

## **SAFETY WHEN TRAVELLING ON SCHOOL DISTRICT BUSINESS**

Given the realities of the geography and weather of the School District's regions, the School District expects travel precautions to be practiced whenever anyone is traveling on School District business.

1. All safety, highway and marine rules or regulations must be obeyed.
2. The traveller will notify persons at the destination regarding the route to be used and the expected time of arrival, and ensure that those persons have the needed contact information in case of emergency.
3. If a traveller does not arrive at the destination within a reasonable time after the expected time of arrival, the Operations Supervisor or the Superintendent/Secretary-Treasurer (or designate) will be informed of the late arrival.
4. The search for the traveller will be initiated by the Operations Supervisor or the Superintendent/Secretary-Treasurer (or designate), should this be deemed necessary.
5. All travellers, when travelling off a main highway, must carry a mobile satellite phone or VHF radio available to them from the Operations Department or School Office.