

**Vancouver Island West School District 84
DISTRICT POLICY REVIEW COMMITTEE MEETING
September 13, 2023**

*Present: Trustee Fehr, Trustee Unger, Trustee Hanson, Trustee Stiglitz, Trustee Rodgers,
Superintendent/Secretary-Treasurer, Director of Instruction (Human Resources), Associate Director of
Human Resources*

Call to Order:

11:36 am

Agenda:

Approved.

New Business:

a. Ministry Recommendations for Code of Conduct

The Ministry and the BCSTA have co-developed voluntary provincial criteria for school trustee codes of conduct. The intent is to provide trustees with clarity on their roles and responsibilities respecting conduct. Codes of conduct can assist boards to focus on their core responsibilities to deliver educational programs and support safe and inclusive schools and workplaces.

It was noted that the Board's Policy 4, 'Trustee Code of Ethics', does not include procedures for breaches and sanctions for public accountability. The Minister has recommended that the Board review and update its Code of Ethics to reflect the principles/standards of confidentiality, conflict of interest, integrity, relationships, respect, and responsibilities.

The Board requested District staff to draw up a draft document to bring forward to the District Policy Review Committee in October.

b. Policies and APs – Housekeeping

When Policies and APs need updating due to changed staff titles, those changes will be made and the updated documents posted on the website.

Next Meeting:

October 10, 2023

Adjournment:

11:50 am