



**REGULAR MEETING OF THE BOARD OF EDUCATION
FOR VANCOUVER ISLAND WEST SCHOOL DISTRICT 84
HELD ON MONDAY SEPTEMBER 14, 2026
SCHOOL BOARD OFFICE, GOLD RIVER, BC**

TRUSTEES PRESENT: Arlaine Fehr, Chairperson (Gold River and Zeballos)
Allison Stiglitz (Tahsis) (online)
Katie Unger (Gold River)

TRUSTEE ABSENT: Jenniffer Hanson, Vice-Chairperson (Kyuquot)

ALSO PRESENT: Stephen Larre, Superintendent
Gillian Leask, Secretary Treasurer
Ellena Gjesdal, Executive Assistant

PUBLIC PRESENT: 2

CALL TO ORDER

Chairperson Fehr called the meeting to order at 4:08 pm.

TERRITORIAL ACKNOWLEDGEMENT

Chairperson Fehr acknowledged and gave thanks that we work, play and live on the traditional, ancestral and unceded territory of the Nu-u-chah-nulth peoples, Ehattesaht-Chinehkint, Nuchatlaht, Mowachaht/Muchalaht, and Ka:'yu:'k't'h'/Che:k'tles7et'h First Nations.

APPROVAL OF AGENDA

2026: R-034 MOVED: Trustee Unger, SECONDED: Trustee Stiglitz
AND RESOLVED:
"TO approve the agenda"

ADOPTION OF MINUTES

2026: R-035 MOVED: Trustee Stiglitz, SECONDED: Trustee Unger
AND RESOLVED:
"TO adopt the minutes of the Regular Board meeting of June 8, 2026."

BUSINESS ARISING FROM THE MINUTES

Nil.



PUBLIC PRESENTATIONS

Nil.

CORRESPONDENCE

2026: R-036 MOVED: Trustee Stiglitz, SECONDED: Trustee Unger
AND RESOLVED:
"TO accept and file the correspondence as presented."

REPORT OF THE CLOSED MEETING

Chairperson Fehr reported that there was one labour item, one land item, and no legal items.

TRUSTEE REPORTS

a. School Reports

- a. **GRSS** – Chairperson Fehr reported that GRSS is excited to start a new year. The school is rolling out a new school growth plan with emphasis on finding success for all, community connection and indigenous culture. Students will be heading to Muchalaht Lake for a day trip with some students staying overnight. GRSS is happy to offer a snack and lunch program this year provided by A. Lawrence. GRSS will be hosting a Welcome Back BBQ next week, as well as NSOP taking students on a Surfing trip to Tofino and swimming with salmon. International students are settling into our community from many countries again this year.

b. Working Relations Committee – no meeting since last report.

INDIGENOUS EDUCATION COUNCIL REPORT

Superintendent Larre reported that IEC met August 18th, 2026. The main topic of discussion was the Framework for Enhancing Student Learning (FESL) Report. In her new role, Indigenous Lead Joni Johnson was formally introduced to the IEC. Secretary Treasurer Leask presented a document explaining financial topics related to Indigenous students and the IEC, and explained the nominal roll process. IEC members were formally invited to attend Curriculum Implementation Day on September 25, 2026. Future IEC meeting dates will be the last Tuesday of each month except for September, where the meeting will be deferred to October 6, 2026 due to scheduling conflicts.

Chairperson Fehr reminded the CI Day Committee to relay the start time for CI Day guests, and inquired whether the IEC was consulted on CI Day creation and events. Superintendent Larre responded at the doors will open at 8:30 with the day commencing at 9:00, and confirmed that the IEC worked with the CI Day Committee in planning the event.

UNFINISHED BUSINESS

Nil.



NEW BUSINESS

a. Summer Staff Appreciation

Chairperson Fehr and the Board of Education stated that the Board appreciates the work done by all our staff throughout the entire year, and recognized the work done during the summer months. She noted that the maintenance staff works hard to ensure that all schools are great shape to start each year. The Board also expressed appreciation for district administrative and IT staff for their work over the summer.

b. District Scholarship Awards

The Board congratulated the scholarship recipients. Superintendent Larre reported that the scholarship Administrative Procedures were adjusted over the summer to better clarify the Scholarship Committee's duties.

c. Audited Financial Statements

Secretary Treasurer Leask presented the audited financial statements noting that the District remains in a strong financial position. She explained the draft surplus appropriations outlined in Note 16 and referred to Policy 13 Accumulated Operating Surplus.

2026:R-037 MOVED: Trustee Stiglitz, SECONDED: Trustee Unger
AND RESOVLED
"TO accept the 2025-26 Audited Financial Statement as presented."

2026:R-038 MOVED: Trustee Unger, SECONDED: Trustee Stiglitz
AND RESOVLED
"TO accept the internal restriction of Operating Surplus as presented in Note 16."

2026:R-039 MOVED: Trustee Stiglitz, SECONDED: Trustee Unger
AND RESOVLED
"TO transfer funds of \$100,000 from Operating to Local Capital."

d. Long Range Facilities Plan

Secretary Treasurer Leask presented the Long Range Facilities Plan and thanked Assistant Superintendent Deane Johnson for his work in preparing the plan. She explained that this documentation is required by the Ministry and is used to aid capital planning as it speaks to the current condition of the District's facilities and the District's future capital needs.

2026:R-040 MOVED: Trustee Unger , SECONDED: Trustee Stiglitz
AND RESOVLED
"To accept the Long-Range Facilities Plan as presented."

e. Minor Capital Submission

Secretary Treasurer Leask explained the proposed Minor Capital submission. She reported that it is the last year for the Food Infrastructure Program funding. She explained that older electrical infrastructure at RWES, GRSS, and CMES is resulting in obsolete electrical parts, so an upgrade is needed. She also explained concerns about the stability and drainage of the slope at the RWES parking lot. She thanked Operations Supervisor Dillon Kennedy for his assistance in preparing the submission.

Trustee Stiglitz inquired about submitting for a back up generator at CMES, which could help attendance and community safety during longer power outages. Secretary Treasurer Leask replied that this could be looked into as an option for the next Minor Capital submission, and noted that projects that increase carbon emissions as opposed to decreasing carbon emissions sometimes



receive less support from the province. Trustee Stiglitz commented that there may be other grants such as emergency preparedness that could be used.

- 2026:R-041** MOVED: Trustee Unger , SECONDED: Trustee Stiglitz
AND RESOLVED
"To accept the proposed Capital Plan (Minor Capital Programs) for 2027-2028, as provided on the Capital Plan Summary for 2027-2028 submitted to the Ministry of Education and Child Care, in accordance with Section 142(4) of the School Act."

f. Framework for Enhancing Student Learning (FESL) Report

Superintendent Larre presented the report, explaining that a shorter interim report was required this year. He reviewed the report and discussed strategies being implemented to address gaps such as numeracy intervention, literacy instruction capacity building, and working with Nations to improve student attendance.

- 2026:R-042** MOVED: Trustee Stiglitz, SECONDED: Trustee Unger
AND RESOLVED
"TO approve the Enhancement for Student Learning Report"

g. Administrative Procedures Report

Superintendent Larre discussed the changes to Administrative Procedures attached and explained the three new additions.

STAFF REPORTS

- a. **Superintendent's Report** – as attached.
- b. **Secretary Treasurer's Report** – as attached

TRUSTEE INQUIRIES

Chairperson Fehr commented that several districts were creating AP's and Policies regarding electric scooters and inquired whether electric scooters are currently an issue in School District 84.

Superintendent Larre replied that there have been no reports of any issues received so far but that this will be investigated with school staff to determine whether any procedure is needed to maintain safety.

PRESS AND PUBLIC INQUIRIES

Public brought forward an inquiry of an incorrect construction date on the Long Range Facilities Plan. Staff confirmed that this will be corrected.

NOTICE OF MEETING

The next regular meeting of the Board of Education will be held on October 13, 2026, at 4:00 pm – Captain Meares Elementary Secondary School, Tahsis, BC. The public is invited to attend. Any requests for agenda additions should go to egjesdal@viw.sd84.bc.ca two weeks prior to the meeting. Board meeting minutes are posted on the District's website at sd84.bc.ca/about-sd84/board-meetings.

ADJOURNMENT

The meeting was adjourned at 5:20 pm.



Certified Correct:

Chairperson
Arlaine Fehr

Secretary-Treasurer
Gillian Leask