

# **Vancouver Island West School District 84**

## **POLICY No. 2**

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*Adopted: 2022-06-13  
Amended: 2023-02-13*

### **ROLE OF THE BOARD**

As a corporate body, elected by the voters, the Board of Education is responsible for the development of goals and policies to guide staff in the provision of educational services in keeping with legislation and the values of the communities the Board serves.

#### **Specific Areas of Responsibility**

##### **1. Accountability to the Provincial Government**

The Board shall:

- 1.1 Act in accordance with all statutory requirements of the Government of British Columbia to implement educational standards and policies.
- 1.2 Perform Board functions required by governing legislation and existing Board policy.

##### **2. Accountability to the Community**

The Board shall:

- 2.1 Make decisions that reflect community values and represent the interests of the District.
- 2.2 Establish processes and provide opportunities for community and stakeholder input.
- 2.3 Report to communities at least annually.
- 2.4 Develop procedures for and hear appeals as required by statute and/or Board policy.
- 2.5 Model a culture of respect and integrity.

##### **3. Planning**

The Board shall:

- 3.1 Provide overall direction for the District by establishing vision, mission and values.
- 3.2 Approve and monitor District goals and results through the District's Education and Strategic Plans.
- 3.3 Approve the District's long term Strategic Plan.
- 3.4 Annually approve the District's goal setting process and timelines.
- 3.5 Annually approve school improvement plans.

##### **4. Policy**

The Board shall:

- 4.1 Identify the purpose to be achieved and the criteria for any new policy.
- 4.2 Approve all policy statements.
- 4.3 Evaluate policy impact to determine if policy has created the desired change.
- 4.4 Delegate authority to the Superintendent and define commensurate responsibilities.

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5. **Board and Superintendent Relations**

The Board shall:

- 5.1 Select the Superintendent.
- 5.2 Provide the Superintendent with clear corporate direction.
- 5.3 Delegate in writing, administrative authority and identify responsibility subject to the provisions and restrictions in provincial legislation and regulations.
- 5.4 Evaluate the Superintendent.
- 5.5 Respect and make effective the role of the Superintendent.

6. **Political Advocacy**

The Board shall:

- 6.1 Meet with municipal governments and other educational/public service governing authorities as appropriate to achieve political ends.
- 6.2 Participate in sessions and make decisions regarding British Columbia School Trustee Association and British Columbia Public Sector Employees' Association issues.
- 6.3 Advance District positions and priorities through BCSTA meetings.

7. **Board Development**

The Board shall:

- 7.1 Assess and evaluate the Board's effectiveness.

8. **Fiscal**

The Board shall:

- 8.1 Approve the annual budget which ensures resources available are allocated to achieve desired results as outlined in the District Strategic Plan.
- 8.2 Approve annually its five-year capital plan for submission to British Columbia Ministry of Education.
- 8.3 Annually appoint or reappoint the auditor and approve the terms of engagement.
- 8.4 Review annually the audit report and management letter.
- 8.5 Ensure CEO fiscal accountability quality indicators are met.
- 8.6 Make decisions regarding ratification of memoranda of agreement with bargaining units.

**Selected Responsibilities**

- 1. Approve annual District school calendars.
- 2. Approve Board authorized courses.
- 3. Hear appeals on the reconsideration of resource materials which are challenged.
- 4. Approve the opening, closing and naming of educational facilities and land.

Legal Reference: Section 85, *School Act*