

## **EVERGREEN CERTIFICATE**

A student who successfully completes an educational program other than the graduation program will be eligible for an Evergreen Certificate. The Evergreen Certificate recognizes the accomplishments of students, including students with special needs, who have succeeded in meeting the goals of their Individual Education Programs other than graduation. Parents or guardians of the students must be consulted on all decisions.

1. Any student who is on a program other than one that leads to graduation must have an Individual Education Plan (IEP). The IEP must clearly indicate that the program of studies will not lead to a Certificate of Graduation (Dogwood Certificate).
2. To be eligible for an Evergreen Certificate, a student must meet the following criteria:
  1. completion of the goals of an Individual Education Plan (IEP)
  2. completion of a Transition Plan
  3. completion of Work Experience Requirements
  4. completion of Physical Activity Requirements
3. Evidence of the criteria being met will be recorded in an Employability Skills Portfolio.
4. Schools will establish processes to ensure that student progress is reported to the Ministry of Education according to Ministerial Reporting Orders, and in such a way as to enable the Ministry to issue the Evergreen Certificate and transcript to students who are not on a graduation program. Transcripts should reflect both Ministry Authorized and Locally Developed courses.