

COMMUNITY AND PERSONAL USE OF SCHOOL FACILITIES, BUSES AND OTHER EQUIPMENT

School District equipment, buses and facilities are provided for the use of staff and students during regular hours of employment and instruction. Personal use of either equipment or facilities by staff, students or community is not permitted without the permission of the School District.

Subject to the availability of facilities, buses and equipment for educational purposes, the School District may at its sole discretion make facilities, buses and/or equipment available for public use on a basis that provides priority to youth activities or other activities that give support to activities that enhance community needs and services.

Facilities

1. Unless specifically approved by the Operations Supervisor, school facilities may not be used for public dances or conducting games of chance.
2. Under no circumstances will the School District approve any user group to conduct any activity which will or may involve the consumption of tobacco and/or illicit drugs on school property.
3. All users or user groups whose activities are not sanctioned by the School Principal shall enter into a Use of Facilities Agreement with the School District. If no such agreement is concluded, the facility will not be made available.
4. Use of school facilities is provided at cost for the following:
 - a. groups directly connected with education;
 - b. properly organized and supervised youth activities when provided on a non-profit basis; and,
 - c. meetings of local government bodies and non-profit, charitable organizations.

All other use of school facilities shall be at the rate in force at the time application is made.

The user will pay the rental fee specified in the Use of Facilities Agreement.

All users will be charged a refundable deposit to cover any costs necessary to return the facility to its condition prior to the rental use.

5. Application forms may not be approved unless submitted at least one calendar week prior to the requested time of use and proper security and supervision arrangements have been made.
6. There is no warranty, expressed or implied, on the part of the School District, as to the suitability or condition of school facilities used. The user or user group must agree to waive all rights of recourse against the School District with respect to the use by the user or user group of the facilities described in the Agreement. The user must also agree to indemnify and save harmless the School District and any of its officers, employees, servants, agents, and contractors from all manner of actions, causes of action, suits, debts, demands, loss, costs claims and demands arising either directly or indirectly as a result of any use of school facilities by the user and any of its officers, employees, servants, agents, contractors, and volunteers, except to the extent that such loss arises from the independent negligence of the School District. The user must further

agree that the application for use may be cancelled or revoked at any time with or without cause by the School District, and in the event of cancellation or revocation by the School District, the user shall have no claim or right to damage, reimbursement on account of any loss, damage or expense arising out of said revocation or cancellation.

7. If required by the School District, all users or user groups shall, at their own expense, provide and maintain insurances with insurers licensed in British Columbia and in forms and amounts acceptable to the School District. Evidence of all required insurance prior to the effective date of the Agreement shall be provided. When requested by the School District, the user or user group shall provide certified copies of required insurance policies.
8. These regulations are strictly enforced by representatives of the School District, including School Principals. All regulations issued by the School District, pertaining to the renting and use of school premises, as well as any rules posted in the particular premises concerned, must be complied with. Any breach of these regulations, or any occurrence of unreported damage to the school building or its equipment, may debar a user group from any further use of School District facilities.
9. Users of school facilities shall provide adequate supervision for all activities. The School District reserves the right to evaluate supervision. Supervision shall:
 - a. enforce all School District regulations;
 - b. prevent unauthorized persons from entering school facilities;
 - c. ensure that the scheduled time of use is adhered to; and,
 - d. ensure that the building is secured when the activity ceases.
10. Stage or property fixtures that require nailing or attaching to the floor, walls, or pinning to stage curtains, may not be used.
11. Footwear, which would damage floors, is not allowed.
12. Use of projectors, PA systems or any other school equipment is allowed only if approved in advance on the application form. An additional rental fee may be charged for such use.
13. Only areas specifically approved in the Use of Facilities Agreement may be used.
14. The School District reserves the right to reject any and all applications for any reason.

Buses

Community use of school buses will be considered by the School District if the proposed trip is for educational purposes for preschool and/or school-aged children, the trip is being planned by a non-profit organization or society and the driver is a properly licensed School District employee.

1. Application for community use of school buses must be submitted in writing to the Operations Supervisor at least one month in advance of the proposed trip and shall include information about the purpose of the trip, name and driver's abstract of the qualified driver, duration of the trip, number of students participating, range of age of students and supervisory details.
2. The School District will provide a bus that is fully fueled and safe.
3. The driver of the bus will assume all liabilities as to the highway code or damages to the bus.

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4. The bus will be returned to the School District fully fueled and clean.
 5. The user must further agree that the application for use may be cancelled or revoked at any time with or without cause by the School District, and in the event of cancellation or revocation by the School District, the user shall have no claim or right to damage, reimbursement on account of any loss, damage or expense arising out of said revocation or cancellation.

Other Equipment

Community use of other School District equipment may be considered by the School District at its sole discretion.

1. Application for community use of School District equipment must be submitted in writing to the Operations Supervisor at least one month in advance of the proposed use.