiving a little gift bag full of stress relief items.

Trustee Stiglitz reiterated that the Daycare in Captain Meares School is going really well and that the students have enjoyed the fun Spirit Days and Professor WOW. She expressed appreciation to all of the staff for everything that was done towards the very successful 50th anniversary.

Chairperson Fehr reported that Gold River Secondary School had a very successful Culture Week. Three of the GRSS students qualified for the Provincial track & field competition, with one student placing first on the Island and the other two placing third! A GRSS Athletic Banquet will be held on June 22 – a celebration for all of those involved to help the students have a successful year of athletics!

b. **Working Relations Committee Meeting**

The meeting was held on May 30 to discuss whether the District will have First Call Teachers Teaching On Call in all schools next year, ongoing attempts to use all of the remedy, and updating and/or re-signing the Letters of Understanding pertaining to the School Calendar and to First Call TTOCs. The Committee will meet again in September, with the date to be announced.

c. **Enhancement Agreement Meeting**

The Committee set a preliminary budget for next year, talked about Equity in Action, the upcoming student teacher program with Vancouver Island University, the Pathways Guide, the special hiring program, the community reading outreach, and the upcoming community events including the District's cultural event in Gold River in 2023. The next meeting will be held via Zoom on June 20.

d. **District Policy Review Committee Meeting**

The focus of this meeting was to review the feedback from the proposed new format for policies and bylaws. Step 2 will be the draft procedures, which will be ready for September or October for circulation.

UNFINISHED BUSINESS:

a. **Draft Policies and Bylaws, Circulated for Feedback**

2022:R-041 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO give the Indemnification Bylaw three readings in one."

2022:R-042 MOVED: Trustee Mann, SECONDED: Trustee Hanson
AND RESOLVED:
"TO adopt the Indemnification Bylaw as presented."

2022:R-043 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO adopt the policies, as circulated."

NEW BUSINESS:

a. **Administrative Procedures Section 177**

The Superintendent/Secretary-Treasurer explained the intent of Section 177 of the *School Act*, which is to provide authority to authorized persons to ensure the orderly operation of schools and school programs and to ensure the protection of students, staff and property. This gives school-based administrators another layer of support to keep their schools places of learning and not places of danger. This does not require a Board motion but will be included in the Administrative Procedures for School District 84.

b. **School Fees 2022-2023**

The Superintendent/Secretary-Treasurer presented the proposed addendum to Policy B.2, *School Fees, Charges and Deposits*, for the 2022-2023 school year. No fees will be charged, with the exception of two optional fees at Ray Watkins Elementary School for supplies (\$30) and homework books (\$10).

2022:R-044 MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
"TO accept the school fees for 2022-2023, as presented."

c. Student Codes of Conduct 2022-2023

The Superintendent/Secretary-Treasurer has reviewed the Codes and confirmed that they meet the requirements of the *School Act*.

2021:R-045 MOVED: Trustee Hanson, SECONDED: Trustee Mann
AND RESOLVED:
"TO accept the Student Codes of Conduct for 2022-2023, as presented."

d. Board Authority/Authorized Courses: Nuuchahnulth Leadership 10, 11 and 12

Vice-Principal Monique Comeau, together with representatives of the Ka:ya:k't'h'/Che:k'tles7et'h' First Nation, presented an overview of the Warriors Program and the importance of the proposed Nuuchahnulth Leadership 10, 11 and 12 courses. These courses have been designed to help students earn the skills and knowledge of leaders and role-models in their communities, and foster connectedness and leadership through cultural activities, land-based skill development and resilience-based wellness training. Students will learn from traditional knowledge keepers and earn provincially-recognized certifications and skills that help development them into adept leaders that act in relation to the teachings from Nuuchahnulth People and the land.

The Warriors Program has been in place for four years, and requires full participation in events and teachings around the development of life skills, survival skills, communication, leadership, coordination, facilitator training, etc.

The Superintendent/Secretary-Treasurer explained that his role is to review the paperwork and ensure that it is complete, accurate and presented in a way as to meet the requirements for credit. He recommended that the courses receive Board approval, to be added to the District's Ministry-approved courses.

2022:R-046 MOVED: Trustee Stiglitz, SECONDED: Trustee Hanson
AND RESOLVED:
"TO approve the Nuuchahnulth Leadership 10, 11 and 12 Board/Authority Authorized Courses, as presented."

e. Trustee Elections Bylaw 1-2022

2022:R-047 MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO give the Trustee Elections Bylaw 1-2022 three readings in one."

2022:R-048 MOVED: Trustee Mann, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO adopt Trustee Elections Bylaw No. 1-2022, as presented."

f. Five-Year Capital Plan (Major Capital Programs) for 2023-2024

2022:R-049 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO approve the proposed Five-Year Capital Plan (Major Capital Programs) for 2023-2024, as provided on the Five-Year Capital Plan Summary for 2023-2024 submitted to the Ministry of Education, in accordance with provisions under Section 142(4) of the School Act."

g. Summer Closure of School Board Office

2022:R-050 MOVED: Trustee Hanson, SECONDED: Trustee Mann
AND RESOLVED:
"TO approve the closure of the School Board Office to the public, effective July 11, 2022 to August 26, 2022, inclusive."

SUPERINTENDENT/SECRETARY-TREASURER'S REPORT:

a. District Update

The Superintendent/Secretary-Treasurer reported that it is a busy end-of-the-year in School District 84. He had the great pleasure to attend the NTC Scholarship Ceremony and Graduation on June 10 and 11 and, along with Trustee Hanson, made speeches at both occasions. It was a really nice time and an important event for everyone to come together again. This week, Board members and District staff will travel to Zeballos School on June 17 to attend the graduation ceremony. The GRSS Athletic Banquet is scheduled for June 22, Kyuquot School grad is on June 23 and the GRSS grad is on June 25. There have also been a number of other celebratory events going on including staff lunches and the upcoming National Indigenous Day celebrations. It has been another challenging year with COVID and people are starting to see an end in sight and looking forward to that. Next year will be an exciting time with new Principals and Vice-Principals, some challenges and many opportunities – and great to have new and fresh ideas coming into the District in September!

b. Enrollment Report

The District enrollment continues to hold steady at just over 300 students.

c. Finance Warrants

Funding protection has provided a \$10.5 million operating budget with \$2.6 million left, and the Board has plans for accomplishing important goals with the funds, such as potentially a new gym for Kyuquot School, teacherage projects, and the local teacher program with Vancouver Island University.

TRUSTEE INQUIRIES:

Nil.

PRESS AND PUBLIC INQUIRIES:

The VIWTU President inquired about the status of the 'old' District policies, now that the new policies have been adopted. The Superintendent/Secretary-Treasurer explained that the 'old' policies will be used as administrative procedures until they are set up under their new structure, and will remain on the District's website until then.

In response to an inquiry regarding the proposed Trustee remuneration, the Superintendent/Secretary-Treasurer explained that it would be based on the average of the five northern districts on Vancouver Island – which will be higher than the current remuneration which is amongst the lowest in the Province – as well as allowances to ensure equity for Trustees (dependent care and wage loss).

With reference to the Nuuchahnulth Leadership 10, 11 and 12 courses, the Superintendent/Secretary-Treasurer explained that these courses will be accessible to all schools, including schools outside of the District. These courses may meet the requirements for the Indigenous-focussed course now required for graduation, to be determined by the Ministry of Education.

NOTICE OF MEETINGS:

The next regular meeting of the Board of Education will be held on Monday, September 12, 2022, at 4 pm, at the School Board Office in Gold River. The public is invited to attend. Any requests for agenda additions should go to amcdowell@viw.sd84.bc.ca two weeks prior to the meeting. Board meeting minutes are posted on the District's website at <http://www.sd84.bc.ca/board-meetings-school-district-84>.

ADJOURNMENT:

At 5:45 pm:

2022:R-051 MOVED: Trustee Stiglitz, SECONDED: Trustee Mann
AND RESOLVED:
"TO adjourn."

SD84 – CAPITAL PROJECTS REPORT

\$5,97,815 – Approved

\$27,711,000 - Proposing



MAJOR:

- New Buildings
- Seismic Upgrades

MINOR:

- SEP – School Enhancement
- CNCP – Carbon Neutral
- BUS – New Buses
- RDP – Downsizing/Demolition

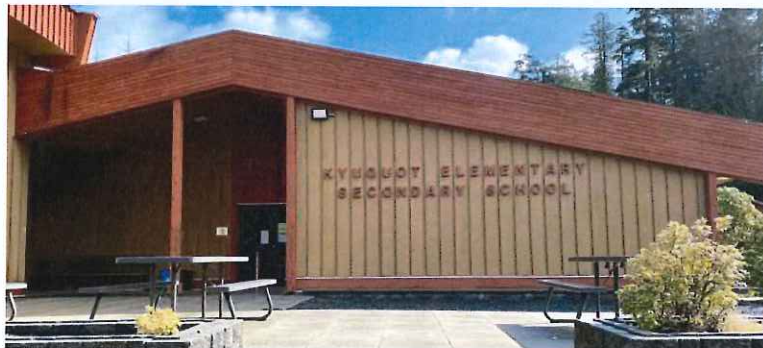
AFG: Annual Facility Grant
2022-23 - \$406,238

KESS – CURRENT & RECENT PROJECTS

\$1,180,000 - approved

\$1,850,000 - Proposing

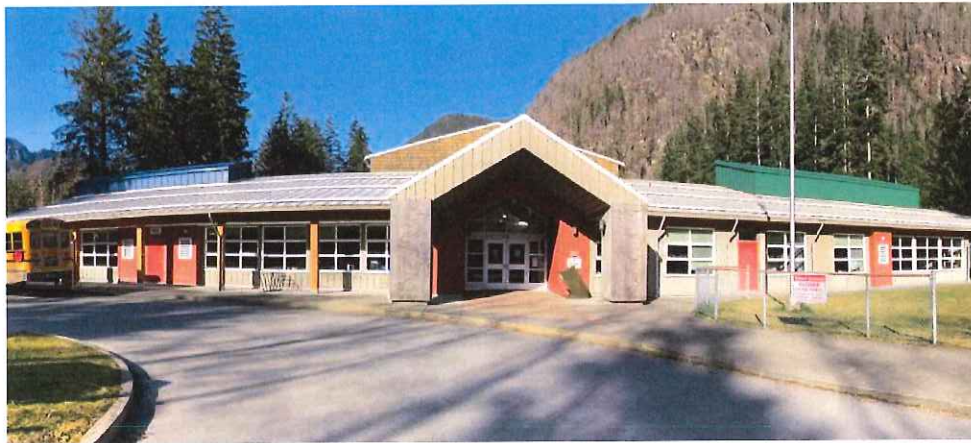
• Two new Classrooms	SEP+Local	\$780,000	Complete
• Solar Power System	CNCP+Local	\$250,000	Complete
• Electrical Upgrade	SEP	\$150,000	Ongoing
• Classroom Renovations	SEP	\$350,000	Proposal
• Gym Expansion	Local	\$1,500,000 est	Proposal



ZESS – CURRENT & RECENT PROJECTS

\$1,237,000 - Approved

• Electric BUS	Grants+Local	\$385,000	Complete
• Teacherage 4-plex	Local	\$583,000	Complete
• Generator	Local	\$119,000	Ongoing
• Lighting	CNCP	\$150,000	Ongoing

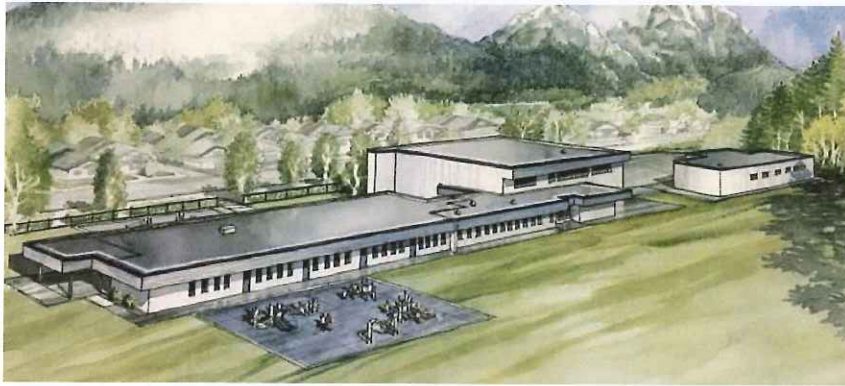


CMES – CURRENT & RECENT PROJECTS

\$1,415,000 – Approved

\$4,447,000 - Proposing

• Daycare	New Spaces	\$170,000	Complete
• Lighting & Windows	CNCP	\$450,000	Ongoing
• Renovation of Block 2	SEP	\$795,000	RFP process
• Seismic	Major	\$4,097,000	Proposal
• Demolition & Separation	RDP	\$350,000(est)	Proposal



Consultation Dates:

Feb 22-23, 2022

Oct 18 & 26, 2021

Feb 22-23, 2021

RWES & GRSS –PROJECTS

\$1,365,815 – Approved

\$21,414,000 - Proposing

• Playground	Ministry	\$175,000	Ongoing
• Boilers/Electrical (both)	CNCP	\$810,000	Ongoing
• Electric Bus	Ministry+CleanBC	\$380,815	Fall
• Secondary Addition Classrooms, Shop, Gymnasium	Major	\$12,874,000	Proposal
• Seismic	Major	\$8,540,000	Proposal



